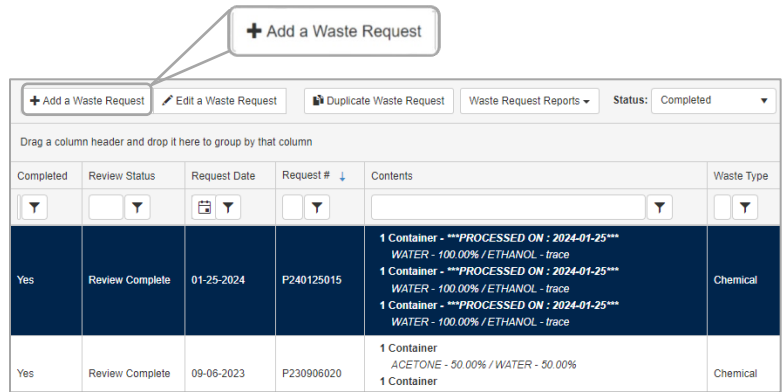


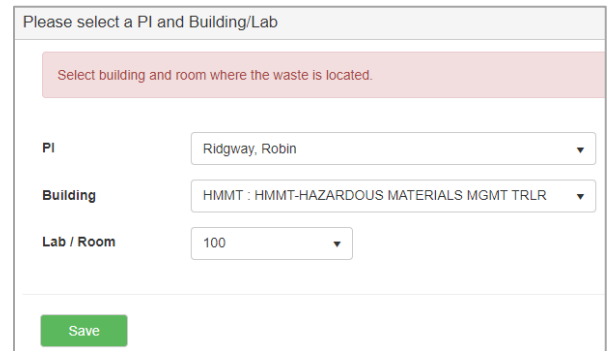
From the Waste Request screen, click on the **+ Add a Waste Request** button.



Completed	Review Status	Request Date	Request #	Contents	Waste Type
Yes	Review Complete	01-25-2024	P240125015	1 Container - ***PROCESSED ON : 2024-01-25*** WATER - 100.00% / ETHANOL - trace 1 Container - ***PROCESSED ON : 2024-01-25*** WATER - 100.00% / ETHANOL - trace 1 Container - ***PROCESSED ON : 2024-01-25*** WATER - 100.00% / ETHANOL - trace	Chemical
Yes	Review Complete	09-06-2023	P230906020	1 Container ACETONE - 50.00% / WATER - 50.00% 1 Container	Chemical

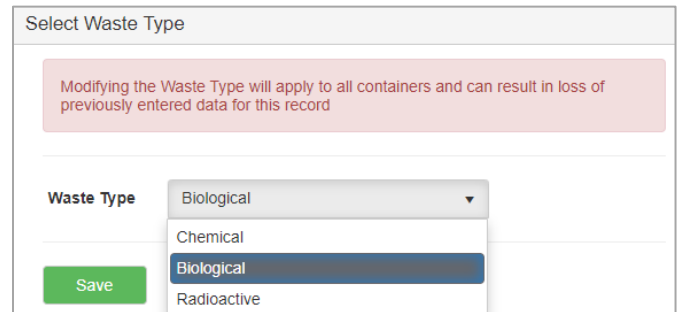
### Select the PI, Building, and Room #

- Auto populates the default PI and Location from your waste profile. Edit as needed.
- Ensure the Building and Room listed is the location the waste will be picked up by EHS staff.



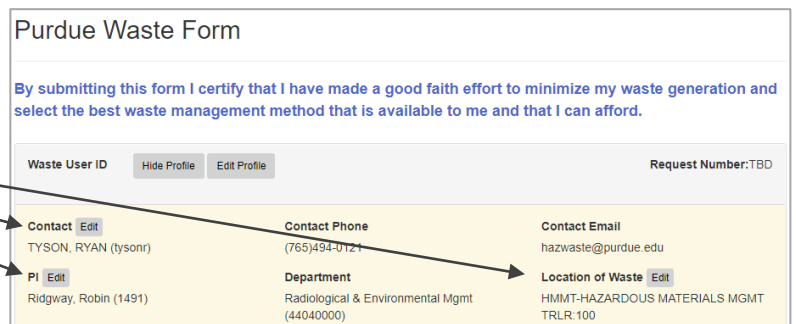
### Select the Waste Type

- Each waste type requires a separate pickup request.



