October 17, 2013

Dr. Candiss Vibbert
Associate Provost
Purdue University
Hovde Hall, Room 100
610 Purdue Mall
West Lafayette, IN 47907-2040

Dear Candiss,

Per your letter of September 27, 2013, the Commission for Higher Education approves, through routine staff action, the following program:

Program: M.S.Ed. in Educational Studies to be offered by Purdue University West Lafayette via distance education technology.


Sincerely,

[Signature]

Ken Sauer, Ph.D.
Senior Associate Commissioner for Research and Academic Affairs

cc: Timothy Sands
    Jacquelyn Frost
September 27, 2013

Ken Sauer, Ph.D.
Senior Associate Commissioner for Research
and Academic Affairs
Indiana Commission for Higher Education
101 W. Ohio Street, Suite 550
Indianapolis, IN 47204-1984

Dear Ken,

I am pleased to request routine staff action approval for the submission of an online Master of Science in Education degree in Educational Studies at the Purdue West Lafayette campus.

This program has been carefully reviewed by the Graduate School and is an online program for an existing, on-campus degree program. This online proposal complies with the Policy on Approving Distance Education as passed by the Commission on May 11, 2012.

The fee table for this online degree is attached. The CIP code is 130101.

Please let us know if you have any questions.

Thank you.

Best wishes,

Candiss B. Vibbert, Ph.D.
Associate Provost
Student Fees Section of
Proposal for an Online M.S. in Education

Purdue University West Lafayette
Department of Educational Studies
College of Education

**Student Fees:**

Tuition/Fees Charged per Semester Hour for Part-Time Students

<table>
<thead>
<tr>
<th></th>
<th>Indiana Residents</th>
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<tr>
<td>On-Campus Instruction</td>
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</table>

*Includes Repair and Rehabilitation Fee of $11.25 and Technology Fee of $7.55

9/12/13
PROPOSAL REVIEW/APPROVAL
The Purdue University Graduate School
155 S. Grant Street
West Lafayette, IN 47907

GRADUATE DEGREE AND CERTIFICATE PROPOSALS REQUIRE APPROVAL BY ONE OR MORE OF THE FOLLOWING: Graduate School, Graduate Council, Provost, President, Board of Trustees, Indiana Commission for Higher Education (ICHE), and the Higher Learning Commission (HLC)

THE PROVOST ALSO REQUIRES THAT THE FOLLOWING OFFICES REVIEW THE PROPOSALS FOR THEIR AREAS OF EXPERTISE:

Reviewers please sign and date, indicating that you approve of the information that you have reviewed. This "internal" document will be kept in the Graduate School historical file.

NAME OF PROPOSAL IN REVIEW: Online M.S. in Education, Purdue West Lafayette

Cindy McAdams
Office of Budget and Fiscal Planning
(Review of Financial Tables)

☐ Approve ☐ Approve as Modified
☐ Do Not Approve (explain: ____________________________)

Date

Office of Institutional Research
(Review of Student Enrollment)

☐ Approve ☐ Approve as Modified
☐ Do Not Approve (explain: ____________________________)

Date

Purdue Extended Campus
(Review of Distance/Online Development)

☐ Approve ☐ Approve as Modified
☐ Do Not Approve (explain: ____________________________)

Date
Purdue University Graduate School

DISTANCE EDUCATION PROGRAM PROPOSAL FORMAT

Institution: Purdue University – West Lafayette
Degree Program: Master of Science in Education
Date: September 6, 2012

PREAMBLE: Provide rationale for offering the degree program via distance education. Provide evidence of labor market need, student demand, and the likely impact of the distance/online program in meeting the labor market need. Describe the relationship of the distance/online program to similar programs on the home campus and other system campuses.

Item
1. On-Campus Enrollment/Degree History (from SIS):

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<tr>
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2. Mix of Technologies:

This program will be delivered by using the following mix of technologies (select as many as apply):

Internet/websites: Streaming video, discussion boards such as that found in Blackboard, and online two-way communication such as that found in Blackboard Chat tool or group video-conferencing using Adobe Connect or Google Hangouts.

3. Access to the Instruction:

a. The selected mix of technologies allows students to receive the instruction in the following settings (select as many as apply):

Home, workplace, libraries and other non public/non-educational settings, K-12 school, campuses/centers within the same system, and all public campuses/centers

b. Will the institution enroll students in the program from anywhere in the state?

☑ Yes
☐ No

(December 2012 Format)
4. **Coursework Delivery:**

   a. All required coursework in the major will be offered via distance education technology over a *two*-year period. The courses will meet for 8 weeks each and at least two courses will be offered during 16 week period. Students – if take one course each 8 weeks – can complete the masters program in 2 years. The courses will be offered Fall, Spring, and Summer sessions.

   The MS in Education is a graduate degree that will be offered through the Department of Educational Studies of the Purdue University College of Education. This department currently offers a similar on-site campus degree program and will continue to offer that program in a traditional format.

   b. All courses are approved for distance education or hybrid delivery.

   c. The curriculum for the online degree does not involve courses from other academic units/Departments.

