

**Purdue University's Inventory of Guidelines, Policies, Procedures, QRCs, Etc.  
Key Internal Controls (Federal Appropriations, Student Aid, Sponsored Programs)**

Revised Feb 2025

Major Category	Internal Control/Process/Procedure	Location (web)	Responsible Unit	Individual Responsible for Update	Int. Control (I) or Process (P)	Updated Post-BPR (X- updated; P-in process)	Location of Archived Process
Governance	Internal Audit Office	<a href="https://www.purdue.edu/ia/">https://www.purdue.edu/ia/</a>	Internal Audit	Wendi Johnston	I	X	<a href="https://www.purdue.edu/policies/revised_policies.html">https://www.purdue.edu/policies/revised_policies.html</a>
Governance	Structure of Internal Audit Office	<a href="https://www.purdue.edu/ia/contact/index.php">https://www.purdue.edu/ia/contact/index.php</a>	Internal Audit	Wendi Johnston	I	X	Cascade
Governance	Bylaws of the Trustees of Purdue University	<a href="https://www.purdue.edu/bot/about/bylaws.php">https://www.purdue.edu/bot/about/bylaws.php</a>	Internal Audit  Board of Trustees	Board of Trustees - Corporate Secretary - Janice Indrutz (jindrutz@purdue.edu)	I	X	N/A

Governance	Officers of the Board of Trustees	<a href="https://www.purdue.edu/bot/about/trustees/officers.php">https://www.purdue.edu/bot/about/trustees/officers.php</a>	Internal Audit  Board of Trustees	Board of Trustees - Corporate Secretary - Janice Indrutz (jindrutz@purdue.edu)	I	X	N/A
Governance	Policies located at Policy Office Website	<a href="https://www.purdue.edu/policies/">https://www.purdue.edu/policies/</a>	Internal Audit  University Policy Office	Jessica Teets (teets@purdue.edu)  policies@purdue.edu	I	X	<a href="http://earchives.lib.purdue.edu/cdm/search/collecti on/PPA/searchterm/*">http://earchives.lib.purdue.edu/cdm/search/collecti on/PPA/searchterm/*</a>
Governance	President's Delegation of Authority	<a href="https://www.purdue.edu/policies/governance/vb5.html">https://www.purdue.edu/policies/governance/vb5.html</a>	Internal Audit  VPEC	Office of the VP for Ethics and Compliance (Alysa Rollock acrollock@purdue.edu)	I	X	<a href="https://www.purdue.edu/policies/governance/vb5.html#history">https://www.purdue.edu/policies/governance/vb5.html#history</a>
Management	Comptroller - General Information	<a href="https://www.purdue.edu/business/comptroller/">https://www.purdue.edu/business/comptroller/</a>	Comptroller	Kathy Vanderwall/Josh Sterrett	I	X	
Management	Comptroller Organization Structure	<a href="https://www.purdue.edu/treasurer/finance/about-us-11/">https://www.purdue.edu/treasurer/finance/about-us-11/</a>	Comptroller	Kathy Vanderwall/Josh Sterrett	I	X	
Management	Managerial Accounting Services	<a href="http://www.purdue.edu/business/costing/">http://www.purdue.edu/business/costing/</a>	Comptroller - Managerial Accounting Services	Kim Hoebel	P	X	
Management	Data and Information	<a href="https://www.purdue.edu/business/sps/data/index.html">https://www.purdue.edu/business/sps/data/index.html</a>	SPS	Stephanie Willis & Susan Corwin	I	X	

Management	GM AIMS	<a href="https://www.purdue.edu/business/sps/data/GM_AIMS.html">https://www.purdue.edu/business/sps/data/GM_AIMS.html</a>	SPS	Stephanie Willis & Susan Corwin	I	X	
Management	SPS Administration	<a href="https://www.purdue.edu/business/sps/pdf/SPS%20Admin%20Org%20Chart.pdf">https://www.purdue.edu/business/sps/pdf/SPS%20Admin%20Org%20Chart.pdf</a>	SPS	Stephanie Willis	I	X	
Management	SPS Ag Field Office	Archive Only - moved to SPS Org chart	SPS	Beth Siple	I	X	
Management	SPS Organization	<a href="https://www.purdue.edu/business/sps/general/org_chart/index.html">https://www.purdue.edu/business/sps/general/org_chart/index.html</a>	SPS	Stephanie Willis	I	X	
Management	SPS Post-award	<a href="https://www.purdue.edu/business/sps/pdf/SPS%20PostAwardOrgChart.pdf">https://www.purdue.edu/business/sps/pdf/SPS%20PostAwardOrgChart.pdf</a>	SPS	Susan Corwin	I	X	
Management	SPS Pre-award	<a href="https://www.purdue.edu/business/sps/preaward/index.html">https://www.purdue.edu/business/sps/preaward/index.html</a>	SPS	Amanda Hamaker	I	X	
Control Activities - Policies and Procedures	Account Management Guidelines-Federal Appropriations	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/</a>	Ag Bus Ofc	Susan Kremer/Beth Siple	I	X	
Control Activities - Policies and Procedures	Accounting and Financial Management Governance-Federal Appropriations	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-revenue/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-revenue/</a>	Ag Bus Ofc	Susan Kremer/Beth Siple	I	X	
Control Activities - Policies and Procedures	BPR Finance Training--Ag Funds	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/</a>	Ag Bus Ofc	Susan Kremer/Beth Siple	P	X	
Control Activities - Policies and Procedures	Revolving Fund Procedures	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller	Elvira Burke	I	X	

