PURDUE UNIVERSITY | Environmental Health and Public Safety

Controlled Substance Physical Inventory

Instructions:

The initial inventory must be zero (0). Subsequent inventories begin when you receive controlled substances and must be taken at least annually. All controlled substances and cocktails in storage, including expired, must be recorded.

Inventory Information

DEA Registration Number: _____ Date: _____ Time: _____ Inventory Type: ☐ Annual Inventory ☐ Before Business Day ☐ After Business Day

Name of Controlled Substance (Strength and Size)	Quantity on Hand		Name of Controlled Substance (Strength and Size)	Quantity on Hand

Signature: _____ Witness: _____