



Purdue Employees Activity Program
(PEAP)



*Serving Purdue University employees as a
Sub-committee of Clerical and Service Staff Advisory Committee (CSSAC)*

RESERVATION FORM

Annual Chicago Shopping Trip—Two destinations!

Chicago’s Magnificent Mile/Michigan Avenue

Woodfield Mall/IKEA in Schaumburg

Saturday, December 1, 2018

Depart 8:00 a.m. from Discovery Parking Lot at Jischke Dr, South Side – Return approx. 9:00 p.m.

Name _____

Campus info: Office Phone # _____ Bldg & Rm# _____

Mailing address (if off campus) _____

Cell phone: _____ E-mail _____

****Destination Choice (Please Circle One): Magnificent Mile Woodfield/IKEA**

Number of persons _____ x \$28/per person (Please list names of all participants on back of this form.)

Total enclosed \$ _____ Names of those attending _____

RESERVATION DEADLINE: Friday, November 16, 2017 or until sold out

- All seats will be reserved in order of payments received
- Please make checks payable to CSSAC/PEAP and return with this registration form to:

Jessica Christian PEAP 2018/19 Chair

Physics Building, Room B23

Email: jesschr@purdue.edu Phone: 496-6654

- A confirmation receipt will be sent to your campus email address.

RESERVATION AND CANCELLATION POLICY

- Reservations will be accepted and processed only when accompanied with payment in full.
- Cancelled reservations will result in forfeiture of reservation fee if the space cannot be resold; responsibility to sell cancelled reservation lies with patron, not with PEAP committee.
- PEAP reserves the right to cancel any trip that does not fill to capacity. Refunds will be issued if PEAP cancels a trip. (Our goal is to let you know within 7-10 days prior to trip if it is cancelled due to low participation.)
- Should you miss the scheduled departure time, we will leave without you and no refunds will be granted.
- Weather-related cancellation: If University Transportation department deems weather is not safe for travel, all registration fees will be refunded. This is the only reason a trip would be cancelled/refunded due to weather.