

**CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE MINUTES**

**July 10, 2018**

<b>Members Present</b>	Allen Bol, Randi Boyd, Brenda Breece, Roberta Cain, Renè Celeste, Jessica Christian, Rebekah Clark, Cindy Cory, Tiffany Eakin, John Frigo, Marla Funk, Carrie Hanson, Michael Hicks, Laura Holladay, Mykesha Kennedy, Guyanne Lillpop, Alfred Nesvold, Jonathan Newberry, Sara Ostheimer, Julianne Pierson, Jennifer Scruggs, Mary Sigman, Mandy Smith, Andrea Waibel, Jeremy Wampler	
<b>Members Absent</b>	Dee Combs, Peggie Haq	
<b>Item #1 Meeting Called to Order &amp; Adoption of Agenda</b>	Meeting called to order at 1:25 p.m.  Motion to adopt agenda Seconded	A Bol  M Hicks B Breece
<b>Item #2 Approval of Minutes</b>	Allen asked for any correction/additions to the minutes. Hearing none, the minutes are approved.	
<b>Item #3 Announcements</b>	<ul style="list-style-type: none"> <li>Reminder that all subcommittee chairs and university committee representatives should submit their written reports to the secretary by noon Thursday prior to the full meeting so that they may be included with the agenda</li> <li>Recognition program will be held during a luncheon just prior to our August meeting</li> </ul>	A Bol
<b>Item #4 Standing Committee Written Reports</b>	<p><b>Executive –</b></p> <ul style="list-style-type: none"> <li>Conducted membership interviews; lots of applications, few vacancies</li> <li>Op/Techs – can still vote, can chair/vice chair subcommittees</li> </ul> <p>Communications</p> <ul style="list-style-type: none"> <li>Lots of feedback from last newsletter; requests for Spotlight articles</li> <li>Launched FB and have 100+ followers</li> </ul> <p>Professional Development</p> <ul style="list-style-type: none"> <li>Grant applications reviewed; 20 dependents at \$1000 and 2 employees at \$750</li> </ul> <p>PEAP</p> <ul style="list-style-type: none"> <li>Last Indians game with discount is this Sunday. Purdue night with Aviators is this Friday. Sent out information about Colts tickets</li> </ul>	A Bol  R Celeste  Sara

<b>Item #5</b> <b>Regional and</b> <b>University Reports</b>	<p>Bicycle Safety Task Force</p> <ul style="list-style-type: none"> <li>Brenda Breece and Rene will serve. Had a great meeting with Aaron Madrid. Goal is to add to the committee with Police, APSAC, etc.</li> </ul> <p>Reaching out to all University committee contacts to determine activity of committee, and if we still had representation.</p> <p>BPR will be meeting soon.</p>	<p>R Celeste</p> <p>M Smith</p> <p>M Smith</p>
<b>Item #6</b> <b>Unfinished Business</b>	<p>Member of the Quarter next month; Allen will send out a link to the nomination form</p>	
<b>Item #7</b> <b>New Business</b>	<p>None</p>	<p>A Bol</p>
<b>Item #8</b> <b>District Updates and</b> <b>Bridge Submissions</b>	<p><b>District I</b>  Service Staff at Purdue University</p> <ul style="list-style-type: none"> <li>Growth opportunities are not the same as for clerical staff</li> <li>Many service staff did not receive raises this year <ul style="list-style-type: none"> <li>Insurance remains too expensive</li> </ul> </li> <li>Night shift do not have the same resources available; i.e., Fidelity or Benefits counseling</li> <li>Lack of professional development opportunities</li> </ul> <p><b>District II</b>  Are classes through Purdue Global transferred to Purdue proper?</p> <ul style="list-style-type: none"> <li>Same process will be followed to determine which credits transfer. Same as any other application to WL Purdue.</li> </ul> <p><b>District III</b>  No updates</p> <p><b>District IV</b>  No updates</p> <p><b>District V</b>  Purdue Northwest  No update</p> <p>Purdue Fort Wayne  SummerFest</p> <ul style="list-style-type: none"> <li>First year for Purdue Northwest</li> </ul>	<p>R Celeste</p> <p>M Hicks</p> <p>M Funk</p> <p>R Boyd</p>
<b>Item #9</b> <b>Call for Adjournment</b>	<p>With there being no further business, the meeting adjourned at 2:55 p.m.</p>	