Control Activities - Policies and Procedures	Abbreviations Used in Accounting Materials	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/</a>	Comptroller - Accounting Services	Josh Sterrett	P	X	
Control Activities - Policies and Procedures	Account Management Guidelines - Student Aid	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-expense/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-expense/</a>	Comptroller - Accounting Services	Janet Klierwer	I	X	
Control Activities - Policies and Procedures	Account Structure Summary	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/finance-structure-and-master-data/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/finance-structure-and-master-data/</a>	Comptroller - Accounting Services	Rebecca Miller	P	X	Accounting Services Share Drive
Control Activities - Policies and Procedures	Accounting and Financial Management Governance Manual	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/</a>	Comptroller - Accounting Services	Various/Shannon Goff/Kathy Vanderwall	P	X	
Control Activities - Policies and Procedures	Agency - Outside Award Funds	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller - Accounting Services	Josh Sterrett	P	X	
Control Activities - Policies and Procedures	Auxiliary and Service Enterprise Funds	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller - Accounting Services	Janet Klierwer	P	X	
Control Activities - Policies and Procedures	Definitions of Award, Prize, Scholarship, and Grant	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller - Accounting Services	Josh Sterrett	P	X	
Control Activities - Policies and Procedures	Document Types	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/</a>	Comptroller - Accounting Services	Rebecca Miller	P	X	Accounting Services Share Drive

Control Activities - Policies and Procedures	Endowment Management Guidelines	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/</a>	Comptroller - Accounting Services	Janet Klierwer	P	X	
Control Activities - Policies and Procedures	Endowment Types	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller - Accounting Services	Josh Sterrett	P	X	
Control Activities - Policies and Procedures	Finance Training	<a href="https://www.purdue.edu/treasurer/finance/process-and-procedures/">https://www.purdue.edu/treasurer/finance/process-and-procedures/</a>	Comptroller - Accounting Services	Josh Sterrett/Rebecca Miller/Andrew Bean	P	X	
Control Activities - Policies and Procedures	Financial Report Policies	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/year-end/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/year-end/</a>	Comptroller - Accounting Services	Josh Sterrett	I	X	
Control Activities - Policies and Procedures	Forms	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/finance-templates/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/finance-templates/</a>	Comptroller - Accounting Services	Josh Sterrett	P	X	
Control Activities - Policies and Procedures	Fund Group References	<a href="#">Archive Only, reference fund listing</a>	Comptroller - Accounting Services	Rebecca Miller	P	X	Accounting Services Share Drive
Control Activities - Policies and Procedures	Fund Listing	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/finance-structure-and-master-data/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/finance-structure-and-master-data/</a>	Comptroller - Accounting Services	Rebecca Miller	P	X	Accounting Services Share Drive
Control Activities - Policies and Procedures	General Funds - Guidelines	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller - Accounting Services	Janet Klierwer	P	X	

Control Activities - Policies and Procedures	General Ledger List and Descriptions	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-balance-sheet/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-balance-sheet/</a>	Comptroller - Accounting Services	Josh Sterrett/Rebecca Miller	P	x	
Control Activities - Policies and Procedures	Gift Funds - Guidelines	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/</a>	Comptroller - Accounting Services	Janet Kliever	P	X	
Control Activities - Policies and Procedures	GR/IR Postings	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller - Accounting Services	Josh Sterrett	P	X	
Control Activities - Policies and Procedures	Hospitality Expenditure Policy FAQ's	<a href="https://www.purdue.edu/treasurer/finance/operations/business-operations-and-centers/procurement-travel-centers/">https://www.purdue.edu/treasurer/finance/operations/business-operations-and-centers/procurement-travel-centers/</a>	Comptroller - Accounting Services	Josh Sterrett	P	P	
Control Activities - Policies and Procedures	Merchant Card - Office of Treasury Operations	<a href="https://purdue0.sharepoint.com/sites/merchantservices/SitePages/Home.aspx">https://purdue0.sharepoint.com/sites/merchantservices/SitePages/Home.aspx</a>	Comptroller - Accounting Services	OTO	P	X	
Control Activities - Policies and Procedures	Month-End Document Deadlines	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller - Accounting Services	Josh Sterrett/Shannon Goff	P	P	
Control Activities - Policies and Procedures	Pending and Clearing Procedures	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller - Accounting Services	Josh Sterrett	P	P	
Control Activities - Policies and Procedures	Promotional and Marketing Expenditure Guidelines	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller - Accounting Services	Josh Sterrett	P	P	

Control Activities - Policies and Procedures	Purchasing Card Information	<a href="https://www.purdue.edu/procurement/card-services/purchasing-card.php">https://www.purdue.edu/procurement/card-services/purchasing-card.php</a>	Comptroller - Accounting Services	Procurement	P	X	
Control Activities - Policies and Procedures	References/Resources	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller - Accounting Services	Josh Sterrett/Rebecca Miller	P	P	
Control Activities - Policies and Procedures	SAP Ledgers - Differences Between	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/finance-structure-and-master-data/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/finance-structure-and-master-data/</a>	Comptroller - Accounting Services	Rebecca Miller	P	X	Accounting Services Share Drive
Control Activities - Policies and Procedures	Standard Rules for Available Funding Classification	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller - Accounting Services	Rebecca Miller	P	X	
Control Activities - Policies and Procedures	State Line Item Funds - Guidelines	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/reference-resources/</a>	Comptroller - Accounting Services	Susan Kremer/Beth Siple	P	P	
Control Activities - Policies and Procedures	Transfer Procedures and GL Account Grid	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-transfers-current/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-transfers-current/</a>	Comptroller - Accounting Services	Rebecca Miller	P	X	Accounting Services Share Drive
Control Activities - Policies and Procedures	Year End Carry Forward Information	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/</a>	Comptroller - Accounting Services	Josh Sterrett/Rebecca Miller	P	X	<a href="https://www.purdue.edu/business/account/doc/Summary_Yea_End_Carry_Forward.doc">https://www.purdue.edu/business/account/doc/Summary_Yea_End_Carry_Forward.doc</a>
Control Activities - Policies and Procedures	Accounts Payable	<a href="https://www.purdue.edu/business/comptroller/ap/">https://www.purdue.edu/business/comptroller/ap/</a>	Comptroller - Accounts Payable	Judy Ewbank	P	X	Comptroller shared drive

