November 30, 2015

Karen Schmid
Interim Vice Chancellor for Academic Affairs/Provost
Purdue University Calumet
2200 169 Street
Hammond, Indiana 46323

Dear Karen:

The Commission for Higher Education hereby approves, through routine staff action, the following degree program:

Graduate Certificate in Addictions Counseling to be offered by Purdue University Calumet

This program will be listed in the Commission’s Academic Program Inventory (API) under CIP Code 13.0101 and under degree program level Post-Master’s. If you have any questions or comments regarding this action, please contact me.

Sincerely,

Ken Sauer
Senior Associate Commissioner for Research and Academic Affairs

Cc: Gillian Leonard
PROPOSAL

FOR

GRADUATE CERTIFICATE IN

ADDICTIONS COUNSELING

SUBMITTED BY THE DEPARTMENT OF
GRADUATE STUDIES IN EDUCATION

COLLEGE OF EDUCATION

PURDUE UNIVERSITY
CALUMET
REQUERED APPROVALS:

Signature of Department Head: [Signature]
Date: 7-27-15
Mary Dielot, Department Head, Graduate Studies in Education

Signature of Academic Dean: [Signature]
Date: 7-29-15
John Rowan, Interim Dean, College of Education

Signature of Director of Graduate Programs: [Signature]
Date: 8-12-15
Joy L. Colwell, Director of Graduate Studies

Graduate Council Approval Given: 10/15/15

Signature of Provost: [Signature]
Date: 10/26/15
COLLEGE OF EDUCATION
DEPARTMENT OF GRADUATE STUDIES IN EDUCATION
COUNSELING & DEVELOPMENT PROGRAM
ADDITIONS COUNSELING CERTIFICATE PROGRAM PROPOSAL
2015

1. **Title of Proposed Certificate Program:**
   Addictions Counseling Certification Program (ACCP)

2. **Campus:**
   Purdue University Calumet

3. **Proposed Initiation Date:**
   Fall 2015

4. **State Whether Certificate is Graduate or Postbaccalaureate:**
   This program is a graduate certificate, since all required classes are graduate level.

5. **Method(s) of Delivery:**
   On campus

6. **Suggested CIP Code:**
   51.1501 (existing code for Substance Abuse/Addictions Counselor)
   Further, there is a SOC code from the U.S. Bureau of Labor: 21-1011.
1. Overview:
This is an 18 credit hour certificate program that gives students a comprehensive education emphasizing:

- Strategies and techniques of addictions counseling for substance abusers and their families,
- Interventions to interrupt the addiction, and
- Therapeutic practices for relapse prevention, recovery, and maintenance of sobriety, and prevention strategies.

2. Purpose of the Program:
This program is intended for graduate or post-baccalaureate students who wish to learn about:

- the intricacies of the addictions process,
- the physiology and psychology of addictions, therapeutic theories, techniques, strategies, and interventions of addictions counseling; and
- prevention theory and practices used to work with the targeted population and their families.

This certificate program will incorporate theory, case studies, and field experiences to enhance learning. This sequence of courses and the program of study itself have been approved by ICAADA as a course of study leading to Indiana licensing in addiction counseling and for continuing education credit for professionals in the field.

2a. Statement of Need:

According to the U.S. Bureau of Labor Statistics (BLS, 2015), the rise in addictions is reflected in the job market for substance abuse counselors. The need for addictions counselors is expected to grow 31% from 2012-2022. This rate of growth is far faster than any other occupation. There are several reasons for this rapid growth, according to the BLS. They are:

- Mandated health coverage which now covers services for addictions,
- Substance abuse offenders are now getting rehabilitation instead of jail time,
- Substance abuse offenders are now having treatment added to their sentencing, and
- Treatment has been found to be more cost effective for substance abuse offenders than jail.

The BLS has found that those professionals with the appropriate training who enter the field will find "favorable prospects". Appropriate training is highlighted because employers are having difficulty finding well-educated applicants. The current Addictions course offerings (not a certificate) have received approval from ICAADA for the past 7 years, and has a 97% Immediate employment rate (C&D 2014 CACREP Update Report) among
students completing this course of study. A top trained substance abuse
counselor is expected to earn more than $60,000 a year (BLS, 2015).

