EMERGENCY PREPAREDNESS AND PLANNING OFFICE

2013 STRATEGIC PLAN

December 28, 2012

Emergency Preparedness and Planning Office
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PURDUE UNIVERSITY
CAMPUSEMERGENCY PREPAREDNESS & PLANNING OFFICE
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1.1 BACKGROUND

A) Purdue University is located in Tippecanoe County, Indiana, approximately 60 miles northwest of downtown Indianapolis, and 90 miles southeast of Chicago. The University’s main campus is comprised of nearly 400 buildings on 2,500 acres, with an average daily population of approximately 40,000 students and 15,000 faculty and staff. The Purdue West Lafayette campus currently offers 7,400 courses in more than 500 undergraduate majors and specializations.

B) Purdue has a myriad of expertise from theoretical to tactical exercise training in emergency preparedness and has many emergency management strengths including:
   1) A full-time emergency preparedness and planning director.
   2) A full-time emergency preparedness and planning assistant director.
   3) A fully sworn police agency vested with arrest powers by the state of Indiana and the Board of Trustees of Purdue University, with patrol and investigations divisions.
   4) A university fire department comprised of 29 Firefighter/emergency medical technicians and Firefighter Paramedics, which provides full airport firefighting response, hazardous materials response, fire response, and Advanced Life Support transport ambulance services for the Purdue community and as needed through mutual aid.
   5) Generic mutual aid agreements with five law enforcement agencies and more than 40 fire departments as well as statewide mutual aid agreements with more than 850 fire departments and over 250 significant law enforcement departments.
   6) A well-established partnership with the Indiana Intelligence Fusion Center, which is dedicated to collecting, analyzing, and disseminating intelligence information regarding criminal and terrorist activity in the State of Indiana.

C) The Purdue Homeland Security Institute (PHSI) was created after September 11, 2001 with the mission of coordinating the research and education on Purdue’s campus to improve our nation’s public safety. PHSI and Purdue University Emergency Preparedness Office have established a robust partnership in emergency management culminating in the award of the “Secure-Purdue” Department of Education Emergency Management in Higher Education (EMHE) grant in October 2008 for the West Lafayette campus and the “Secure-Purdue Calumet” 2010 EMHE grant for the Purdue Calumet campus.

D) Although Purdue University has extensive capabilities, the recent emergency incidents throughout the nation have demonstrated serious areas of concern and require review/improvement in university emergency preparedness plans. Purdue has developed an all hazards emergency management plan.

E) The Purdue University Emergency Preparedness and Planning Office was established in December 2006. This office is a part of Environmental Health
and Public Safety, which includes the university’s emergency response
departments – Purdue Police, Purdue Fire, and Radiological and Environmental
Management.

F) Emergency response plans have been developed and implemented for the
University. Historical events, from planning for Y2K to hurricane Katrina to the
Virginia Tech tragedy have pushed the university toward a broader view of
emergency planning.

G) This plan describes our vision for University emergency preparedness and the
roadmap to success. Three basic questions were used in this plan’s
development.

1) Where are we now? Our plans and procedures are constantly reviewed
and revised due to evolving threats, both natural disasters and human-
caused incidents. A review of Purdue’s emergency preparedness programs
is conducted each year. Emergency preparedness is solidly established in
Purdue’s environment. Concentrated efforts are made to document existing
procedures and develop new plans based on the All Hazards concept. This
office will build upon this solid foundation and strive to be the focal point for
future emergency preparedness program development and coordination
efforts.

2) Where do we want to be? Our goal continues to be considered the
benchmark for emergency preparedness programs…strive for “World
Class” status.

3) How do we get there? Through hard work and dedication, we can identify
requirements and provide direction for short term and long term goal
accomplishment. It is only through collaboration with the various
departments at Purdue, as well as with local, state, and federal partners,
that we will be successful.

1.2 PURPOSE

A) The Emergency Preparedness and Planning Office mission is focused on
supporting Purdue University strategic plan and the Physical Facilities
Department’s mission and vision. This office will strive to:

1) Ensure the “Purdue family” is prepared for emergencies. Knowing that
people are our most important asset, we must lead the preparedness efforts
of students, faculty, and staff. Since we are also good community
neighbors, we will continue to partner with local, state, and federal agencies
to assist in Purdue’s preparedness. Teamwork will be critical to our
success.
2) Provide strong and dedicated leadership to all areas of emergency preparedness. Dedication, integrity, and a positive “can-do” attitude are critical attributes that will be exhibited to ensure mission accomplishment.

