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**EMERGENCY PREPAREDNESS for Classrooms**

**EMERGENCY NOTIFICATION PROCEDURES are based on a simple concept – if you hear a fire alarm inside, proceed outside. If you hear a siren outside, proceed inside.**

* **Indoor Fire Alarms** mean to stop class or research and immediately **evacuate** the building.
  + Proceed to your Emergency Assembly Area away from building doors. **Remain outside** until police, fire, or other emergency response personnel provide additional guidance or tell you it is safe to leave.
* **All Hazards Outdoor Emergency Warning Sirens** mean to immediately seek shelter (**Shelter in Place**) in a safe location within the closest building.
  + “Shelter in place” means seeking immediate shelter inside a building or University residence. This course of action may need to be taken during a tornado, an active threat such as a shooting or release of hazardous materials in the outside air. Once safely inside, find out more details about the emergency\*. **Remain in place** until police, fire, or other emergency response personnel provide additional guidance or tell you it is safe to leave.

*\*In both cases, you should seek additional clarifying information by all means possible…Purdue Emergency Status page, text message, email alert, TV, radio, etc…review the Purdue Emergency Warning Notification System multi-communication layers at* [*http://www.purdue.edu/ehps/emergency\_preparedness/warning-system.html*](http://www.purdue.edu/ehps/emergency_preparedness/warning-system.html)

**EMERGENCY RESPONSE PROCEDURES:**

* Review the **Emergency Procedures Guidelines**

<https://www.purdue.edu/emergency_preparedness/flipchart/index.html>

* Review the **Building Emergency Plan** (available on the Emergency Preparedness website or from the building deputy) for:
  + evacuation routes, exit points, and emergency assembly area
  + when and how to evacuate the building.
  + shelter in place procedures and locations
  + additional building specific procedures and requirements.

**EMERGENCY PREPAREDNESS AWARENESS VIDEO**

* **"Run. Hide. Fight.®"** is a 6-minute active shooter awareness video that illustrates what to look for and how to prepare and react to this type of incident. See: <https://www.youtube.com/watch?v=5mzI_5aj4Vs>

**MORE INFORMATION**

Reference the Emergency Preparedness web site for additional information: <http://www.purdue.edu/ehps/emergency_preparedness>