

CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE MINUTES

May 9, 2017

Present	Allen Bol, Roberta Cain, Cindy Cory, Gina DelSanto, Tiffany Eakin, John Frigo, Joan Goetz, Brenda Gunion, Carrie Hanson, Michael Hicks, Megan Huckaby, Mykesha Kennedy, Guyanne Lillpop, Jonathan Newberry, Sara Ostheimer, Julianne Pierson, Teresa Remaly, Marla Ropp-Funk, Mandy Smith, Andrea Waibel	
Absent	Josh Bacon, Dee Combs, Joan Goetz, Brenda Gunion, Julianne Pierson, Teresa Remaly, Marla Funk	
Item #1 Meeting Called to Order & Adoption of Agenda	Meeting called to order at 1:36 p.m. Motion to adopt agenda Seconded	T Eakin M Hicks C Cory
Item #2 Election of Vice Chair Election of Emeritus Members	Vice Chair <ul style="list-style-type: none"> Chair Eakin noted that the committee will now vote for the 2017-2018 vice chair. Each voting member has received a ballot; Mandy Smith is the candidate. Michael Hicks asked to be added to the ballot as a write-in; the committee entertained his request. Eakin read a statement from Mandy Smith, and Michael Hicks provided his own. <p>By anonymous vote, the apparent winner is Michael Hicks pending certification.</p> <p>Emeritus</p> <ul style="list-style-type: none"> Eakin noted that all voting members received a ballot for the election of emeritus members. She stated that each voted member may vote for up to 3 emerti; Tiffany, John, and Julianne were elected. 	
Item #3 Approval of Minutes	Tiffany asked for any correction/additions to the minutes; hearing none, the minutes are approved.	
Item #4 Announcements	<ul style="list-style-type: none"> Reminder that all subcommittee chairs should submit their written reports to Carrie Hanson by noon Thursday prior to the full meeting. June meeting will be held at the Purdue Northwest – Westville campus; 8am-5pm. Transportation will be provided. Hold the date: The CSSAC annual leadership retreat will be held on September 22, 2017. This is an all-day event and transportation will be provided. 	T. Eakin

Item #6 Standing Committee Reports	<p>Tiffany asked if there were any questions regarding the submitted reports; there were none.</p> <p>Executive –</p> <p>Communications – None</p> <p>Discounts – None</p> <p>Professional Development – None</p> <p>PEAP – None</p>	T. Eakin
Item #7 Regional and University Reports	Tiffany asked if there were any questions regarding submitted reports. There were none.	
Item #8 Unfinished Business	<p>Non-exempt Defined Contribution Plan – three year wait</p> <p>Peter Goldsborough – Professor at Purdue Contacted John and Tiffany regarding the 3 year wait. He contacted Denny who wrote a response to Peter.</p> <p>John asked the committee if this is something CSSAC wants to pursue. Leave it on agenda as Unfinished Business – for now. Have more discussion going forward.</p>	J. Frigo
Item #8 New Business	None	T. Eakin
Item #8 District Updates	<p>District I No updates</p> <p>District II No updates</p> <p>District III No updates</p>	

	District IV No updates	
	District V	
Item #9 Call for Adjournment	Next meeting will be held on June 13 at the Purdue Northwest – Westville campus; details soon to come. Meeting adjourned at 3:39 p.m.	