3) Establish communication channels that promote emergency preparedness. For this program to be successful, we must establish or enhance effective communication channels that clearly state the critical nature of the emergency preparedness programs. This area is essential in satisfying our customer’s needs as well as striving to have a prepared and safe environment.

4) Establish an environment of continuous improvement. Through training, benchmarking, networking, and involvement, we will strive to stay ahead of the constant-changing emergency preparedness environment.

B) The Campus Emergency Preparedness Office strives to provide the training, procedures, and plans to allow individuals to develop procedures to protect themselves. Even though internal and external public safety personnel will immediately respond to emergencies, it is imperative that individuals think through how they will react to an emergency incident albeit an evacuation, shelter, or other possible emergency incidents.

1.3 MISSION

The Emergency Preparedness and Planning Office will lead Purdue’s emergency preparedness efforts. This will include planning and training programs with the University community, and local, state, & federal emergency agencies.

1.4 VISION

Provide “World Class” preparedness of the entire Purdue community through strong leadership, collaborations, effective communication, and continuous improvement.

1.5 PRIMARY GOALS:

A) Develop, review, and update University-wide emergency preparedness plans based on an integrated all hazards risk based approach of prevention/mitigation, preparedness, response and recovery.

B) Develop, implement, and administer the “READY-Purdue” online academic and business continuity program for the West Lafayette campus.

C) Stay informed of federal, state, and local regulations and changes that affect emergency preparedness planning.

D) Build and expand emergency preparedness relationships with University departments and external national partnerships to include local, state, and federal agencies.

E) Promote campus understanding of the National Incident Management System (NIMS) and use of the Incident Command System (ICS).
F) Enhance disaster preparedness capabilities through preparing, training, and exercising.

### 1.6 OBJECTIVES

**A) OBJECTIVES for PRIMARY GOAL #1 (Develop, review, and update University-wide emergency preparedness plans based on an integrated all hazards risk based approach of prevention/mitigation, preparedness, response and recovery.)**

1) Review Purdue’s Integrated Emergency Management Plan (IEMP) to include:
   (i) Maintaining and/or adding the National Fire Protection Association (NFPA) 1600 standards on Disaster/Emergency Management and Business Continuation.
   (ii) Review the current risk assessment.
   (iii) Review the prevention/mitigation strategies, as needed.
   (iv) Review the current hazard analysis.
2) Maintain National Weather Service Storm Ready designation.
3) Strengthen the faculty, staff, and students emergency preparedness awareness training program.
4) Continue to promote the development of an “All Hazards” Building Emergency Plan for all new buildings; emphasize and track annual review and update of all BEPs.
   (i) Encourage the departments to collaborate to develop one BEP per building that incorporates all departments’ needs.
5) Review all office brochures, pamphlets, and handouts to ensure they are correct and still effective.

**B) OBJECTIVES for PRIMARY GOAL #2 (Develop, implement, and administer the READY-Purdue academic and business continuity program.)**

1) Develop the READY-Purdue online COOP tool by constructing a strong and reliable shared database, and virtual machine information technology architecture.
2) Establish a sustainable partnership with Information Technology at Purdue (ITaP) project management team(s) for ongoing modifications and platform support of READY-Purdue.
3) Establish a READY-Purdue implementation plan, including beta-testing pods for departmental testing, Public Safety Incident Command Staff application training, and feedback loops.
4) Develop operationally specific campus outreach programs in order to detail READY-Purdue specific applications, possibilities, and integration to the Purdue University Community.
5) Develop an online training program to guide new users and refresh existing partners on READY-Purdue functions, reports and products.
6) Establish specific duties and actions necessary to define sustainable continuity program management responsibilities to assure submitted plans are applicable, accurate, and attainable.

7) Active and engaged administration of READY-Purdue, with ownership and bias for action.

C) OBJECTIVES for PRIMARY GOAL #3 (Stay informed of federal, state, and local regulations/changes that affect emergency preparedness planning.)

1) Periodically review the Emergency Management Institute website for any applicable emergency management courses...complete as time permits.

2) Periodically review the FEMA/DHS websites for any additional training requirements.

3) Serve on University, local community, state and/or federal government committees (as required by Senior Director, Environmental Health and Public Safety) to develop/improve Purdue University emergency preparedness.

4) Partner with Purdue Homeland Security Institute, Tippecanoe Emergency Management Agency (TEMA) and other state/national emergency management offices to share resources and information that promotes emergency preparedness at Purdue University and the local community.