2b. Need for a Graduate Certification Program in the Region:
As far as other area universities who offer any addictions training, the
following programs currently exist:
- Indiana University Northwest offers a master’s in Clinical Counseling,
  with a specialization in Drug and Alcohol Counseling. This does not
  have ICAADA approval.
- Calumet College of St. Joseph offers a bachelor’s (undergraduate level)
in Human Services, with a concentration in Chemical Dependence
  Counseling. It is not ICAADA approved.
- Governor’s State University has a master’s in Addictions Counseling.

These programs would not compete with the proposed certification program
at the graduate level. The Indiana University Northwest program requires
commitment to an entire master’s degree, which includes the time and
expense of such a degree. This degree is also not CACREP accredited, which
will cause students employment issues in the counseling field upon
graduation. Counseling & Development, however, has two existing CACREP
accredited degrees to which this certificate can be added.

It is evident that the need for addictions counselors who are credentialed will
provide an immediate employment advantage to those who add this
certification to their existing degrees.

2b. Target Audience:
The target audience will be:
- Graduate students and
- Post-baccalaureate students;
The courses in this certificate may also be taken by professionals who are
seeking continuing professional education in this area (school counselors,
counselors, law enforcement, etc.).

2c. Number of Students who have taken the course sequence:

It is worthy to note the number of students in the current Addictions
course offerings (Office of Institutional Research, 2014), which speaks to
the demand for and sustainability of enrollment: for all sessions from
Summer 2010 to Summer 14, enrollments have varied from 14-28
students.

The enrollment trend indicates a rise in enrollments over time.
It is anticipated that there will be:

- An immediate increase in numbers; a population of 50 students is anticipated the first year, and
- Because of the increase in numbers, three courses will be offered each semester, which will then allow students to complete the program in one academic year.

2d. Relationship to Existing Certificate Programs

None. There are no existing approved certificates in the College of Education at Calumet. However, it is anticipated that the certificate will be attractive to students in the established master's degrees (Clinical Mental Health Counseling, School Counseling, and Human Services) as an additional credential.

2e. Availability:

This certificate will be available to degree seeking students and certificate seeking students; non-degree students, and continuing education professionals may also enroll in the courses if they do not apply for the certificate.

2f. Student Demand:

Please see 2c.

2g. Percentage of Concurrently Participating Graduate Students:

It is estimated that there is about a 60% participation rate in the courses among currently participating degree-seeking graduate students.

3. Program Fit into Department's/School's Strategic and/or Academic Plan:

Convergence of Strategic Goals from Mission Statements: Purdue University Calumet (PUC), College of Education (COE), and Department of Counseling & Development (C&D): this program will support the goals of academic excellence, preparation and support of education professionals, inclusivity, and community service.

4. Nature of the Certificate:

The nature of the certificate is a comprehensive program necessary to educate competent substance abuse counselors, which may then lead to licensing.

4a. Contractual Co-operative Agreements:

There are no contractual co-operative agreements with any entities.

5. Purdue University Gainful Employment (GE) Certification Worksheet:

Please see attached.
6. Specific Licenses:
Those who complete this program will be able to begin pursuing two licenses. They will send their work history and transcripts to the Indiana Professional Licensing Agency (PLA) for review. The PLA will then decide if further training or coursework is necessary to sit for the entry level CADACI (addictions counselor) licensing or the CAPRC (recovery coach) licensing.

In 2009, the Indiana legislature passed the Indiana Counselor’s Licensing Bill mandating that treatment counselors must have a Bachelor’s Degree and clinical treatment professionals must have a Master’s Degree. Further in 2020, the State of Indiana has envisioned further changes in licensing for addictions specialists. This is when they will revisit this licensing and make appropriate changes.

These licensing are necessary for entrance into the profession. There is an increase in need for substance abuse professionals, and this certification with a graduate degree will give a professional top salary entrance.

C. Admissions Requirements:

C1. Graduate School Admissions Requirements:
The Graduate School Admissions specify the following:
  • Bachelors degree from an accredited institution,
  • Minimum undergraduate GPA of 3.0/4.0 with the possibility of conditional admission for applicants who do not meet this requirement,
  • Minimum English proficiency for applicants whose native language is not English, with the possibility of allowing exceptions, including substitution of alternative criteria. TOEFL Internet based 77 with minimum scores as follows: Reading 19, Listening 14, Speaking 18, Writing 18; IETLS overall band score of 6.5, and
  • A personal review with a graduate program faculty advisor in Education.

Continuing education applicants for program admission includes the following:
  • A completed non-degree graduate application,
  • Minimum GPA of 3.0/4.0 with the possibility of conditional admission for applicants who do not meet this requirement,
  • A personal review with a graduate program faculty advisor.