Control Activities - Policies and Procedures	Best Practices for Keying Payments	<a href="https://www.purdue.edu/treasurer/finance/">https://www.purdue.edu/treasurer/finance/</a>	Comptroller - Accounts Payable	Judy Ewbank	P	X	Comptroller shared drive
Control Activities - Policies and Procedures	Business Process for Submitting Documents for Payment - QRC	Archive Only	Comptroller - Accounts Payable	Judy Ewbank	P	X	<a href="http://www.purdue.edu/business/comptroller/pdf/Business%20Process%20%20for%20Submitting%20Documents%20for%20Payment_Tax%20Rev.docx">http://www.purdue.edu/business/comptroller/pdf/Business%20Process%20%20for%20Submitting%20Documents%20for%20Payment_Tax%20Rev.docx</a>
Control Activities - Policies and Procedures	Cancel and Rewrite Process	<a href="https://www.purdue.edu/treasurer/finance/operations/accounts-payable/resources/">https://www.purdue.edu/treasurer/finance/operations/accounts-payable/resources/</a>	Comptroller - Accounts Payable	Judy Ewbank	P	X	Comptroller shared drive
Control Activities - Policies and Procedures	Credit Memo Instructions	Archive Only	Comptroller - Accounts Payable	Judy Ewbank	P	X	<a href="https://spa2010.itap.purdue.edu/Business/busforms/Business%20Forms/Credit_Memo_Instructions.doc">https://spa2010.itap.purdue.edu/Business/busforms/Business%20Forms/Credit_Memo_Instructions.doc</a>
Control Activities - Policies and Procedures	Direct Invoice Voucher Instructions	Archive Only	Comptroller - Accounts Payable	Judy Ewbank	P	X	<a href="https://spa2010.itap.purdue.edu/Business/busforms/Business%20Forms/Direct_Debit_Journal_Voucher_Instructions.doc">https://spa2010.itap.purdue.edu/Business/busforms/Business%20Forms/Direct_Debit_Journal_Voucher_Instructions.doc</a>



Control Activities - Policies and Procedures	Exceptions	<a href="https://www.purdue.edu/treasurer/finance/operations/accounts-payable/resources/">https://www.purdue.edu/treasurer/finance/operations/accounts-payable/resources/</a>	Comptroller - Accounts Payable	Judy Ewbank	P	X	
Control Activities - Policies and Procedures	Guidelines for Submitting Documents for Payment	Archive Only	Comptroller - Accounts Payable	Judy Ewbank	P	X	<a href="http://www.purdue.edu/business/comptroller/pdf/Guidelines%20for%20Submitting%20Documents%20for%20Payment.docx">http://www.purdue.edu/business/comptroller/pdf/Guidelines%20for%20Submitting%20Documents%20for%20Payment.docx</a>
Control Activities - Policies and Procedures	Internal Process and Policies for Payments	<a href="https://www.purdue.edu/treasurer/finance/">https://www.purdue.edu/treasurer/finance/</a>	Comptroller - Accounts Payable	Judy Ewbank	I	X	
Control Activities - Policies and Procedures	Pay Non PO Related Invoice via ACH	Archive Only	Comptroller - Accounts Payable	Judy Ewbank	P	X	<a href="https://spa2010.iitap.purdue.edu/Business/businessatpurdue/Processes%20Library/Prepare%20Non-PO%20Related%20Invoice%20via%20ACH%20for%20Suppliers%20Q-%20Direct%20Invoice%20Voucher.docx?Web=1">https://spa2010.iitap.purdue.edu/Business/businessatpurdue/Processes%20Library/Prepare%20Non-PO%20Related%20Invoice%20via%20ACH%20for%20Suppliers%20Q-%20Direct%20Invoice%20Voucher.docx?Web=1</a>
Control Activities - Policies and Procedures	Single Use Accounts (SUA's)	<a href="https://www.purdue.edu/treasurer/finance/operations/accounts-payable/single-use-accounts/">https://www.purdue.edu/treasurer/finance/operations/accounts-payable/single-use-accounts/</a>	Comptroller - Accounts Payable	Judy Ewbank	P	X	

