GUIDELINES FOR PERSONS REQUESTING ADDITIONAL ASSISTANCE

Anyone may request additional assistance by completing the “Voluntary Registry for Persons Requesting Additional Assistance” form located in your Building Emergency Plan in Appendix C. Purdue Fire Department personnel will assist the individual in developing a personalized response plan for possible emergency incidents. Form can also be downloaded at: www.purdue.edu/emergency_preparedness/pdf/Voluntary_registry.pdf

STORMREADY UNIVERSITY

Purdue University is the first public university in Indiana to receive StormReady designation. StormReady is a “grass roots” program sponsored by NOAA’s National Weather Service that focuses on improving communication and severe weather preparedness in communities and universities.

POTENTIAL EMERGENCY INCIDENTS

The Integrated Emergency Management Plan is based on the “All Hazards” concept. The plan identifies responsible individuals, and guides response and recovery actions. It applies to a broad range of emergency incidents to include:

- Aircraft Crashes
- Bomb Threats
- Civil Disturbances
- Epidemics
- Severe Weather
- Fires/Explosions
- HAZMAT Releases
- Terrorism

TO REPORT AN EMERGENCY

An emergency is any immediate threat to life and/or property that requires immediate response from police, fire or ambulance personnel—call 911 from any phone.

Emergency Telephone System (ETS) Call Boxes are also placed in various locations around campus. Each box is equipped with a push button that activates an alarm at the Police Department and a direct communication line with the Emergency Services Dispatcher.

CALL 911 FOR ANY EMERGENCY

For Emergency Preparedness information see: http://www.purdue.edu/emergency_preparedness/

“THE CONTENTS OF THIS BROCHURE WERE DEVELOPED UNDER A GRANT FROM THE DEPARTMENT OF EDUCATION. HOWEVER, THOSE CONTENTS DO NOT NECESSARILY REPRESENT THE POLICY OF THE DEPARTMENT OF EDUCATION, AND YOU SHOULD NOT ASSUME ENDORSEMENT BY THE FEDERAL GOVERNMENT.”
Recent world events have highlighted the need for every person to be ready for the unexpected. Tragic events like the September 11, 2001 attack on our country, the April 16, 2007 Virginia Tech massacre, and the February 14, 2008 Northern Illinois University tragedy are just a few of many emergency situations that mandate that we no longer say “it will never happen here!” Combining these human-caused incidents with natural disasters has led universities to focus on emergency preparedness.

The Campus Emergency Preparedness and Planning Office oversees the emergency preparedness and planning activities on the Purdue University campus. The office is tasked with the oversight of the University’s “All Hazards” Integrated Emergency Management Plan which will be used in the event a natural disaster or a human-caused incident strikes the campus. Our goal is to provide a means to PREPARE for potential emergencies or disasters whenever possible and deal efficiently with the effects of inevitable events, RESPOND to save lives and protect property, and promote a means to RECOVER mission critical business and academic operations.

The Integrated Emergency Management Plan (IEMP) is the focal point for University planning and preparedness. The IEMP provides details for individual awareness and recommended response procedures in case of an emergency.

This brochure explains our emergency preparedness programs.

**Purdue’s Emergency Preparedness Philosophy:**
- Be Prepared
- Stay Calm
- Act Immediately
- Stay Safe

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**EMERGENCY PROCEDURES GUIDE**

The Guide provides basic “how to” information to help the campus community respond to emergencies. While it is impossible to produce a document that is all-inclusive, this flip-style publication addresses the most common emergencies and those that are most likely to occur in the future. Faculty, staff, and students are highly encouraged to periodically review this document. It can be located on the Purdue University Emergency Preparedness website. [http://www.purdue.edu/emergency_preparedness/](http://www.purdue.edu/emergency_preparedness/)

**BUILDING EMERGENCY PLAN (BEP)**

The BEP is designed to provide students, faculty, staff and visitors basic emergency information, including specific shelter in place locations and building evacuation procedures for natural and human-caused events. All buildings are required to have an emergency plan. Occupants should periodically review their BEP information and procedures. The template can be located on the Purdue University Emergency Preparedness website.

**PURDUE ALERT**

Purdue is a large and complex institution, and people move about our campus freely. A key part to Purdue’s campus preparedness is the University emergency warning notification system... **Purdue ALERT.** We have instituted a multi-layered communication approach to quickly spread the word on emergency incidents. The following communication methods make up the University’s emergency communication plan:

- All-Hazards Outdoor Emergency Warning Sirens: (Shelter In Place)
- Fire alarms: (Evacuate the building)
- Email: An e-mail will be sent to all people with a purdue.edu address
- Text messaging: Purdue University faculty, staff and students may sign up via the Purdue website to receive an emergency notification text message
- Purdue home page: The home page (www.purdue.edu) is the focal point of the most complete information in all campus-related emergencies
- Residence Life: University Residences have procedures for alerting people in individual halls via their resident assistants, phones, and signage
- Local Media: The University works with the news media, radio, TV, newspapers, and Internet to help spread the word
- Boiler TV: The Boiler Television Emergency Alerting System may also broadcast emergency information

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**EMERGENCY PREPAREDNESS TIPS**

- Periodically review the Emergency Procedures Guide
- Know building evacuation procedures
- Know your building shelter locations
- Understand how you will be notified—Purdue ALERT process
- Go to the Emergency Preparedness website for more information [http://www.purdue.edu/emergency_preparedness/](http://www.purdue.edu/emergency_preparedness/)