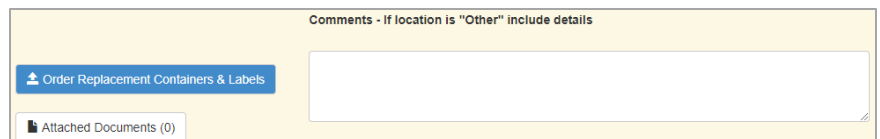
### Verify Waste User ID section

- Edit Contact, PI, or Location of Waste if needed.
- Location should be where the waste will be picked up by EHS staff.



### Add comments if needed

- Examples:  
More detailed location within the room.  
Notes about accessing the lab.



**A**

**Category 1 (Biological Waste):**

Any substance known, assumed, or suspected of being infectious to humans, plants, or animals before treatment that may cause harm to the public if released to the environment. Category 1 biological waste includes any material contaminated with the aforementioned infectious substances as well as all items containing or contaminated with human blood or blood products.

For Category 1 waste, list applied treatment in description.

**Category 2 ("Look-Alike" Waste):**

Animal tissue, fluids, cell cultures, Petri dishes NOT fitting the category 1 description.

**Certification:**

By submitting this pickup request you are certifying that the waste has been treated (if required) and packaged properly.

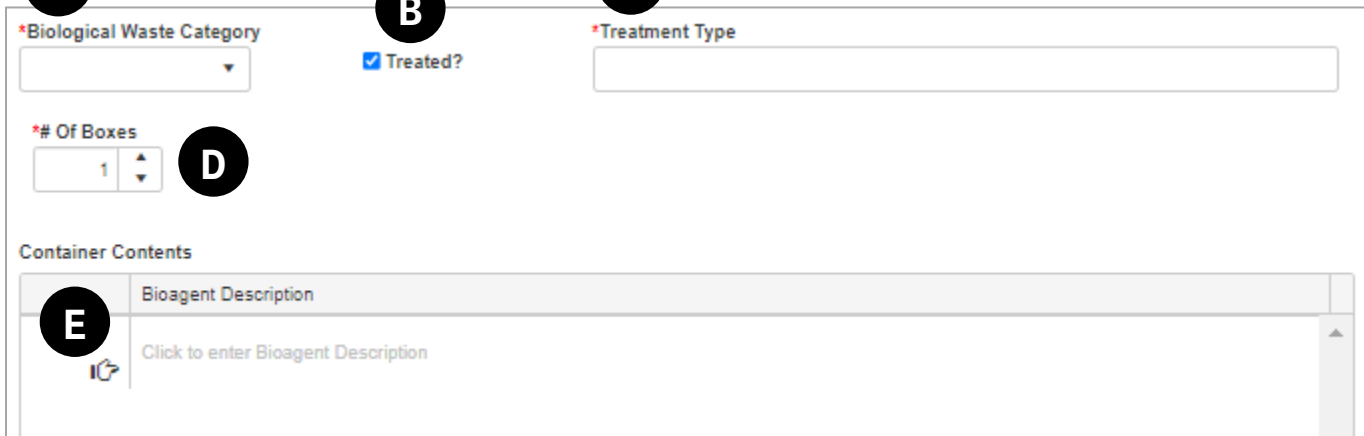
**A**

**B**

**C**

**D**

**E**



The screenshot shows a web form for creating a biological waste pickup request. It includes a dropdown menu for 'Biological Waste Category', a checked checkbox for 'Treated?', a text input field for 'Treatment Type', a spinner control for '# Of Boxes' (set to 1), and a table for 'Container Contents' with a 'Bioagent Description' column and a 'Click to enter Bioagent Description' button.

**A. Biological Waste Category**

- Select Category 1 or Category 2 based on definitions.

**B. Treated?**

- Click on the treated box if the waste was treated (treatment is required for Category 1 waste).
- A treatment type field will appear.

**C. Treatment Type**

- Enter the type of treatment used to sterilize or deactivate the biological contaminants.

**D. # of Boxes**

- Enter the number of waste boxes for the category of waste.

**E. Bioagent Description**

- List all materials in the waste box (gloves, petri dishes, pipette tips, vials, etc.).
- List all biological materials or contaminants (human cancer cell plates, human blood, plant tissue, specific animal tissues, specific bacteria, etc.).

**Additional Requirements:**

- Ensure autoclaved waste has cooled before packing waste.
- Ensure bags or containers are not leaking.
- All bio waste bags and sharps containers must be sealed in the black bag and packed into the box provided by EHS.
- Do not overfill the box – flaps should lay flat with no bulges, use multiple boxes for heavier waste (aim for less than 30 pounds).
- Tape the box closed (bottom and top).
- Place a green APPROVED label on the box and record the EHSA request # on the label.
- By submitting a pickup request in EHSA, you are certifying that the waste has been treated (if required) and packaged properly.