For all applicants, particular to the Addictions Counseling Certificate Program:
  • All applicants must complete a separate Addictions Counseling Certification application for admissions, even if they are in a Purdue University degree-seeking program (required by accreditor)
• All applicants must have a Criminal History Check before admission. Applicants do not need to hold any licenses in the mental health field to be eligible for admissions to this certification program.

C2. Students Who Are Currently Admitted to Degree Program Eligibility:
Students currently admitted to a degree program are eligible to complete the certificate if it is in their major. Further, students may also complete the certificate if it is not in their major with sufficient undergraduate or graduate coursework in a related field. However, as indicated above, a separate Addictions Counseling Certificate application must be completed.

D. Completion requirements:

D1. Total number of credit hours required:
18 credit hours

D2. Total number of credit hours that must be taken for a letter grade:
18 credit hours

D3. Specific Course Requirements:

D3a. Course Numbers, Titles, Brief Description, and Method of Determining Grade:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Course Description</th>
<th>Grade Requirement</th>
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</thead>
<tbody>
<tr>
<td>EDPS 62000</td>
<td>Introduction to Addictions and Pharmacology</td>
<td>A general survey course that examines the etiology of addictions, the basics of alcohol and drug actions, and the family and societal scope of addiction effects</td>
<td>This course requires a letter grade of B or better.</td>
</tr>
<tr>
<td>EDPS 54600</td>
<td>Addictions Practicum</td>
<td>A 300-hour field experience course that is the capstone of learning within the community.</td>
<td>This course requires a letter grade of B or better.</td>
</tr>
<tr>
<td>EDPS 51600</td>
<td>Addictions Seminar I: HIV/AIDS, Dual Diagnosis, and Diversity</td>
<td>A course that explores all three areas in relationship to counseling theories and</td>
<td>This course requires a grade of B or better.</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Description</td>
<td>Requirement</td>
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</tr>
<tr>
<td>EDPS 52900</td>
<td>Techniques of Addictions Counseling</td>
<td>Theories are applied to clients, and from those theories, techniques and strategies are analyzed, developed and practiced. Both individual and group counseling are included in skills performed.</td>
<td>This course requires a grade of B or better.</td>
</tr>
<tr>
<td>EDPS 51700</td>
<td>Addictions Seminar II: Ethics, Society, and Criminal Justice</td>
<td>American Counseling Association ethics are explored and applied to addictions case studies, work with criminal justice clients (theories, policies, and procedural differences), the counselor's role within the criminal justice system, and the effects of drug use/abuse upon society are identified and analyzed.</td>
<td>This course requires a grade of B or better.</td>
</tr>
<tr>
<td>EDPS 50800</td>
<td>Relapse and Recovery</td>
<td>The in-depth analysis of the etiology of the disease, patterns of recovery, strategies for counseling clients.</td>
<td>This course requires a grade of B or better.</td>
</tr>
</tbody>
</table>
D3b. Courses Developed Specifically for This Certification:
The following courses were developed specifically for this certificate:
- EDPS 54600: Addictions Practicum
- EDPS 51600: Addictions Seminar I: HIV/AIDS, Dual Diagnosis, and Diversity
- EDPS 52900: Techniques of Addictions Counseling
- EDPS 51700: Addictions Seminar II: Ethics, Society, and Criminal Justice
- EDPS 50800: Relapse and Recovery

4. GPA Requirements:

4a. Minimum Overall GPA for the Courses to be Used to Fulfill Certificate Requirements:
For this certificate, all courses are for letter grades. Grades of B- or better are required. A grade of C is not acceptable. A grade of C may be grounds for dismissal from the program.

4b. Minimum Grade for Any Course to be Applied toward the Certificate:
Minimum overall GPA: 3.0/4.0.

5. Maximum number of credits that may be Transferred from Another Institution:
According to Graduate School regulations, 51% of graduate course work with a B- or better grade may be transferred from another accredited institution. Therefore, 2 courses or a maximum of 8 credit hours may be transferred into the certificate program.

6. Maximum number of Credits from Undergraduate-Level Courses that may be Used toward the Certificate:
No undergraduate-level courses will be accepted toward the certificate.

7. Maximum Time Allowed for Completion of the Certificate:
The maximum time allowed to complete this certification is 3 years.