5. **Off-Campus Curriculum and Instruction:**

   a. Will the off-campus curriculum be identical to the on-campus curriculum?

   ☑ Yes  
   ☐ No

   b. If applicable, describe how students will complete laboratory, studio, or clinical work.

   Not Applicable

   c. Please explain how the program will provide for timely and appropriate interaction between students and faculty members.

   All courses are designed around an asynchronous course management system discussion board allowing for faculty and students to regularly interact in that environment. Faculty will also use email, offer scheduled chat sessions through Blackboard or group video conferencing (e.g., Adobe Connect) to maintain a high level of timely and ongoing interactions with students.

   d. Please explain how the program will provide for timely and appropriate interaction between students and other students.

   Similar to faculty/student interactions, student/student interactions will also be available via similar technologies. Students will have opportunities for ongoing online discussions that will include feedback from peers and faculty related to their contributions. Chat rooms and discussion board will also allow for small
student group work and discussions. This format may facilitate the development of student relationships that may form over a series of semesters and lead to further independent communications via texting, email, Skype and other forms of communication.

e. Will the program require students to come to campus for any period of time?

☐ No
☐ Yes

6. Assessment of Student Learning:

Identify the significant competencies or learning outcomes expected of students completing this program and how the students will be assessed.

Similar to the traditional on-campus program, assessment will be based on specific class and program requirements. Students must meet learning competencies tied to specific courses that are demonstrated through examinations, homework, research papers, and other projects. Students engaged in the on-campus program are also assessed in this same manner. Online examinations may require the use of selected proctors at the test takers location in order to maintain the integrity of the test. All assessments (examinations, homework, papers, and other projects) will be submitted electronically and will not require student on-campus attendance. Feedback for all assessments will be delivered via the secured course management system feedback/grade book mechanism or other secured means of communication.

7. Availability of Academic Support and Student Services:

Describe how students have access to each of the following:

a. Admissions
b. Financial Aid
c. Academic Advising
d. Course Materials (including delivery mechanism)
e. Library Materials (including delivery mechanism)
f. Placement and Counseling
g. Technical support (e.g. on-line help desk)

**Admissions:** Following the normal on-campus course of action of admissions, all applications for the program will be reviewed by the faculty. Based on their admission requirements, they will make recommendations to the graduate school for acceptance and/or rejection of the applications.

**Financial Aid:** At the present time, students can use the normal on-campus methods of securing financial aid. There are no scholarships, monetary awards, etc. that are designated specifically for the online program in special education.

(December 2012 Format)
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**Technical Support:** All courses within the online program will access and use the same course management system (i.e., Blackboard). Blackboard training and help is facilitated by iTap (Instructional Technologies at Purdue) and students have access to their direct voice and email technical support. iTap will also assist students with other forms of communication used in courses such as Adobe Connect and other technologies.

8. **Student Fees:**

   Fees\(^1\) Charged per Semester Hour for Part-Time Students

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<thead>
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9. **Academic Degree Program:**

   Proposal Summary (Table 1)

\(^1\) All tuition and mandatory fees

(December 2012 Format)
### Table 1

**ACADEMIC DEGREE PROGRAM PROPOSAL SUMMARY**

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<thead>
<tr>
<th>Institution/Location:</th>
<th>Purdue University/West Lafayette</th>
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<tr>
<td>Program:</td>
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<td>100</td>
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<td>100</td>
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</tr>
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</table>

| **Enrollment Projections** (FTE) |          |        |        |        |        |
| Full-Time              |          |        |        |        |        |
| Part-Time              | 20.00    | 50.00  | 50.00  | 50.00  | 50.00  |
| Total                  | 20.00    | 50.00  | 50.00  | 50.00  | 50.00  |

| **Degree Completions Projection** |          |        |        |        |        |
|                                  | 0        | 20     | 60     | 60     | 60     |

| **New State Funds Requested (Actual)** |          |        |        |        |        |
|                                         | $_____   | $_____ | $_____ | $_____ | $_____ |

| **New State Funds Requested (Increases)** |          |        |        |        |        |
|                                          | $_____   | $_____ | $_____ | $_____ | $_____ |

* Starting Spring 2014
Purdue University Graduate School

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9. **Academic Degree Program:**

Proposal Summary (Table 1)

---

1 All tuition and mandatory fees

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CHE Code:  
Campus Code:  
County Code:  
Degree Level:  
CIP Code:  

(December 2012 Format)
### Special Education Online Masters Program

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<th>Special Ed courses – Currently have</th>
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<th>Cognate courses</th>
<th>Other courses</th>
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<td>EDPS 533 (n=1; 3 credits)</td>
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<td>EDPS 532 Autism &amp; ABA</td>
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<tr>
<td>EDPS</td>
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</table>

Pink => ABA sequence  
Blue => already online format  
Yellow => need to be made online

### Special Ed Online Masters... Focus of Program

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Purple => new course