Control Activities - Policies and Procedures	1098-T	<a href="https://www.purdue.edu/treasurer/finance/bursar-office/bursar-faqs/tax-information/">https://www.purdue.edu/treasurer/finance/bursar-office/bursar-faqs/tax-information/</a>	Comptroller - Bursar	Tim Riley	P	X	Updated 8/3/2020
Control Activities - Policies and Procedures	Bursar Operations/Accounting Manual	documented internally on Bursar share drive - contact Tim Riley	Comptroller - Bursar	Tim Riley	I	X	
Control Activities - Policies and Procedures	Federal Cash Draw/Daily Recon	documented internally on Bursar share drive - contact Tim Riley	Comptroller - Bursar	Tim Riley	I	X	Comptroller shared drive
Control Activities - Policies and Procedures	Return to Title IV Funds	<a href="https://www.purdue.edu/treasurer/finance/bursar-office/tuition/refund-and-withdrawals/">https://www.purdue.edu/treasurer/finance/bursar-office/tuition/refund-and-withdrawals/</a>	Comptroller - Bursar	Tim Riley	P	X	Updated 8/3/2020
Control Activities - Policies and Procedures	State Award Cash - Recon	documented internally on Bursar share drive - contact Tim Riley	Comptroller - Bursar	Tim Riley	I	X	Comptroller shared drive
Control Activities - Policies and Procedures	University Refund Policy	<a href="https://www.purdue.edu/treasurer/finance/bursar-office/tuition/refund-and-withdrawals/refund-policies/">https://www.purdue.edu/treasurer/finance/bursar-office/tuition/refund-and-withdrawals/refund-policies/</a>	Comptroller - Bursar	Tim Riley	I	X	Updated 8/3/2020
Control Activities - Policies and Procedures	University Withdrawal Procedures	<a href="https://www.purdue.edu/advocacy/students/withdrawal.html">https://www.purdue.edu/advocacy/students/withdrawal.html</a>	Comptroller - Bursar	Tim Riley	I	X	Updated 8/3/2020
Control Activities - Policies and Procedures	Capital Asset Accounting - General Procedures	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/property-accounting/property-accounting-summary/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/property-accounting/property-accounting-summary/</a>	Comptroller - Managerial Accounting Services	Kim Hoebel	I	X	
Control Activities - Policies and Procedures	CAS Guidelines - Cost Accounting Standards	<a href="https://www.purdue.edu/treasurer/finance/managerial-accounting-services/costing/cas-guidelines/">https://www.purdue.edu/treasurer/finance/managerial-accounting-services/costing/cas-guidelines/</a>	Comptroller - Managerial Accounting Services	Kim Hoebel	I	X	

Control Activities - Policies and Procedures	Consultants (Chapter 6.4.1.3 of SPS Handbook)	<a href="https://www.purdue.edu/hr/buspur/nonemp">https://www.purdue.edu/hr/buspur/nonemp</a>	Comptroller - Managerial Accounting Services	Ray Polikaitis	I	X	
Control Activities - Policies and Procedures	Cost Allocation Guidelines for Charges to Sponsored Programs	<a href="https://www.purdue.edu/treasurer/finance/managerial-accounting-services/costing/cas-guidelines/cost-allocation-guidelines-for-charges-to-sponsored-programs/">https://www.purdue.edu/treasurer/finance/managerial-accounting-services/costing/cas-guidelines/cost-allocation-guidelines-for-charges-to-sponsored-programs/</a>	Comptroller - Managerial Accounting Services	Kim Hoebel	I	X	
Control Activities - Policies and Procedures	Effort Reporting Policy	<a href="https://www.purdue.edu/policies/business-finance/iic1.html#statement">https://www.purdue.edu/policies/business-finance/iic1.html#statement</a>	Comptroller - Managerial Accounting Services	Kim Hoebel	I	X	
Control Activities - Policies and Procedures	Income Producing Funds - Guidelines	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/governance-manual/accounting-and-financial-management-governance-finance-topics/</a>	Comptroller - Managerial Accounting Services	Cheryl Cornell	P	X	
Control Activities - Policies and Procedures	A/R Non-Student credit and Collection Operating Procedures	<a href="https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/">https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/</a>	Comptroller - URCO	Rick Shoaf	P	X	
Control Activities - Policies and Procedures	Accounts Receivable	<a href="https://www.purdue.edu/business/urco/ar/index.html">https://www.purdue.edu/business/urco/ar/index.html</a>	Comptroller - URCO	Edie Doland	P	X	
Control Activities - Policies and Procedures	Bad Debt Expense Write-Off	<a href="https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/">https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/</a>	Comptroller - URCO	Rick Shoaf	I	X	
Control Activities - Policies and Procedures	Bankruptcy	<a href="https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/">https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/</a>	Comptroller - URCO	Rick Shoaf	P	X	

Control Activities - Policies and Procedures	Cash Handling	<a href="https://www.purdue.edu/treasurer/finance/">https://www.purdue.edu/treasurer/finance/</a>	Comptroller - URCO	Rick Shoaf	I	X	
Control Activities - Policies and Procedures	Collection of Past Due Accounts	<a href="https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/">https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/</a>	Comptroller - URCO	Rick Shoaf	P	X	
Control Activities - Policies and Procedures	Credit and Collections Operating Procedure	<a href="https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/">https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/</a>	Comptroller - URCO	Rick Shoaf	P	X	
Control Activities - Policies and Procedures	Disputed Charges Procedures	<a href="https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/">https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/</a>	Comptroller - URCO	Rick Shoaf	I	X	
Control Activities - Policies and Procedures	Reporting	<a href="https://www.purdue.edu/treasurer/finance/bursar-office/collections/credit-and-collections-policy/">https://www.purdue.edu/treasurer/finance/bursar-office/collections/credit-and-collections-policy/</a>	Comptroller - URCO	Rick Shoaf	P	X	
Control Activities - Policies and Procedures	Returned Payment Items	<a href="https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/">https://www.purdue.edu/treasurer/finance/bursar-office/account-resolution-team/credit-and-collections-policy/</a>	Comptroller - URCO	Rick Shoaf	P	X	
Control Activities - Policies and Procedures	Student Accounts Receivable	<a href="https://www.purdue.edu/treasurer/finance/bursar-office/collections/credit-and-collections-policy/">https://www.purdue.edu/treasurer/finance/bursar-office/collections/credit-and-collections-policy/</a>	Comptroller - URCO	Rick Shoaf	P	X	
Control Activities - Policies and Procedures	Student Loans - Perkins, Health Profession and Institutional	documented internally - contact Carl Horner	Comptroller - URCO	Carl Horner	P	X	
Control Activities - Policies and Procedures	FAFSA	<a href="https://www.purdue.edu/dfa/apply/fafsa/">https://www.purdue.edu/dfa/apply/fafsa/</a>	DFA	Joel Wenger	P	X	

