

Who to Call List - Procurement Contracting Group

November 10, 2016

Specific Function	Where to start:	General Notes
Legal Counsel	Steve Schultz	General legal advice
SPS Contracting	Laurie Kuhl	Grants / Incoming funds; non-procurement
HIPAA	hippa-privacy@purdue.edu	Business Associates Agreement
FERPA	ferpa@purdue.edu	Confidentiality language
GLB (Gramm Leach Bliley)	Comptroller	might require legal counsel / S&B
Tax issues - Incoming Funds	Jane Coleman	http://www.purdue.edu/business/mas/General_Information/staffDirectory.html
Tax issues - Payroll	Jane Coleman	http://www.purdue.edu/business/payroll/taxes/Tax_Information/index.html
Tax issues - Sole Proprietor /consultants	Jane Coleman	http://www.purdue.edu/business/payroll/taxes/Consultant_Payments/consultantforms.html
PCIDSS	Deb Wert	Payments incoming; PCIDSS language
Marketing and Media	Mark Craft	Advertising language
ITAP	Sylvia Cotten	general IT questions
ITAP	itcommodities@purdue.edu	general IT questions
SOC Reports	Karen Monkhouse	security language
Risk Management	Mark Kebert	Insurance language
Risk Management	Dann Van Hoosier	Insurance language
Private Business Use	Paula Swank	http://www.purdue.edu/business/treasuryop/borrowing/Private_Use_Financed_Buildings.htm Link to the Private Using trainings, and maps of buildings financed with Tax Exempt debt.
Conflict of Interest	Deb Trice	Ethics and Compliance Office
Ethics and Compliance	Deb Trice	Ethics and Compliance Office
Intellectual Property / Copyright	Donna Ferullo	IP and Copyright questions
Physical Facilities - contracts	Adrian Allen	Construction and PF architectural/engineering services
Moving and Relocation agreements	Aaron Senesac	agreements / processing employee moves