CAMPUS EMERGENCY PREPAREDNESS TRAINING SERIES

6TH ANNUAL BUILDING EMERGENCY PLAN SUMMIT

Purdue
PREPARE, PLAN, STAY INFORMED
www.purdue.edu/emergency_preparedness/

Ron Wright, Director
Jefferson Howells, Asst Director

Campus Emergency Preparedness & Planning Office
205 South Martin Jischke Drive
(765) 494-0446
Plan of Attack

- Welcome & Introductions
- AED Update
- Building Floor Plan Presentation
- Severe Weather Update
- Campus–wide Tornado Drill (tentative)
- Building Emergency Plan Update
- Questions
Video

Emergency Preparedness

BE READY
MAKE A PLAN
Objectives

- Provide a forum to discuss BEP changes and address questions and concerns
- Emphasize BEP importance...“expect the unexpected” concept
- Share new preparedness information
- Solicit feedback on BEP improvement
AED Update

- Lt John Guerra, PUFD

- [http://www.purdue.edu/fire/forms/AED_form.php](http://www.purdue.edu/fire/forms/AED_form.php)
FLOORPLAN MANIPULATION USING MS POWER POINT AND ADOBE READER
- Select and open your file
- Select floor or area you need
- Use keyboard “PrtScn” key

Hint: MAXIMIZE YOUR SCREEN IMAGE FOR BEST RESULTS.
- Open a new PowerPoint file
- Select “Insert” tab and use the “Screenshot” tool to select your image
- The new image can be resized or cropped
- Resize image to desired size and placement.
- Select “Insert” tab and use the “Screenshot” tool to select your image.
- The new image can be resized or cropped.
FOR BETTER IMAGE CONTROLS USE ADOBE PRO
Severe Weather Update

- Tom Cooper, Fire Safety Specialist
Possible Campus Wide Tornado Drill--Date

- Conduct drill during the state’s Severe Weather Preparedness Week.
  - Last year it was March 18-24...not yet set for 2013.
  - State designates a state-wide all hazards warning siren test during the Severe Weather Week
    - Date should not be during Spring Break week.
Tornado Drill--Notification

- Drill will be activated by a simulated NWS tornado warning.
  - Tippecanoe County Emergency Management personnel will activate the All Hazards Outdoor Warning Sirens if we use the state-wide activation date.
  - Purdue Dispatch Center (PDC) will activate sirens for any other date.
    - Everyone outdoors should seek shelter in the nearest facility.

- PDC personnel will
  - Send a text message directing everyone to shelter for the exercise.
  - Broadcast the exercise tornado warning information over additional radio channels.
  - Send an Admin page out to the applicable people.
  - Verify Boiler TV EAS is activated or activate as needed.
Tornado Drill--Response

☐ Upon receiving notification that Purdue University is under a simulated tornado warning, everyone should immediately proceed to their shelter location.
  □ Shelter locations are designated in the Building Emergency Plan.
    ■ Normally, the lowest level of the facility, away from windows and doors.

☐ Department personnel should implement any internal warning notification procedures.
  □ Note: The All Hazards Outdoor Warning Sirens are not designed to notify people inside a building. Individuals would normally find out about the warning by a text message, local TV/radio, NWS weather radio, word of mouth, or other departmental internal procedures.
Building personnel should seek additional information by all possible means, e.g., TV, radio, weather internet sites, etc.

- For the exercise we will allow about 20 minutes for people to get to their shelter location and then we will send a “Drill complete” text message.

- Normally, the expiration of the tornado warning signifies it is ok to leave the shelter location.
Tornado Drill—Response (cont.)

- PDC personnel will also send a text message, to those people signed up, that the tornado warning has expired.

- **Note:** We will craft the initial exercise tornado warning with a short expiration time.
We would like Building Deputies (BD) or designated representative to do the following:

- Ensure everyone has been informed to review the Building Emergency Plan.
- Evaluate location for occupancy loads.
- Provide guidance to shelter occupants, as needed.
- Provide any lessons learned to the Emergency Preparedness Office.
Tornado Drill—Recovery

- Provide the Campus Emergency Preparedness Office feedback on shelter locations, BEP issues, capacity problems, etc.
Tornado Drill—Awareness

- February 2013
  - Multiple media releases on the exercise date & recommended actions.

- Week prior to exercise date
  - Send out a Purdue Today release and communication announcement on exercise details.

- Day before the test
  - Reminder (Purdue Today) to Purdue community about the drill.

- Day of the test
  - Reminders to Purdue community about the drill.
    - Purdue Today
    - Communication announcement
    - Email
Building Emergency Plan (BEP)

- Required by the Integrated Emergency Management Plan/Building Emergency Plan
  - OSHA 29 CFR-1910.38

- Main objective is to provide the “tools” for Life Safety

- Focus is on evacuation and shelter in place procedures

- Contains the “Voluntary Registry for Persons Requesting Additional Assistance”

- Part of REM’s Integrated Safety Program
BEP...need your help

- Use BEP Template Version 3
  - Located on EP Web site

- Review annually...update as needed

- Distribute to building occupants...everyone in a building should know where the BEP can be found

- Call EP Office if you need help...4-0446
BEP Emphasis Areas

- BEP awareness by building occupants
- BEPs not being reviewed/updated annually
- Consider incorporating maps or diagrams
- Expand building specific shelter procedures
- Once alerted of an incident, recommend internal procedures be developed and detailed in the BEP
- BEP PowerPoint Template available to help train/make people aware of BEP info
BEP Tracking Data

Building Emergency Plan Status

- Completed (In Compliance): 132
- Past Annual Review Date: 44
- Not Completed: 0

As of Dec 26, 2012
Request anyone who deals with preparedness and/or response to take two on-line courses:

- ICS-100: Introduction to the Incident Command System, HE
  [http://emilms.fema.gov/IS100HE/index.htm](http://emilms.fema.gov/IS100HE/index.htm)


Online @ [http://training.fema.gov/IS/NIMS.asp](http://training.fema.gov/IS/NIMS.asp)

Please send certificates to Ron Wright at rdwright@purdue.edu
Resources

- Emergency Preparedness and Planning web site: http://www.purdue.edu/emergency_preparedness/

- Call the EP Office: 494-0446
Feedback

☐ Now or email me at rdwright@purdue.edu with your suggestions
Thanks for Attending