8. Whether or not Courses may be Applied for Credit for More than One Certificate:
Courses may be applied to other certificate programs in the University that call for these particular and very specific competencies and skill sets.
9. Number of Credit Hours, taken Prior to Admissions to the Certificate Program that may be Counted toward Completion of the Certificate.

All courses in this sequence taken as electives for those admitted to the Clinical Mental Health Counseling, School Counseling, Human Services Counseling, and Marriage and Family Therapy programs; and courses taken as continuing education may be used toward completion of the certificate. If students are master's degree seeking in those degrees, they may complete the certificate courses prior to admission as a certificate student, so long as the courses were taken while degree seeking.

E. Student Learning and Assessment Outcomes:

The following are specific learning outcomes:

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<tr>
<td>1. knows the etiology, the diagnostic process and nomenclature, treatment, referral, and prevention of mental and emotional disorders</td>
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<tr>
<td>2. knows the models, methods, and principles of program development and service delivery (e.g., support groups, peer facilitation training, parent education, self-help)</td>
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<tr>
<td>3. knows the disease concept and etiology of addiction and co-occurring disorders</td>
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<tr>
<td>4. understands the principles of crisis intervention for people during crises, disasters, and other trauma-causing events</td>
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<tr>
<td>5. recognizes the importance of family, social networks, and community systems in the treatment of mental and emotional disorders</td>
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The following are skills and competencies students will learn while completing the certification program. Please note that ethics will be infused into each area under consideration:

1. To evaluate the scope of addiction and psychopharmacology
2. To appraise addictive disorders, including the physiological (biological), psychological, and environmental (social) factors
3. To formulate addiction assessments and diagnosis
4. To evaluate alcohol and other drugs (AOD) risk factors for children and adolescents
5. To analyze intervention and relapse
6. To investigate and evaluate treatment programs and support groups
F. Administration:

Fa. Items Specified by the Graduate School:

1. Admission process: The admission process will follow that for certificate-seeking students at the graduate level. Students are required to submit application materials as outlined above.

2. To facilitate tracking of students who are enrolled in the certification program, the Registrar will be asked to assign a special admission status and code for enrolled students.

3. When a student completes requirements for the certification, the Program Chair or grad chair of Counseling & Development will notify the Registrar or Graduate Studies Office at Purdue University Calumet.

4. Transcripts:
   - Will be as they are for all graduate certificate programs at Purdue University.
   - The certification will be posted separately upon completion of the requirements.

Credits earned during the certification program will be included in the computation of the overall GPA posted on transcripts. If students are master’s degree seeking in the counseling are Master’s degree programs, they may complete the certificate courses prior to admission as a certificate student, so long as the courses were taken while degree-seeking. Certificate only students must apply for certificate-seeking admission before their third class in the sequence.

   - This certification will be recorded in the following manner:
     - GRADUATE CERTIFICATE
     - FIELD OF STUDY: Addictions Counseling

5. Certificates will be printed by the Registrar. The certificates will follow the Purdue University format and style.

6. The certificate will be awarded jointly by the academic unit, Counseling & Development Program within the Department of Graduate Studies in Education, and the Graduate School. It will bear the signature of the Program Chair of Counseling & Development and the Dean of the Purdue University Graduate School.

7. Certificates will be awarded when degrees are awarded.

8. The Program Chair of the Counseling & Development Program will submit a report annually to the Graduate Council that include the number of students currently admitted, and the number of certificates awarded annually.
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<tr>
<th>Eligibility Criteria</th>
<th>Area of Review</th>
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<tbody>
<tr>
<td>The program is a minimum of 6 credit hours and no more than 12 credit hours maximum and requires students for full-time employment in a University, West Lafayette.</td>
<td>Requirements</td>
</tr>
<tr>
<td>Each course within the program is acceptable for all full-time Purdue University, Associate, Bachelor, Graduate or Professional Development in a Program of Study Document. (See above)</td>
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<tr>
<td>The total of the program is 15 academic years. (For programs in education) President, Executive Director or other Program Director that leads to a degree of Doctorate (or other professional doctorate) and expresses satisfaction for completion of Program in Education and the completion of education.</td>
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<tr>
<td>For an instructional program in education, the program must be completed in the first three years of academic years.</td>
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<tr>
<td>The total of the program is 15 academic years.</td>
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<tr>
<td>In an academic year, a full-time student must complete 32 weeks of instructional time per academic year.</td>
<td>Requirements</td>
</tr>
</tbody>
</table>

**Note:**%

- 73 weeks of instructional time for the program. 32 weeks of instructional time per academic year.