Reading a Course Accessibility Letter (CAL)

- DRC Accommodation Portal
How to Access Course Accessibility Letter

- Student submits accommodation request

- Automatically sends email to professor of record

- Purdue email account only
March 10, 2021

Spring 2021 - HP 27200.001 - HARRY POTTER FOR POTTERHEADS (CRN: 23456)

RE: Pam Beasley, 123456789

Professor Amanda K Waling,

The Disability Resource Center (DRC) has met with Pam Beasley and determined the following accommodations to be appropriate. You should begin taking steps to implement these accommodations in your course. If you have questions about any accommodation or how it may work in your course please reach out to Pam and/or the Pam’s Access Consultant in the DRC.

Please Note: All accommodations are confidential. We appreciate your help in ensuring that these accommodations provided in a confidential and welcoming manner.

Below are the specific accommodations Pam is eligible for:

If you have students with alternative testing accommodations, fill out the Testing Instruction Form online https://olympic.accessiblelearning.com/Purdue/TestingAgreement.aspx?ID=10431&CID=108178&Key=vzb
Login to Instructor Accommodation Portal

- Go to the DRC Homepage
  https://www.purdue.edu/drc/

- Scroll to Instructor Resources (Middle of page and middle column) and click Instructor Accommodation Portal

- Alternatively bookmark link to quick login:
  http://olympic.accessiblelearning.com/Purdue/instructor
Login with Purdue Boilerkey credentials

Review Instructor Authentication Page, including the confidentiality statement and click Continue to View Student Accommodations
Review Course Accessibility Letter

- Review Overview Page
- Will include a list of all students who have requested accommodations for all of your courses
- Export Information to CSV file
ACCESS INFORMATION

This accommodation letter was read by: Mandie Waling
Last recorded access on: Tuesday, May 04, 2021 at 10:47:30 AM
Last notification mailed on: Thursday, March 11, 2021 at 01:31:33 PM

Notification Letter

May 04, 2021

Spring 2021 - LITERATURE HP 101.001 - Intro to Harry Potter (CRN: X0123)
RE: Michael Scott, 555998877

Professor Mandie Waling, Paul Harwell,

The Disability Resource Center (DRC) has met with Michael Scott and determined the following accommodations to be appropriate. You should begin taking steps to implement these accommodations in your course. If you have questions about any accommodation or how it may work in your course please reach out to Michael and/or the Michael’s Access Consultant in the DRC.

Please Note: All accommodations are confidential. We appreciate your help in ensuring that these accommodations are provided in a confidential and welcoming manner.

Below are the specific accommodations Michael is eligible for:
Questions?

- Email: drc@purdue.edu or awaling@purdue.edu
- Phone: 765-494-1247