5) Stay informed of changes/activities through meetings, training sessions, formal/informal networks that can be used to improve emergency preparedness planning.

D) OBJECTIVES for PRIMARY GOAL #4 (Build and expand emergency preparedness relationships with University departments and external national partnerships to include local, state, and federal agencies.)

1) Partner and continue to develop points of contact within the university, local city/state agencies, and the Indiana Department of Homeland Security that contributes to the Purdue’s Emergency Preparedness & Planning Office’s mission.
   (i) Expand/develop relationships.
   (ii) Develop channels of communication to facilitate understanding of emergency preparedness.
   (iii) Benchmark other university programs to improve Purdue’s emergency preparedness planning program.

2) Host the seventh annual Building Emergency Plan development summit to discuss the BEP process and solicit ways to improve it.

3) Maintain or increase office partnerships (See figure 1.)
### Emergency Preparedness Office Partnerships

<table>
<thead>
<tr>
<th>PARTNERSHIP</th>
<th>PURPOSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus Safety &amp; Emerg. Preparedness Committee</td>
<td>Key staff members from departments throughout the university to provide guidance and direction on emergency plan development.</td>
</tr>
<tr>
<td>Risk Assessment Committee</td>
<td>Staff members that discuss, evaluate, and make a recommendation to the Provost on student travel to foreign countries.</td>
</tr>
<tr>
<td>Env. Health &amp; Public Safety Dept. Safety Committee</td>
<td>Monitors and works safety issues in the EH&amp;PS department.</td>
</tr>
<tr>
<td>Physical Facilities Safety Committee</td>
<td>Monitors and works safety issues in Physical Facilities department.</td>
</tr>
<tr>
<td>Disaster Recovery Committee</td>
<td>Committee that has been chartered to work business recovery efforts.</td>
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<tr>
<td>Purdue Fire Department</td>
<td>Provides fire, HAZMAT, and emergency medical service to Purdue and the local community. One of only 10 full service university fire departments. Provides primary emergency responders.</td>
</tr>
<tr>
<td>Purdue Police Department</td>
<td>Professional law enforcement department empowered by the University. State law grants Purdue police officers the same powers of arrest and law enforcement authority as city and county police officers.</td>
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<tr>
<td>Radiological Environmental Management Department</td>
<td>Responsible for the University’s Integrated Safety Plan. Provides a mechanism for safety committees, self-audits, and departmental indemnification.</td>
</tr>
<tr>
<td>Purdue Pandemic Influenza Planning Committee</td>
<td>Chartered with developing a Pandemic Flu response plan.</td>
</tr>
<tr>
<td>Purdue Homeland Security Institute</td>
<td>PHSI has four centers: the Center for Computational Homeland Security, the Center for the Security of Large-Scale Systems, the Center for Sensing Science and Technology, and the Center for Military and Law Enforcement Technology, Tactics, and Training.</td>
</tr>
<tr>
<td>ADAPT Committee</td>
<td>EMHE Active partnership for the development of a functional Persons with Disabilities Plan.</td>
</tr>
<tr>
<td>Purdue University Student Health Center (PUSH)</td>
<td>EMHE Active partnership for the development of a functional Infectious Disease Plan.</td>
</tr>
<tr>
<td>Physical Facilities Training Department</td>
<td>EMHE and Workplace Violence Awareness Training Partnership.</td>
</tr>
<tr>
<td>Tippecanoe County Local Emerg. Planning Committee</td>
<td>Establishes short- and long-range plans regarding the county’s HazMat emergency response and preparedness program.</td>
</tr>
<tr>
<td>Tippecanoe County Health Department-Emergency Preparedness Division</td>
<td>Active partnership with EMHE personnel for the dissemination of CDC information and POD planning.</td>
</tr>
<tr>
<td>Tippecanoe County Emerg. Management Agency</td>
<td>Responds to emergencies in a direct or supporting role to the citizens of Tippecanoe County.</td>
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<tr>
<td>District 4 Planning Council</td>
<td>Plans, develops, and implements exercises for the district.</td>
</tr>
<tr>
<td>District 4 Planning Committee</td>
<td>Project Director serves on committee which plans and executes District-wide (10 counties) exercises.</td>
</tr>
<tr>
<td>Indiana Fusion Center</td>
<td>A Purdue University police department police captain is a liaison to the state center, providing critical information to the campus.</td>
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<tr>
<td>Indiana Department of Health</td>
<td>CHIRP- Children and Hoosiers Immunization Registry Program Participant.</td>
</tr>
<tr>
<td>Indiana Emerg. Management/Homeland Security Higher Ed. Advisory Board</td>
<td>Promotes partnerships between higher education, the private sector, and public safety to enhance Indiana’s prevention, mitigation, preparedness, response, and recovery capabilities for all emergencies, disasters, or threats.</td>
</tr>
<tr>
<td>State-wide Higher Education Campus Safety &amp; Emerg. Preparedness Committee</td>
<td>Committee enhances the quality of university and campus life through the creation of a safe and secure environment for faculty, staff, students, and campus visitors to pursue a positive work and educational experience.</td>
</tr>
<tr>
<td>Big Ten &amp; Friends Emerg. Management Group</td>
<td>Organized by Purdue University to annually conduct a meeting to discuss emergency management topics and share good ideas.</td>
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<tr>
<td>George Washington Univ. Emerg. Management Seminar</td>
<td>A group of emergency management professionals meet (by invitation only) once a year in Washington DC to discuss emergency preparedness concepts and best practices.</td>
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<tr>
<td>Emergency Management Rounder’s Group</td>
<td>Organized by University of Louisville, this group of emergency management professionals from around the country meet to discuss emergency preparedness topics and initiative and share “best practices.”</td>
</tr>
<tr>
<td>International Association of Emergency Managers, Universities and Colleges Committee (UCC)</td>
<td>UCC is made up of emergency management professionals from around the country and represents the emergency management issues surrounding college and university campuses. The committee meets once a year but has a very robust web site and list serve process.</td>
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Figure 1
E) OBJECTIVES for PRIMARY GOAL #5 (Promote campus understanding of the National Incident Management System and use of the Incident Command System.):

