

CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE MINUTES

May 8, 2018

Members Present	Allen Bol, Brenda Breece, Roberta Cain, Renè Celeste, , Rebekah Clark, Jessica Christian, Gina DelSanto, Cindy Cory, Tiffany Eakin, John Frigo, Carrie Hanson, Michael Hicks, Laura Holladay, Megan Huckaby, Mykesha Kennedy, Guyanne Lillpop, Alfred Nesvold, Jonathan Newberry, Julianne Pierson, Jennifer Scruggs, Mary Sigman, Mandy Smith, Andrea Waibel, Jeremy Wampler	
Members Absent	Randi Boyd, Dee Combs, Marla Funk, Peggie Haq, Dennis Johnson, Sara Ostheimer	
Item #1 Meeting Called to Order & Adoption of Agenda	Meeting called to order at 1:35 pm. Motion to adopt agenda Seconded	A Bol J Frigo R Celeste
Item #2 Approval of Minutes	Allen asked for any correction/additions to the minutes. John Frigo noted that page 2, last bullet under Gina’s report should state jobs will only be cut by attrition, not by layoffs. Allen asked for any further corrections, hearing none, the minutes are approved with the above noted change.	
Item #3 Announcements	<ul style="list-style-type: none"> • Reminder that all subcommittee chairs and university committee representatives should submit their written reports to the secretary by noon Thursday prior to the full meeting so that they may be included with the agenda • Reminder that the CSSAC membership drive will take place throughout the month of May. CSSAC will be seeking members from all districts. The application and vacancy information is included in this agenda. • The regular June meeting of CCSAC will take place at the Fort Wayne campus and will be an all-day event. A letter will be sent to all supervisors with copies to Deans and Vice Presidents requesting their support of members’ attendance. 	A Bol
Item #4 University Officers’ Report	<ul style="list-style-type: none"> • Vice Chair Elections <ul style="list-style-type: none"> ○ Allen explained the election process to the members. In order to expedite the ballot vote, Allen asked the committee to suspend the rule requiring one candidate to receive a majority of votes cast, so that a single vote may be taken and the candidate with the most votes wins. Agreement was unanimous and the rule is suspended. ○ Each candidate was given an opportunity to address the committee. ○ After vote by ballot, Jeremy Wampler will become the new vice chair beginning in September. • Member Emeritus Elections 	A Bol

	<ul style="list-style-type: none"> ○ Emeritus members shall remain on the committee as a non-voting member in a consulting role for one year. Voting members may vote for up to three members. ○ After a vote by ballot, Allen Bol, Cindy Cory, and Andi Waibel were elected emeritus members. 	
Item #5 University Officers' Reports	<ul style="list-style-type: none"> ● Fall enrollment <ul style="list-style-type: none"> ○ High numbers due to great publicity Purdue University has ○ Every freshman is guaranteed to have on-campus housing ● Ideas Festival <ul style="list-style-type: none"> ○ The 4 topics will be incorporated throughout the year-long celebration, rather than individual periods: <ul style="list-style-type: none"> ▪ Space ▪ Artificial Intelligence ▪ Human Selves ▪ Long-range sustainability ○ Speakers during the year will include Condoleezza Rice, 66th United States Secretary of State; and Richard Russo, Pulitzer Prize winning author ● Commencement <ul style="list-style-type: none"> ○ May 11, May 12, May 13 ○ On May 11, an uplink to the International Space Station will be provided to witness NASA astronaut and Purdue alumnus Andrew J. Feustel receive an honorary doctorate. 	Gina DelSanto, Chief of Staff
Item #6 Standing Committee Reports	<p>Allen asked if there were any questions regarding the submitted reports; there were none.</p> <p>Executive – Faculty member contacted Allen in regards to a survey regarding consistency with supervisors and performance of staff. He stated that if anyone was interested in participating, he would send them the contact information.</p>	A Bol
Item #7 Regional and University Reports	<p>Mental Health Task Force</p> <ul style="list-style-type: none"> ● Promote mental health resources ● Students & staff work to come up with options for HR to pursue <p>Bicycle Safety Committee</p> <ul style="list-style-type: none"> ● Rene contact Aaron Madrid <ul style="list-style-type: none"> ○ He stated that the committee no longer meets ○ He handles issues himself as they arise <p>Staff Appeals</p> <ul style="list-style-type: none"> ● No meetings in the summer 	R Celeste Mary Sigman

	<ul style="list-style-type: none"> Everyone should register their vehicles/plates for the new system ASAP 	
Item #7 Unfinished Business	None	
Item #8 New Business	<p>Member of the Quarter</p> <ul style="list-style-type: none"> Andi Waibel was announced as the <i>Member of the Quarter</i>. She was nominated by Sara Ostheimer: “Andi is really taking PEAP to a whole new level of activities. Incorporating sport activities is something the whole family can do. The fan experience sounds pretty special. The fact that she has arranged it to where employees have the option to a huge price range really makes it more inclusive for personal of all budget ranges – Very thoughtful! I loved the wreath-making event; it was close to where I lived which made it easier than coming back into town. She really has done a great job and deserves the recognition of Member of the Quarter.” 	A Bol
Item #9 District Updates and Bridge Submissions	<p>District I</p> <ul style="list-style-type: none"> The astronaut being given the honorary doctorate is from the College of Science Beans is closing for the summer Business@Purdue stated that today is the last day for Ariba orders; extensions are only for catalog orders <p>District II There is a secretary V position open in her area</p> <p>District III No updates</p> <p>District IV The “night spot” in Cary Quad is open for lunch</p> <p>District V No updates</p>	<p>J Christian</p> <p>R Celeste</p>
Item #10 Call for Adjournment	Next meeting will be held on June 12 at the Fort Wayne campus. With there being no further business, the meeting adjourned at 3:15 p.m.	