Control Activities - Policies and Procedures	Financial Aid Policies & Appeals	<a href="https://www.purdue.edu/dfa/contact/policiesappeals/">https://www.purdue.edu/dfa/contact/policiesappeals/</a>	DFA	Joel Wenger	I	X	
Control Activities - Policies and Procedures	Financial Aid Terms & Conditions	<a href="https://www.purdue.edu/dfa/contact/conditions/">https://www.purdue.edu/dfa/contact/conditions/</a>	DFA	Joel Wenger	I	X	
Control Activities - Policies and Procedures	How to Accept Aid	<a href="https://www.purdue.edu/dfa/accept/">https://www.purdue.edu/dfa/accept/</a>	DFA	Joel Wenger	P	X	
Control Activities - Policies and Procedures	Monthly Loan Reconciliation - Banner with COD	documented internally in DFA - contact Joel Wenger	DFA	Joel Wenger	I	X	
Control Activities - Policies and Procedures	Monthly Pell Reconciliation - Banner with COD	documented internally in DFA - contact Joel Wenger	DFA	Joel Wenger	I	X	
Control Activities - Policies and Procedures	Secure your Aid	<a href="https://www.purdue.edu/dfa/accept/refund/">https://www.purdue.edu/dfa/accept/refund/</a>	DFA	Joel Wenger	P	X	
Control Activities - Policies and Procedures	Student Financial Aid Satisfactory Academic Progress Policy	<a href="https://www.purdue.edu/dfa/manage/">https://www.purdue.edu/dfa/manage/</a>	DFA	Joel Wenger	I	X	
Control Activities - Policies and Procedures	Types of Financial Aid - Federal Work Study	<a href="https://www.purdue.edu/dfa/aid/workstudy/">https://www.purdue.edu/dfa/aid/workstudy/</a>	DFA	Joel Wenger	P	X	
Control Activities - Policies and Procedures	Types of Financial Aid - Grants	<a href="https://www.purdue.edu/dfa/aid/grants/">https://www.purdue.edu/dfa/aid/grants/</a>	DFA	Joel Wenger	P	X	

Control Activities - Policies and Procedures	Types of Financial Aid - Loans	<a href="https://www.purdue.edu/dfa/aid/loans/">https://www.purdue.edu/dfa/aid/loans/</a>	DFA	Joel Wenger	P	X	
Control Activities - Policies and Procedures	University Withdrawal Procedures	<a href="https://www.purdue.edu/advocacy/students/withdrawal.html">https://www.purdue.edu/advocacy/students/withdrawal.html</a>	DFA	Joel Wenger	I	X	
Control Activities - Policies and Procedures	Individual Financial Conflicts of Interest	<a href="https://www.purdue.edu/policies/ethics/iiib2.html?_ga=2.185014953.1612566712.1575294920-2082771091.1561726340">https://www.purdue.edu/policies/ethics/iiib2.html?_ga=2.185014953.1612566712.1575294920-2082771091.1561726340</a>	Ethics and Compliance	Debby Walker	I	X	
Control Activities - Policies and Procedures	Outside Activities	<a href="https://www.purdue.edu/ethics/resources/ROAformguidelines.php">https://www.purdue.edu/ethics/resources/ROAformguidelines.php</a>	Ethics and Compliance	TBD	I	X	
Control Activities - Policies and Procedures	Statement of Integrity and Code of Conduct	<a href="https://www.purdue.edu/purdue/about/integrity_statement.php">https://www.purdue.edu/purdue/about/integrity_statement.php</a>	Ethics and Compliance	TBD	I	X	
Control Activities - Policies and Procedures	Research Compliance Tab	<a href="https://www.purdue.edu/research/regulatory-affairs/">https://www.purdue.edu/research/regulatory-affairs/</a>	EVPRP	EVPRP Office	I	X	
Control Activities - Policies and Procedures	Restricted Persons/Parties Screening	<a href="https://www.purdue.edu/research/docs/pdf/requestform.pdf">https://www.purdue.edu/research/docs/pdf/requestform.pdf</a>	EVPRP	EVPRP Office	I	X	
Control Activities - Policies and Procedures	Business @ Purdue Processes	<a href="https://www.purdue.edu/hr/buspur/index.php">https://www.purdue.edu/hr/buspur/index.php</a>	HR	Cathleen Cline	P	X	
Control Activities - Policies and Procedures	Business at Purdue	<a href="https://www.purdue.edu/hr/buspur/index.php">https://www.purdue.edu/hr/buspur/index.php</a>	HR	Cathleen Cline	I	X	

