To: CSSAC Members and MaPSAC Members
From: Chairs Rendi Tharp & JJ Sadler
Subject: Minutes of the joint meeting of the advisory committees
Date: March 14, 2023 via MS Teams, 1:30-3:30 p.m.

Attendance: Included at bottom

1:30 p.m.

Item #1 – Meeting Call to Order and Adoption of Agenda
Quorum was met by both committees met; CSSAC Chair called the meeting to order at 1:34 p.m.
Chair asked for additions to the agenda
- Added: University Officers Report
- Melissa Hay motioned to adopt the agenda; Amy Atkinson seconded
- Motion carried; agenda is adopted with addition

University Officers report
- John Gipson, Chief of Staff to Provost and Assistant Vice Provost for Academic Operations
  - President Chiang hosting family Easter egg hunt at Westwood; notifications will be sent to those selected
  - Looking at ways to recognize staff and accepting ideas

Item #2 – Guest speaker
- Dr. Diksha Mittal, Breathwork Trainer with SKY Campus Happiness and IAHV and Lavanya Krishna, graduate student Engineering, previously was SKY club president
  - Breathwork and Meditation Wellness program
  - Four pillars: Emotional intelligence, service, leadership, and social connection
  - Been around 40 years and on 120 campuses
  - Offers meditation workshops, mindfulness techniques, and retreats
  - Explained breathing is a secret tool as every emotion has a corresponding breathing pattern
  - [https://www.boilerlink.purdue.edu/organization/skyatpurdue](https://www.boilerlink.purdue.edu/organization/skyatpurdue)

Item #3 – Approval of February 2024 Minutes
CSSAC Chair asked for corrections/changes to the February 2023 minutes:
- Hearing no changes; minutes accepted as written.
MaPSAC Chair asked for corrections/changes to the February 2023 minutes:
- Hearing no changes; minutes accepted as written.

Item #4 – Announcements
- Introduction of CSSAC new Vice Chair Chad Cahoon
- Written reports for subcommittees and university committees are due by noon Thursday prior to the full meeting. Please upload to your respective Teams folders.
- Members are asked to turn on their cameras at the start of the meeting
- CALL OUT! – Spring Fling 2024 (May 23, 2024) has a need for volunteers! Watch for information in Purdue Today in the coming weeks about this opportunity.
• CSSAC Member of the Quarter nominations
• MaPSAC and CSSAC Vice Chair call for nominations

Item #5 - Roll Call
• If you didn’t live here, where would you want to live?

Item #6 – Sub Committee Breakout Rooms (20 minutes)
• Compensation & Benefits / PEAP / Purdue Discount Committee
  o Topics: Benefits of Purdue Employment / Evaluations / Merit / Goals
    ▪ Currently 21 discounts
    ▪ Chicago trip will be December 7; one bus reserved
    ▪ Other events in the works
    ▪ Concerns regarding evaluations and merit increases: more transparency and consistency needed
    ▪ Delays in Fidelity deposits
• Membership & Communications / Communications
  o Topics: Improving Campus Communication and Networking with Purdue Indy
    ▪ Concern is whether information is getting to the right people
    ▪ Discussed use of social media and flyers around campus
    ▪ Finding ways to collaborate with Purdue Indianapolis will be critical
    ▪ CSSAC Chair noted that Purdue Today is more research and faculty-focused and needs more staff focused items at the top
  ▪ Carli advised she will relay concerns to others in her area
• Professional Development / Professional Development
  o Topics: Promoting of grants and staff excellence awards
    ▪ MaPSAC
      ▪ Reflected on committee utilizing resources and their mission statements
      ▪ Guest speaker for 2024 to discuss burnout and strategies
      ▪ Spring grant had 47 applicants and are being reviewed at this time
    ▪ CSSAC
      ▪ Staff and dependent grants application period now open; due by 4/15/24
      ▪ Excellence award nominations due 3/29/24; one award each to service and support staff
• Executive
  o Discussed preparation for the staff memorial and preparation for the memorial

Item #7 – Full Subcommittee Reports
• MaPSAC
  o Aquatics center updates to begin
  o MaPSAC Chair provided update on parking meeting between CSSAC and MaPSAC Executive teams and Parking Director
• CSSAC
  o None

Item #8 – Call for Adjournment
• Terri Griffin motioned to adjourn; Tracy Reifel seconded.
• Meeting adjourned at 3:30 p.m.

The next regular meeting of CSSAC is April 9, 2024 via MS Teams
The next regular meeting of MaPSAC is April 10, 2024 via MS Teams
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