To: SPS Staff, Directors of Financial Affairs, Business Managers, and Business Assistants
From: Ken Sandel, Senior Director of Sponsored Program Services
Date: January 12, 2016
Re: Graduate Student Fee Remissions

A review of the Graduate Fee Remission charge rate has recently been conducted. It is expected that the current tuition freeze will remain in place for the 2016-17 academic year. The following charging and budget guidance is effective immediately.

**Current Charge Rate for Graduate Fee Remissions**

The fee remission charge rate is $855 per pay period for 2015-2016.

**Budgeting Rates for Graduate Fee Remissions**

For proposal purposes, the following rates have been projected for use in budget preparation:

<table>
<thead>
<tr>
<th>Period</th>
<th>Fee Remission Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/01/15 – 06/30/16</td>
<td>$855 per pay period</td>
</tr>
<tr>
<td>07/01/16 – 06/30/17</td>
<td>$855 per pay period</td>
</tr>
<tr>
<td>07/01/17 – 06/30/18</td>
<td>$855 per pay period</td>
</tr>
</tbody>
</table>

The rate of $855 will remain in effect until an analysis shows an adjustment in rate is necessary to maintain balance in the amount of fee remissions charged compared to the amount of fee remissions granted.

cc: J. Almond
    K. Cooks
    K. Hoebel
    M. Johnson
    C. Lapinskas
    C. Martin
    B. Siple