

**CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE MINUTES**

**January 10, 2017**

<b>Present</b>	Allen Bol, Roberta Cain, Phil Cederquist, Cindy Cory, Denny Darrow, Gina DeSanto, Tiffany Eakin, John Frigo, Joan Goetz, Teresa Greenwalt, Carrie Hanson, Michael Hicks, Megan Huckaby, Mykesha Kennedy, Guyanne Lillpop, Jonathan Newberry, Sara Ostheimer, Julianne Pierson, Teresa Remaly, Marla Ropp-Funk, Mandy Smith, Andrea Waibel	
<b>Absent</b>	Pat Carducci, Dee Combs, Brenda Gunion, Laura Holladay	
<b>Item #1 Meeting Called to Order</b>	Meeting called to order at 1:32	T. Eakin
<b>Adoption of the Agenda</b>	Motion to adopt agenda Seconded	S. Ostheimer A Waibel
<b>Item #2 Approval of Minutes</b>	Tiffany asked for any correction/additions to the minutes; hearing none, the minutes are approved	
<b>Item #3 Presentation of Community Spirit Award</b>	VP Denny Darrow presented the 5 <sup>th</sup> annual Community Spirit Award to Lindsey Payne from the Center for Instructional Excellence	
<b>Item #4 Announcements</b>	Reminder that all subcommittee chairs should submit their written reports to Carrie Hanson by noon Thursday prior to the full meeting.	T. Eakin
<b>Item #5 University Officers' Report</b>	<ul style="list-style-type: none"> <li>• FLSA update: <ul style="list-style-type: none"> <li>○ Federal judge in Texas filed an injunction halting the implementation of FLSA</li> <li>○ Purdue placed a hold on anticipated salary increases</li> <li>○ Could have done a better job in communicating decision</li> </ul> </li> <li>• Moving forward with the continued viability of the residential model in a joint venture with the City of West Lafayette creating one the nation's first university-based innovation districts. The concept contemplates a large area of residential, commercial, and recreational spaces, adjacent to the research, cultural, and human resources assets of a top tier research University as ours.</li> <li>• Presidential Lecture Series</li> <li>• All held in Fowler Hall, 6:30-7:30 p.m. <ul style="list-style-type: none"> <li>○ January 30 – J.D. Vance, Political Commentator and Author</li> <li>○ February 1 – Stanley Druckenmiller, Investor</li> <li>○ March 1 – Doug Brinkley, Historian and Author</li> </ul> </li> </ul>	Gina DeSanto, Chief of Staff

	<ul style="list-style-type: none"> <li>○ April 11 – Bjorn Lomborg, Environmentalist</li> </ul> <p>The committee received a presentation and information regarding Business Process Re-Engineering Project.</p> <p>Regarding the FLSA communications, Denny stated that he believes HR could have done a better job communicating with those impacted by the decision to pause while awaiting the final outcome.</p>	<p>Linda Baer, Assistant Comptroller and Director of HCM Transformation Project</p> <p>Denny Darrow, Vice President for Human Resources</p>
<b>Item #6 Standing Committee Reports</b>	<p>Tiffany asked if there were any questions regarding the submitted reports; there were none.</p> <p>Executive – Regarding Operational Procedures revisions, this has been tabled until Tiffany is able to attend.</p> <p>The committee is working to plan a day of activities and information for the regional CSSAC committees. Some ideas were discussed. The executive committee will report updates to the full committee as they become available.</p> <p>Communications – None</p> <p>Discounts – None</p> <p>Professional Development – None</p> <p>PEAP –</p>	<p>T. Eakin</p> <p>Eakin, Bol</p>
<b>Item #6 Regional and University Reports</b>	<p>Tiffany asked if there were any questions regarding submitted reports; there were none.</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
<b>Item #7 Unfinished Business</b>	None	
<b>Item #8 New Business</b>	None	
<b>Item #8 District Updates</b>	District I No updates	

	<p>District II A total reorganization is being completed in ITaP</p> <p>District III No updates</p> <p>District IV No updates</p> <p>District V Carrie Hanson reported that Dunyale Tolliver was resigning due to health issues. No replacement is known at this time.</p>	T. Greenwalt
<b>Item #9 Call for Adjournment</b>	Meeting adjourned at 3:08 p.m.	