Decision Tree for excess Inventory where Purdue has title and the Sponsor does not request right to transfer

**Capital Equipment**

- Does excess capital equipment (item costing $5,000 or more with a useful life of more than one year) have value/useful life?
  - **Y**
    - Send to salvage or dispose of properly ([https://www.purdue.edu/salvage/](https://www.purdue.edu/salvage/))
  - **N**
    - Store item securely and evaluate once decision on continuing award made

- Will item be useful on potential continuing award?
  - **Y**
  - **N**
    - Is item needed on continuing award?
      - **Y**
        - Is item needed on other Purdue federally-sponsored activities (Specific Federal sponsor (where items were purchased) awards have priority)? ([http://www.purdue.edu/business/mas/property/advertising.html](http://www.purdue.edu/business/mas/property/advertising.html))
      - **N**
        - Recipient retains item for use on non-Federal sponsored activities or sells item (compensate Fed Govt for share). ([http://www.purdue.edu/business/mas/property/advertising.html](http://www.purdue.edu/business/mas/property/advertising.html))

- Complete Form Equipment Change in Status (ECS) ([http://www.purdue.edu/business/mas/property/index.html](http://www.purdue.edu/business/mas/property/index.html))
**Decision Tree for excess Inventory where Purdue has title and the Sponsor does not request right to transfer**

### Supplies

1. **Does excess supplies have value/useful life?**
   - **N** → Store item securely and evaluate once decision on continuing award made
   - **Y** → Will item be useful on potential continuing award?

2. **Will item be useful on potential continuing award?**
   - **Y** → Send to salvage or dispose of properly (https://www.purdue.edu/salvage/)
   - **N** → Is item needed on continuing award?

3. **Is item needed on continuing award?**
   - **N** → Is there a residual inventory of unused supplies/exp. equip. exceeding $5,000 in total aggregate value?
     - **N** → Specific Purdue College/Department determines how the supplies will be used
     - **Y** → Items may be used on continuing award
   - **Y** → Is item needed on other Purdue federally-sponsored activities (Specific Federal sponsor (where items were purchased) awards have priority)? (http://www.purdue.edu/business/mas/property/advertising.html)

4. **Is item needed on other Purdue federally-sponsored activities (Specific Federal sponsor (where items were purchased) awards have priority)? (http://www.purdue.edu/business/mas/property/advertising.html)**
   - **N** → Recipient retains item for use on non-Federal sponsored activities or sells item (compensate Fed Govt for share). (http://www.purdue.edu/business/mas/property/advertising.html)
   - **Y** → Distributed to be used on other federally-sponsored projects