

HR Contacts and Customer Service



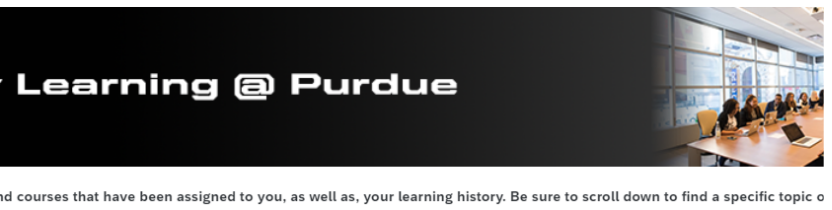
Healthy Boiler Program



Update Your Information: Employee-Self Service

Human Resources and SuccessFactors Organizational Effectiveness

July 2023



Assignments

Due next Due later

Self Assign.. History

Personalized Reports

PURDUE UNIVERSITY Home

Quick Actions

- My Team
- Delegate Workflows
- Request Time Off
- My Profile
- Learning Administration
- Reminders
- Favorites

Agenda

- HR Help
- Employee Profile and Self-Service
- Requests and Approvals
- SuccessFactors Learning

Cindy M Bryant (davis208) Senior Manager, HR Communications and Change Management (40010455)

Organizational Effectiveness (32050000), Human Resources (4032)
 REMOTE (2857) (US/Eastern)
 Local time: Tuesday, 07:37:41 AM

100% ✓ Your profile is complete

- Profile
- Personal Information
- Job Info
- Compensation
- Employment Details
- Payroll
- Time Off
- Non Recurring Pay
- Compensation Statement

User Info

Basic Information		Education	
Username	davis208	Purdue University	
User ID	00031350	Time Period	Dec 08, 1992 - Dec 08, 1992
First Name	Cindy	Educational Establishment	University/college
Middle Name	M	Branch of Study 1	Communication Studies and Rhetoric
Last Name	Bryant	Branch of Study 2	None
Title	Senior Manager, HR Communications and Change Management (40010455)	Degree	Bachelor's degree
		Highest Education	Yes

Personal Information

Home	United States 11216 Windermere Blvd Fishers Hamilton Indiana 46037 United States
Home	7653764546 ★
Business	7654967432

Personal Information

Effective as of: September 13, 2021

Salutation	-	Title	-
First Name	Cindy	Formal Name	Cindy M Bryant
Middle Name	M	Initials	-
Last Name	Bryant	Preferred Name	-
Birth Name	-	Sex	Female
Suffix	-	Nationality	United States

Global Information

United States

Employee Profile

- Update Education
- Edit Address
- Edit Bank Info
- Access and Edit Tax Forms

Icons:



= Edit




= Add






= View History

Approvals



Time Off

 Kerry L Blankenship
Submitted on Jul 18, 2023


Period Jul 19, 2023 - Jul 19, 2023
Time Type Vacation
Absence Duration 8 hours
Approval Status Pending
View Details


  


For You Today

 My Team 

Remind a team member to complete pending tasks.

 Kerry L Blankenship
1 task


View All [Send Email](#) 

 Learning Assignments

Online

Purdue Annual Performance Review: HR Guidance

81 days overdue

View Details 

 Review Employee Performance


2022-23 Staff Performance Assessment

Self-Assessment

 Kerry L Blankenship

No due date
Go to Form


View All 

 Review Your Performance

2022-23 Staff Performance Assessment

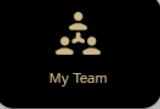
Self-Assessment


No due date
Go to Form

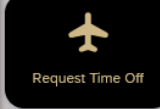



Organizational Updates


Quick Actions


 My Team

 Delegate Workflows


 Request Time Off

 Learning Administration

 Reminders

 Favorites

Create Absence

Time Type *  Available Balance
Vacation 280:00 hours


Start Date * End Date *
Jul 19, 2023 Jul 19, 2023

Requesting Returning to Work On
8:00 Jul 20, 2023

Recurring Absence

Comment

Attachment [Upload](#)


No attachments uploaded
To upload files, drop them here or use the "Upload" button.

FMLA Case Number
No Selection

For more information about your time account balances and absences, please go to [Time Off](#).

[Submit](#) [Cancel](#)