1) Broaden the University NIMS training program.
2) Coordinate with Police and Fire Departments to ensure their personnel complete the appropriate NIMS courses.
   (i) Serve as NIMSCAST Coordinator and “rollup” NIMS data to Tippecanoe County Emergency Management Agency.
3) Expand NIMS training to other designated University personnel based on the U.S. Department of Education, and FEMA’s guidance and direction.
4) Promote a proactive approach in using the Incident Command System and Incident Command training.
5) Conduct a Case Study review of recent nation-wide incidents with Public Safety/University personnel.
6) Maintain a PUPD/PUFD NIMS Training Verification Binder.

F) OBJECTIVES for PRIMARY GOAL #6 (Enhance disaster preparedness capabilities through preparing, training, and exercising.):

1) Design and administer emergency preparedness awareness presentations across the university to inform people on emergency preparedness programs and how to effectively plan and prepare for major emergencies.
2) Focus on programs or areas such as:
   (i) Summer Transition, Advising and Registration (STAR) Program
   (ii) Boiler Gold Rush
   (iii) Purdue Conferences
   (iv) Residence Halls
   (v) Department safety committees
   (vi) Informational campus fairs
3) Maintain the Purdue Emergency Preparedness website with up to date information.
4) Review, revise and/or develop emergency preparedness brochures, handouts and other informational products.
5) Inspect primary and secondary “Emergency Operations Center” locations annually for operational and functional capabilities.
   (i) Revise procedures as needed.
6) Partner with University departments and local agencies to conduct exercises on a variety of emergency response scenarios. Attempt to schedule and conduct the following exercises per year:
   (i) Two tabletop or seminar exercises
7) Conduct post-briefing meetings (Hotwash) and produce After Action Reports following exercises and major emergencies.
1.7 CONTINUOUS IMPROVEMENTS:

A) Emergency preparedness concepts are constantly changing based on evolving threats, both natural and human-caused. This office must continuously review plans and procedures to ensure our processes stay as current as possible. We must also “think outside the box” and attempt to expect the unexpected. Training and education will be critical to our success. We must stay current in emerging emergency preparedness concepts as well as educate and train our Purdue family in emergency preparedness issues.

B) Part of strategic planning is evaluating the effectiveness of the goals and objectives. The following table list 2012 objectives and the corresponding accomplishments. The 2013 Emergency Preparedness and Planning Strategic Plan has taken the lessons learned from 2012 plan and incorporated into the 2013 objectives with the ultimate goal of making emergency preparedness at Purdue University more effective.