Control Activities - Policies and Procedures	Employee Orientation	<a href="https://www.purdue.edu/hr/neo/index.php">https://www.purdue.edu/hr/neo/index.php</a>	HR	Cathleen Cline	I	X	
Control Activities - Policies and Procedures	Faculty and Staff Handbook	<a href="https://www.purdue.edu/faculty_staff_handbook/">https://www.purdue.edu/faculty_staff_handbook/</a>	HR	Cathleen Cline	I	X	
Control Activities - Policies and Procedures	HR University Policies	<a href="https://www.purdue.edu/hr/">https://www.purdue.edu/hr/</a>	HR	Cathleen Cline	I	X	
Control Activities - Policies and Procedures	Payroll & Tax Services - Policies and Procedures	<a href="https://www.purdue.edu/hr/paytimepractices/index.php">https://www.purdue.edu/hr/paytimepractices/index.php</a>	HR/Payroll	Cathleen Cline	I	X	
Control Activities - Policies and Procedures	Anonymous Reporting Line	<a href="https://www.purdue.edu/hotline/">https://www.purdue.edu/hotline/</a>	Internal Audit	Wendi Johnston	I	X	IA directory
Control Activities - Policies and Procedures	Banking system access/controls	OTO LAN	OTO	Terri Mimms	I	X	
Control Activities - Policies and Procedures	Build America Bonds Subsidy request/claim	OTO LAN	OTO	Jeff Maresh	I	X	
Control Activities - Policies and Procedures	Cash Recycler // Remote Deposit	OTO LAN	OTO	Terri Mimms	I	X	
Control Activities - Policies and Procedures	Claiming Incoming Electronic Funds	<a href="https://www.purdue.edu/treasurer/finance/treasury-operations/ach-wire-payments/">https://www.purdue.edu/treasurer/finance/treasury-operations/ach-wire-payments/</a>	OTO	Barb Meihts	P	X	

Control Activities - Policies and Procedures	Control of University Bank Account signatories	OTO LAN	OTO	Terri Mimms	I	X	
Control Activities - Policies and Procedures	Establishment of credit card merchants)	<a href="https://purdue0.sharepoint.com/sites/merchant/services/SitePages/Home.aspx?%5Fga=2%2E34779745%2E1317623229%2E1674759686%2D789183465%2E1591792521">https://purdue0.sharepoint.com/sites/merchant/services/SitePages/Home.aspx?%5Fga=2%2E34779745%2E1317623229%2E1674759686%2D789183465%2E1591792521</a>	OTO	Debbie Wert	I	X	
Control Activities - Policies and Procedures	Opening a new/closing an existing bank account	OTO LAN	OTO	Terri Mimms	I	X	
Control Activities - Policies and Procedures	PCI Compliance	<a href="https://www.purdue.edu/policies/business-finance/s1.html">https://www.purdue.edu/policies/business-finance/s1.html</a>	OTO	Terri Mimms	I	X	
Control Activities - Policies and Procedures	Private Business Use compliance	<a href="https://www.purdue.edu/policies/business-finance/s2.html">https://www.purdue.edu/policies/business-finance/s2.html</a>	OTO	Denise Laussade	I	X	
Control Activities - Policies and Procedures	Purdue Investment Plan Cash (PIPC) Income Distribution	OTO LAN	OTO	Terri Mimms	I	X	
Control Activities - Policies and Procedures	Remote Capture (of deposit checks) authorization & Process	OTO LAN	OTO	Terri Mimms	I	X	
Control Activities - Policies and Procedures	State Appropriation for Fee replacement - request/claim	OTO LAN	OTO	Jeff Maresh	I	X	
Control Activities - Policies and Procedures	Tax Exempt Bond Compliance Handbook	Department website/firewall	OTO	Denise Laussade	I	X	



Control Activities - Policies and Procedures	Wire Transfer Request Form/Process	<a href="https://www.purdue.edu/treasurer/finance/treasury-operations/ach-wire-payments/">https://www.purdue.edu/treasurer/finance/treasury-operations/ach-wire-payments/</a>	OTO	Lori Barnard	P	X	
Control Activities - Policies and Procedures	Procurement Delegation Manual	<a href="https://www.purdue.edu/procurement/documents/delegation-manual.pdf">https://www.purdue.edu/procurement/documents/delegation-manual.pdf</a>	Procurement	Tiffany Weatherford	I	X	
Control Activities - Policies and Procedures	Purchasing Instructions	<a href="https://www.purdue.edu/procurement/purchasing/index.php">https://www.purdue.edu/procurement/purchasing/index.php</a>	Procurement	Tiffany Weatherford	P	X	
Control Activities - Policies and Procedures	Requests for Purchase \$10,000 & Over	<a href="https://www.purdue.edu/procurement/purchasing/competitive-bids.php">https://www.purdue.edu/procurement/purchasing/competitive-bids.php</a>	Procurement	Tiffany Weatherford	I	X	
Control Activities - Policies and Procedures	Sourcing Documentation	<a href="https://www.purdue.edu/procurement/documents/delegation-manual.pdf">https://www.purdue.edu/procurement/documents/delegation-manual.pdf</a>	Procurement	Tiffany Weatherford	P	X	
Control Activities - Policies and Procedures	Special Purchases	<a href="https://www.purdue.edu/procurement/purchasing/special-purchases/index.php">https://www.purdue.edu/procurement/purchasing/special-purchases/index.php</a>	Procurement	Tiffany Weatherford	P	X	
Control Activities - Policies and Procedures	Travel Guidelines	<a href="https://www.purdue.edu/procurement/travel/">https://www.purdue.edu/procurement/travel/</a>	Procurement	Tiffany Weatherford	I	X	
Control Activities - Policies and Procedures	Vendor Visitation Handbook	<a href="https://www.purdue.edu/procurement/onestop/vendor-handbook.php">https://www.purdue.edu/procurement/onestop/vendor-handbook.php</a>	Procurement	Tiffany Weatherford	I	X	
Control Activities - Policies and Procedures	Purchasing Card Policies and Procedures - Revised Oct 2019	<a href="https://www.purdue.edu/procurement/documents/purchasing-card-manual.pdf">https://www.purdue.edu/procurement/documents/purchasing-card-manual.pdf</a>	Procurement	Tiffany Weatherford	I	X	