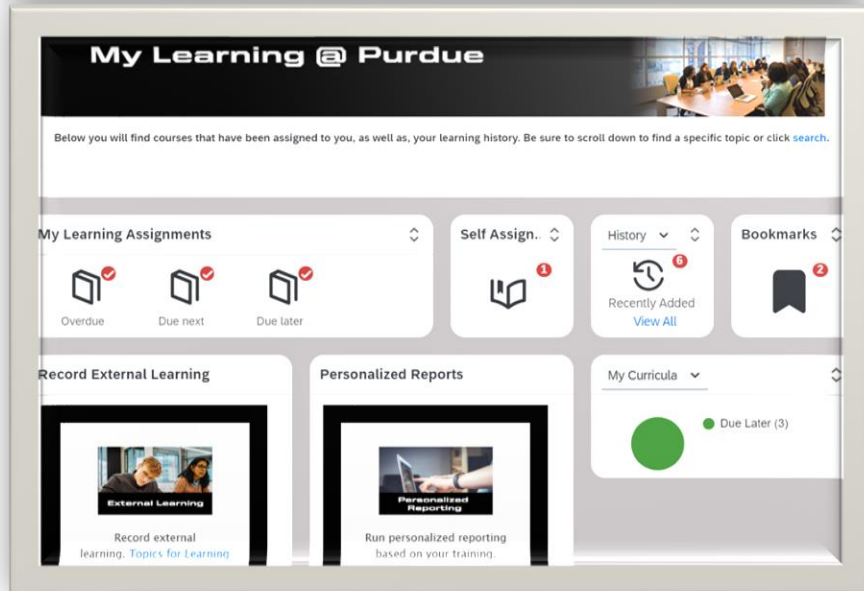
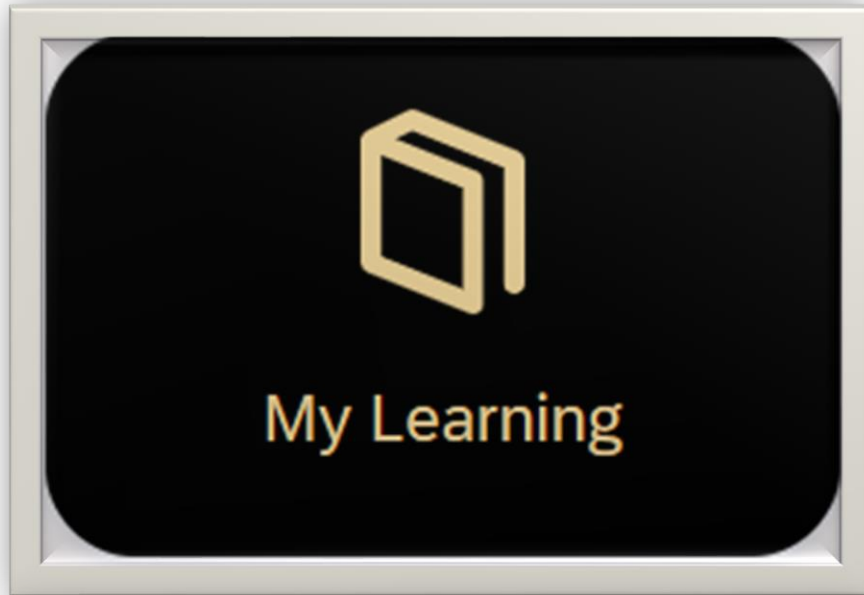
Requests and Approvals

- Use Request Time Off Quick Action
- Take Action on Approvals
- Review for You Today

SuccessFactors Learning

Promotes continuous training and development to improve talent management, align learning outcomes with performance goals, and boost compliance.

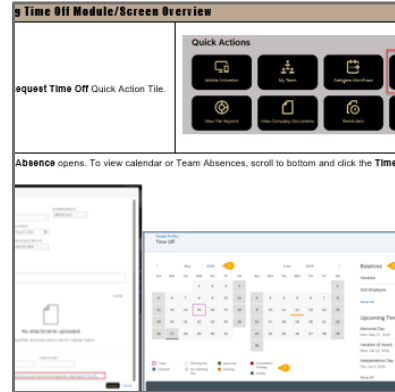
- Access Employment Certifications
- Supervisor training and resources
- Self-assign training
- Search topic-specific training
- Resources



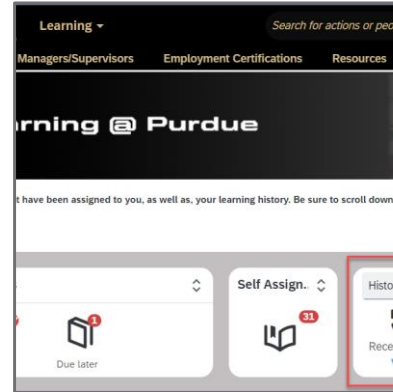
Resources



Employee Self Service



Requests and Approvals



Learning



HR Help

Helpful Links (outside of the links attached to each image above):

- Human Resources Website - <https://www.purdue.edu/hr/>
- Human Resources Help - <https://www.purdue.edu/hr/hrhelp.php>
- Updating Your Information - <https://www.purdue.edu/hr/workpurdue/workESS.php>
- Timekeeping and Time Off Information - <https://www.purdue.edu/hr/paytimepractices/index.php>
 - How to edit time off – follow this [QRG](#) - - go to page 6.
- Personal Leave Information - <https://www.purdue.edu/hr/paytimepractices/timeoff/perLeave.php>
- Virtual Backgrounds <https://www.purdue.edu/hr/workremotely/virtbackgrounds.php>
- SuccessFactors Learning - <https://performancemanager8.successfactors.com/sf/learning?destUrl=https%3a%2f%2fpurdueuniv%2eplateau%2ecom%2fle%2flearning%2fuser%2fdeeplink%5fredirect%2ejsp%3flinkId%3dHOME%5fPAGE%26fromDeepLink%3dnull%26pageID%3d%26fromSF%3dY&company=purdueuniv>