Student – Modify or Cancel Request

Step 1: Login to the Student Portal using your BoilerKey

Step 2: Click “DRC Testing” in the “My Accommodations” menu bar on the left side of the screen.

A screenshot of AIM. There is a an arrow that points to the DRC Testing dropdown under the My Accommodations tab.
Step 3: Find the specific exam request you need to modify or cancel.
Step 4: Click “Modify Request” or “Cancel Request”
If modifying exam request:

- Update any of the Exam Detail information.
- Click “Update Exam Request” button
If cancelling exam request:

Exam Request

Class: DRC 101.001 - Intro To Drc New System (CRN: DRC123)

Important Notice

If you are needing to reschedule your current exam request, please select 'Do Not Cancel and List All Exams' below and use the 'Modify Request' option to reschedule your exam to a different date and/or time.

If you accidentally cancelled your exam, please contact our office as soon as possible.

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Disability Resource Center
155 S. Grant Street, Young Hall 830
West Lafayette, IN 47907
o: 765-494-1247
f: 765-496-3759
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Exam to Be Cancelled

Class: DRC 101.001 - Intro to DRC New System
Date: Monday, August 23, 2021
Time: 08:00 AM

[Do Not Cancel and List All Exams] [Confirm Cancellation]