

CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE MINUTES

August 8, 2017

Present	Allen Bol, Brenda Breece, Roberta Cain, Renè Celeste, Jessica Christian, Cindy Cory, Denny Darrow, Gina DelSanto, John Frigo, Joan Goetz, Peggie Haq, Michael Hicks, Jen Hodges, Laura Holladay, Dennis Johnson, Song Kang, Mykesha Kennedy, Guyanne Lillpop, Alfred Nesvold, Jonathan Newberry, Marla Ropp-Funk, Jennifer Scruggs, Candace Shaffer, Rebekah Siegle, Mary Sigman, Mandy Smith, Andrea Waibel, Jeremy Wampler	
Absent	Josh Bacon, Pat Carducci, Dee Combs, Tiffany Eakin, Carrie Hanson, Megan Huckaby, Sara Ostheimer, Julianne Pierson	
Item #1 Meeting Called to Order & Adoption of Agenda	Meeting called to order at 1:26 pm Motion to adopt agenda Seconded	A Bol M Kennedy A Waibel
Item #2 Approval of Minutes	Allen asked for any correction/additions to the minutes; hearing none, the minutes are approved.	
Item #3 Announcements	<ul style="list-style-type: none"> • Reminder that all subcommittee chairs should submit their written reports to Carrie Hanson by noon Thursday prior to the full meeting. • The Camp Tecumseh retreat will be held on September 22, 2017 – 8am to 5pm. Allen requested that each member make every effort to attend. 	A Bol
Item #4 University Officers' Report	<ul style="list-style-type: none"> • Incoming Freshman <ul style="list-style-type: none"> ○ Gina DelSanto gave a report about the status of the number of incoming freshmen. She said that the offer limit for the incoming freshmen was 7,610 freshman and the target was 7,100. She added that we admit more students than come to Purdue. The potential student pays \$200 to hold their spot. She described this process as the summer melt. Purdue is now a destination of choice so far fewer students are melting to other schools. She said that we won't know our final number until after the first few weeks of class when the census is completed. ○ This high enrollment of freshman has caused Purdue to place 350 incoming freshman into the Blackbird Apartments. Gina said that it will set up similar to a dorm with RAs available. She added that the objective is to make these students feel like they're on campus. The differential is \$1000.00/semester and the Board of 	Gina DelSanto, Chief of Staff

Trustees has approved to subsidize this difference for each student who will reside at Blackbird Apartments. There will be dorm style furniture in each apartment however, the students will have to lease couches. A company will be on site to assist the students with this process.

- Faculty Searches
 - Provost
 - There are nine people on the committee for the internal search for a new Provost. Allen Bol is on this committee.
 - Chancellor of Fort Wayne
 - There are four candidates chosen for campus interviews. Gina reported that there should be a new Chancellor after Labor Day.
 - Chief Data Officer
 - The search is ongoing for a Chief Data Officer. We lost Dr. Brent Drake to the University of Nevada, Las Vegas.
- Construction update
 - The Active Learning Center (ALC) will be open by the time classes resume. There will be a wine and cheese event on September 7. The ribbon cutting will be held on October 10.
 - State Street will open at 11:59 p.m. on August 13, 2017 between Salisbury and University. There will be a State Street Party on August 14 between 11:00 p.m. and 1:00 a.m. at Chauncey Hill.
- Healthcare Plan and Rates
 - Denny Darrow reported that there has been a 28% increase in the cost of health care from 2014-2018, with 2018 having a 7% increase. The maximum out of pocket will be \$7350.00 in 2018.
 - The top five causes of these increases are as follows.
 1. Diabetes
 2. Hypertension
 3. Lipid Disorders
 4. Depression
 5. Persistent Asthma
 - 187 employees are enrolled in Virta Health.
 - Denny said that all employees should know their risks, make healthy choices, be more active, and get engaged.
 - Purdue will put money into your HSA account for taking advantage of incentives that will promote a healthy lifestyle.
 - Rene asked about paying for a gym membership with their HSA account. Candace Shaffer said that they are working on that becoming an option.

Denny Darrow, Vice President for Human Resources

	<ul style="list-style-type: none"> • Center for Healthy Living/One to One Health <ul style="list-style-type: none"> ○ Candace Shaffer introduced Jen Hodges from One to One Health. (One to One Health has replaced Premis). ○ Jen said that she is letting One to One Health get more settled in at the Center for Healthy Living before she makes any additional changes. Please see attached handout. ○ Someone mentioned that CHL lost some health records. Denny Darrow said that Premis will not be paid the rest of their funds until they turn over the rest of the patient files. 	
Item #5 Standing Committee Reports	<p>Allen asked if there were any questions regarding the submitted reports; there were none.</p> <p>Executive –</p> <ul style="list-style-type: none"> • No report <p>Communications</p> <ul style="list-style-type: none"> • No report <p>Discounts –</p> <ul style="list-style-type: none"> • Allen reported that the Discount Program is now automated so there will no longer be a need for this committee. <p>Professional Development –</p> <ul style="list-style-type: none"> • Guyanne Lillpop reported that Purdue offers a food pantry. She added that students or staff can use this service. It is located on the bottom floor of the Baptist Student Foundation on Tuesdays from 2:00 p.m. – 6:00 p.m. and on Saturdays from 6:00 p.m. – 8:00 p.m. <p>Purdue Employees Activity Program</p> <ul style="list-style-type: none"> • Cindy Cory reported that there is \$2,936.08 in the account. <p>Parking and Traffic</p> <ul style="list-style-type: none"> • Michael Hill reported that Parking and Traffic will not meet until August 30, 2017. 	A Bol
Item #6 Regional and University Reports	<p>Allen asked if there were any questions regarding submitted reports. There were none.</p>	A Bol

Item #7 Unfinished Business	None	
Item #8 New Business	None	
Item #9 District Updates	<p>District I Mandy Smith stated that after viewing the Transformation video, she had some concerns. She added that she spoke with Tim Werth about the. Tim said that there were going to be changes but not necessarily RIFs.</p> <p>District II Michael Hicks stated that one of their employees has been on Virta for two weeks and he is now off insulin and has lost 15 pounds in two weeks.</p> <p>District III No updates</p> <p>District IV Johnathan Newberry mentioned that this was not exactly a District update but shared with the committee about the 'Host a Boiler' event. They encouraged everyone to host a student in their home for Thanksgiving or Christmas dinner.</p> <p>District V No updates</p>	
Item #10 Call for Adjournment	<p>Next meeting will be held on September 12 at West Lafayette campus; details soon to come.</p> <p>With there being no further business, the meeting adjourned at 2:54 p.m.</p>	