<table>
<thead>
<tr>
<th>2012 OBJECTIVES</th>
<th>2012 OFFICE ACCOMPLISHMENTS</th>
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</table>
| #1 To develop, review, and update University-wide emergency preparedness plans based on an integrated all hazards risk based approach of prevention/mitigation, preparedness, response and recovery. | • Reviewed and published version 3 of the Purdue Integrated Emergency Management Plan (effective July 2, 2012); revised all attachments to include:  
  o Emergency Support Functions (15)  
  o Updated the 2012 Strategic Plan  
  o Reviewed “flip-style” Emergency Procedures Guide  
  o Reviewed the Building Emergency Plan (BEP) version 3  
  o Revised the EOC Handbook  
  o Revised Purdue ALERT Emergency Warning Notification Plan  
  o Revised At Risk Populations Plan  
  o Revised Mental Health Resources Plan  
  o Revised Infectious Disease Plan  
  o Revised ELPG Guide  
  o Integrated the Wade Power Plant Emergency Plan, Purdue Water Utility Emergency Response Plan, the Airport Emergency Plan and the Animal Crisis Plan  
  • Reviewed the Off Campus Student Housing BEP.  
  • Revised BEP PowerPoint Training Presentation template.  
  • Updated the Emergency Preparedness web site.  
  • Maintained National Weather Service Storm Ready Certification. |
- Reviewed the Purdue Water Utility Plan; coordinated the plan with other public safety offices; and provided inputs back to office of primary responsibility.
- Reviewed the Purdue Airport Plan; coordinated the plan with other public safety offices; and provided inputs back to office of primary responsibility.
- Continued to emphasize BEP development for all facilities.
  o All buildings have a BEP
  o Maintained a BEP Tracking Program.

#2 To constantly stay informed of federal, state, and local regulations/changes that affect emergency preparedness planning.

- Attended annual IAEM conference.
- Attended Big Ten and Friends Group.
- Reviewed the new Higher Education Opportunity Act requirements ensuring new EP requirements were incorporated into SOPs; documented in the Your Campus Your Safety brochure.

#3 To develop/expand emergency preparedness relationships with University departments and, local, state, and federal agencies.

- Briefed EP to multiple departments/offices.
- Discussed Building Emergency Plan concept with numerous Building Deputies.
- Assistant Director assisting Purdue Calumet in completing their EMHE grant initiatives.
- Partnered with faculty member to revise EP online checklist & procedures for faculty members.
- Member of the following committees
  o Tippecanoe County Local Emergency Planning Committee
  o Serves as Ad-Hoc member to the Indiana District 4 Disaster Planning Council
  o Tippecanoe County Emergency Management Advisory Board
  o Purdue Pandemic Flu Planning Committee
  o Campus Safety and Emergency Preparedness Group (a state-wide sub-committee of the IDHS Higher Education Committee)
  o University Campus Safety and Emergency Preparedness Committee
  o Purdue Student Government Chaired Safety Task Force Group
  o EHPS and PF Safety Committee
  o Risk Assessment Committee
  o Security Alarms Committee
  o West Central Indiana Community Organizations Active In Disaster (WCI-COAD)
<table>
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<tr>
<th><strong>#4 To promote campus understanding of the National Incident Management System and the use of Incident Command.</strong></th>
<th><strong>#5 To enhance disaster preparedness capabilities through preparing, training, and exercising.</strong></th>
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<tr>
<td>• Conducted the fifth annual BEP Development Summit for Building Deputies/BEP Developers.</td>
<td>• Briefed EP to multiple departments.</td>
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<td>• Office personnel worked with the Office of Institutional Equity/other offices on EP issues for persons requesting additional assistance.</td>
<td>• Discussed Building Emergency Plan concept with numerous Building Deputies.</td>
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<td>• Briefed/provided information to BGR, STAR program, and Purdue Residence Halls/Conferences personnel.</td>
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<td>• Verified both EOCs are fully functional.</td>
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<td>• Office personnel participated in Purdue’s Homeland Security Institute academic program.</td>
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<td>• Organized three tornado/emergency preparedness sessions.</td>
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<td>• Organized the fourth READY-Purdue Safety day as part of the office involvement in National Emergency Preparedness Month.</td>
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<td>• Developed and implemented two Purdue ALERT drills...one at the start of each academic semester.</td>
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<td>• Conducted an After Action Review of major incidents, events, or Purdue Alert activation</td>
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<td></td>
<td>o Authored, coordinated and distributed 27 AAR reports that included lessons learned and areas for improvement.</td>
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<td></td>
<td>o AAR “areas for improvement” monitored in the Purdue ALERT Improvement Plant</td>
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<td>• Completed seven tabletop exercises.</td>
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<td>• Updated the EP website.</td>
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<td>• Reviewed the EP Brochure.</td>
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</table>
C) The following table lists 2013 objectives and the EP office’s goals:

<table>
<thead>
<tr>
<th>2013 OBJECTIVES</th>
<th>OFFICE GOALS</th>
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</thead>
</table>
| **#1 To develop, review and update University-wide emergency preparedness plans based on an integrated all hazards risk based approach of prevention/mitigation, preparedness, response and recovery.** | • Review and revise the Purdue Integrated Emergency Management Plan, as needed.  
• Periodically update the Emergency Preparedness web site.  
• Review/revise EP Brochure and other handouts, as needed.  
• Maintain National Weather Service Storm Ready Certification.  
• Continued to emphasize BEP development for all facilities.  
• Revise the Pandemic Plan; incorporate the Point of Distribution Guidelines into the plan.  
• Formalize a Shelter Plan; partner with Red Cross in shelter management.  
• Assist the Animal Care Committee in developing their emergency plan.  
• Conduct a new risk and hazards assessment.  
• Work with HFS-IT and ITAP personnel to incorporate emergency notification messages into campus digital signage. |
| **#2 Develop, implement, and administer the READY-Purdue academic and business continuity program.** | • Monitor and guide the Infrastructure Technology necessary to support platform.  
• Establish sustainable partnership with ITaP Project Management Staff.  
• Develop Implementation Plan for development, testing, and production versions.  
• Develop and facilitate informational outreach programs to the campus community.  
• Develop online training program for new users and existing partners.  
• Define specific administration & management duties and actions necessary to support READY-Purdue partners. |
| **#3 To constantly stay informed of federal, state, and local regulations/changes that affect emergency preparedness planning.** | • Participate in IAEM University & Colleges Caucus.  
• Attend Big Ten and Friends Group meeting.  
• Attend Emergency Management seminar at George Washington University, as funding allows.  
• Continue to review the Higher Education Opportunity Act requirements to ensure University meets EP requirements.  
  o Incorporate into SOPs; document in the Your Campus Your Safety brochure, as appropriate.  
  o |
<table>
<thead>
<tr>
<th>Strategy</th>
<th>Description</th>
</tr>
</thead>
</table>
| **#4 To develop/expand emergency preparedness relationships with University departments and, local, state, and federal agencies.** | - Brief EP departments/offices, as requested.  
- Develop new strategies to get “buy-in” from Building Deputies/BEP Developers to complete BEPs for all facilities.  
- Continued partnering with Purdue Homeland Security Institute.  
- Partner with National Weather Service personnel to conduct Storm Spotter presentations/maintain StormReady certification.  
- Maintain memberships/involvement in committees.  
- Conduct the seventh annual BEP Development Summit for Building Deputies/BEP Developers. |
| **#5 To promote campus understanding of the National Incident Management System and the use of Incident Command.** | - Conduct NIMS/ICS training, as requested.  
- Encourage other departments/committees that have potential “response” functions to complete ICS 700 and ICS 100 courses.  
- Continue to maintain the PUPD/PUFD NIMS Training Verification Binder.  
- Conduct Bi-Monthly Case Study meetings with Public Safety reps, B & G Senior Director, and M & M personnel. |
| **#6 To enhance disaster preparedness capabilities through preparing, training, and exercising.** | - Brief EP to departments/offices as requested.  
- Attend and brief EP information to BGR, STAR program, and Purdue Residence Halls/Conferences personnel.  
- Verify both EOCs are fully functional.  
- Organize media release for the NWS Severe Weather Week.  
  - Plan/implement at least three tornado/emergency preparedness sessions.  
- Organize the fifth READY-Purdue Safety day as part of the office involvement in National Emergency Preparedness Month.  
- Implement a campus-wide tornado shelter in place drill during the state’s Severe Weather Week.  
- Develop/implement the Purdue Industrial Hygiene Student Association emergency response exercise.  
- Conduct two athletic exercises…one for spring activities and one for football preparation.  
- Implement two Purdue ALERT drills…one at the start of each academic semester.  
- Conduct an After Action Review of major incidents, events, or Purdue Alert activation.  
- Conduct at least two tabletop exercises. |
1.8 STRATEGIC PLAN CONCLUSION:

Emergency preparedness is everyone’s responsibility and Purdue University is constantly working on improving its preparedness. Our plans, programs and processes are “living documents” and we are always looking for ways to improve them. We do not want people to become overly concerned about emergencies but we do want them to take some time to think about how they will react in an emergency situation. The Emergency Preparedness and Planning Office will do everything possible to give the “Purdue family” the tools to make them as prepared and safe as possible.