Control Activities - Policies and Procedures	Purchasing Standard Terms and Conditions	<a href="https://www.purdue.edu/procurement/contracts/termsconditions.php">https://www.purdue.edu/procurement/contracts/termsconditions.php</a>	Procurement	Tiffany Weatherford	I	X	
Control Activities - Policies and Procedures	Record Retention Guidelines	<a href="https://www.purdue.edu/business/records/Records_Retention/">https://www.purdue.edu/business/records/Records_Retention/</a>	Records Management	Kristi Mickle	I	X	
Control Activities - Policies and Procedures	Administration of NIH Salary Limitation	<a href="https://grants.nih.gov/grants/guide/notice-files/NOT-OD-22-076.html#:~:text=the%20salary%20cap%20for%20grant,January%202%2C%202022%2C%20is%20%24203%2C700">https://grants.nih.gov/grants/guide/notice-files/NOT-OD-22-076.html#:~:text=the%20salary%20cap%20for%20grant,January%202%2C%202022%2C%20is%20%24203%2C700</a>	SPS	Susan Corwin & Heather Toro	I	X	<a href="https://www.purdue.edu/business/sps/postaward/sponsors/dhhs/index.html">https://www.purdue.edu/business/sps/postaward/sponsors/dhhs/index.html</a>
Control Activities - Policies and Procedures	Administration of Unexpended Funds	<a href="https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/i4.html">https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/i4.html</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Certification of Pay while on Travel	<a href="https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/travelhome.html">https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/travelhome.html</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Checking for Administrative/clerical salaries in closing	<a href="https://www.purdue.edu/business/sps/pdf/AdminClericalSalaryCheck-10-09.pdf">https://www.purdue.edu/business/sps/pdf/AdminClericalSalaryCheck-10-09.pdf</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Claiming Incoming Electronic Funds - Federal	K:\_DeptAll\POSTAWARD\Process Guides	SPS	Susan Corwin	P	X	
Control Activities - Policies and Procedures	Collection of Sponsored Funds	<a href="https://www.purdue.edu/business/sps/pdf/collection_sponsored_funds.pdf">https://www.purdue.edu/business/sps/pdf/collection_sponsored_funds.pdf</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive

Control Activities - Policies and Procedures	Correcting Document Guidelines	<a href="https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/correctdoc.html">https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/correctdoc.html</a>	SPS	Susan Corwin & Janet Klierwer	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Cost Sharing	<a href="https://www.purdue.edu/business/sps/postaward/bs/costsharing.html">https://www.purdue.edu/business/sps/postaward/bs/costsharing.html</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Costs Transfer Guidelines	<a href="https://www.purdue.edu/business/sps/doc/Final_Cost_Transfer_Guidelines.doc">https://www.purdue.edu/business/sps/doc/Final_Cost_Transfer_Guidelines.doc</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Equipment Orders> \$50,000	Document removed; No longer applicable in new process	SPS	Susan Corwin	I	X	<a href="https://www.purdue.edu/business/sps/postaward/archive.html">https://www.purdue.edu/business/sps/postaward/archive.html</a>
Control Activities - Policies and Procedures	F&A Rate Agreements and Policy	<a href="https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/fahome.html">https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/fahome.html</a>	SPS	Susan Corwin	I	X	<a href="https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/fahome.html">https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/fahome.html</a>
Control Activities - Policies and Procedures	FFATA Handbook	<a href="https://www.purdue.edu/business/sps/pdf/FFATA_Handbook.pdf">https://www.purdue.edu/business/sps/pdf/FFATA_Handbook.pdf</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Notice to Proceed form	<a href="https://www.purdue.edu/business/sps/pdf/NTP.pdf">https://www.purdue.edu/business/sps/pdf/NTP.pdf</a>	SPS	Susan Corwin	P	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Notice to Proceed instructions	<a href="https://www.purdue.edu/business/sps/pdf/NTPinstructions.pdf">https://www.purdue.edu/business/sps/pdf/NTPinstructions.pdf</a>	SPS	Susan Corwin	P	X	S:\bs\common\users\SPS\POSTAWARD\Archive

Control Activities - Policies and Procedures	Overdraft Lock Management Memo	<a href="https://www.purdue.edu/business/sps/pdf/OverdraftLockManagementExpectations.pdf">https://www.purdue.edu/business/sps/pdf/OverdraftLockManagementExpectations.pdf</a>	SPS	Susan Corwin	I	X	
Control Activities - Policies and Procedures	Participant Support Costs	<a href="https://www.purdue.edu/business/sps/pdf/Participant_Support_Guidelines_Revised_04-2018.pdf">https://www.purdue.edu/business/sps/pdf/Participant_Support_Guidelines_Revised_04-2018.pdf</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Post Award Process Guides	K:\_DeptAll\POSTAWARD\Process Guides	SPS	Susan Corwin	P	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Post Award QRC's	K:\_DeptAll\POSTAWARD\QRC's	SPS	Susan Corwin	P	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Preaudit Process	<a href="https://www.purdue.edu/business/sps/postaward/bs/preaudit.html">https://www.purdue.edu/business/sps/postaward/bs/preaudit.html</a>	SPS	Susan Corwin	I	X	The Pre-audit Process (purdue.edu)
Control Activities - Policies and Procedures	Prior Approvals	<a href="https://www.purdue.edu/business/sps/postaward/bs/priorapprovals.html">https://www.purdue.edu/business/sps/postaward/bs/priorapprovals.html</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Procedures for Screening Equipment to be Purchased with Federal Funds	<a href="https://www.purdue.edu/treasurer/finance/procurement/procurement-procedures-for-screening-equipment-to-be-purchased-with-federal-funds.html">https://www.purdue.edu/treasurer/finance/procurement/procurement-procedures-for-screening-equipment-to-be-purchased-with-federal-funds.html</a>	SPS	Kim Hoebel	I	X	
Control Activities - Policies and Procedures	Questionable Transaction Report - Business Management	<a href="https://www.purdue.edu/business/sps/pdf/QuestionableTransactionReport-BusinessManagement.pdf">https://www.purdue.edu/business/sps/pdf/QuestionableTransactionReport-BusinessManagement.pdf</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Questionable Transaction Report - SPS	<a href="https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/qtrresources.html">https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/qtrresources.html</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive

Control Activities - Policies and Procedures	Reporting Requirements on Sponsored Projects	<a href="https://www.purdue.edu/business/sps/pdf/report1.pdf">https://www.purdue.edu/business/sps/pdf/report1.pdf</a>	SPS	Susan Corwin	I	X	
Control Activities - Policies and Procedures	Sponsored Programs Account Management Guidelines	<a href="https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/index.html">https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/index.html</a>	SPS	Janet Klierer & Susan Corwin	I	X	<a href="https://www.purdue.edu/business/sps/postaward/archive.html">https://www.purdue.edu/business/sps/postaward/archive.html</a>
Control Activities - Policies and Procedures	SPS ARRA Handbook	<a href="https://www.purdue.edu/business/sps/pdf/ARRA_Handbook_2010.pdf">https://www.purdue.edu/business/sps/pdf/ARRA_Handbook_2010.pdf</a>	SPS	Susan Corwin	I	X	<a href="https://www.purdue.edu/business/sps/pdf/ARRA_Handbook_2010.pdf">https://www.purdue.edu/business/sps/pdf/ARRA_Handbook_2010.pdf</a>
Control Activities - Policies and Procedures	SPS Handbook	<a href="https://www.purdue.edu/business/sps/pdf/Purdue_SPS_Handbook.pdf">https://www.purdue.edu/business/sps/pdf/Purdue_SPS_Handbook.pdf</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	SPS Training	<a href="https://www.purdue.edu/business/sps/Training/index.html">https://www.purdue.edu/business/sps/Training/index.html</a>	SPS	Stephanie Willis	I	X	
Control Activities - Policies and Procedures	Subrecipient Monitoring	<a href="https://www.purdue.edu/business/sps/RQA/Subrecipient.html">https://www.purdue.edu/business/sps/RQA/Subrecipient.html</a>	SPS	Susan Corwin	I	X	<a href="https://www.purdue.edu/business/sps/postaward/archive.html">https://www.purdue.edu/business/sps/postaward/archive.html</a>
Control Activities - Policies and Procedures	Travel Approval Delegation	<a href="https://www.purdue.edu/business/sps/pdf/TravelApprovalDelegation.pdf">https://www.purdue.edu/business/sps/pdf/TravelApprovalDelegation.pdf</a>	SPS	Susan Corwin	I	X	
Control Activities - Policies and Procedures	Travel Guidance on Sponsored Projects	<a href="https://www.purdue.edu/business/sps/pdf/Travel_Guidance_Spon_Projects.pdf">https://www.purdue.edu/business/sps/pdf/Travel_Guidance_Spon_Projects.pdf</a>	SPS	Susan Corwin	I	X	S:\bs\common\users\SPS\POSTAWARD\Archive

Control Activities - Policies and Procedures	Unbudgeted Funds best practice	<a href="https://www.purdue.edu/business/sps/doc/Unbudgetedfundsbestpractices.doc">https://www.purdue.edu/business/sps/doc/Unbudgetedfundsbestpractices.doc</a>	SPS	Susan Corwin	P	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Unexpended Funds Residual Transfer Request	<a href="https://www.purdue.edu/business/sps/pdf/uftr.pdf">https://www.purdue.edu/business/sps/pdf/uftr.pdf</a>	SPS	Susan Corwin	P	X	S:\bs\common\users\SPS\POSTAWARD\Archive
Control Activities - Policies and Procedures	Tools for Business Office Staff	<a href="https://www.purdue.edu/treasurer/finance/business-management/">https://www.purdue.edu/treasurer/finance/business-management/</a>	Treasurer & CFO-Business Management	Kristi Mickle	P	P	
External Reviews	Financial Report	<a href="https://www.purdue.edu/treasurer/finance/controller/accounting-services/">https://www.purdue.edu/treasurer/finance/controller/accounting-services/</a>	Comptroller	Josh Sterrett	I	X	
External Reviews	UG Audit - Federal Awards	<a href="https://www.purdue.edu/business/sps/pdf/single_audit/FY2022_Purdue_University_Final_Single_Audit_Report.pdf">https://www.purdue.edu/business/sps/pdf/single_audit/FY2022_Purdue_University_Final_Single_Audit_Report.pdf</a>	SPS	Stephanie Willis	I	X	SPS Support has archives
Control Activities - Policies and Procedures	Monthly Transactions without Prior Fiscal Approval	<a href="https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/monthly_review.html">https://www.purdue.edu/business/sps/postaward/bs/accountmgmt/monthly_review.html</a>	SPS	Susie Geswein, Brittany Vestal (SME)	P	X	
Control Activities - Policies and Procedures	P-Card and T-Card Rebates	<a href="https://www.purdue.edu/business/sps/pdf/PCard_Tcard_Rebate.pdf">https://www.purdue.edu/business/sps/pdf/PCard_Tcard_Rebate.pdf</a>	Comptroller	Kathy Vanderwall	P	X	