

TALX Electronic I-9 Service Request Form

Please fill out the form, print and sign it. Obtain your supervisor's approval.
Forward approved form to PASC - FREH.

Log in instructions will be mailed to you after your account as been set up.

User Information (all entries are required)

First Name: _____ MI: _____ Last Name: _____

Department: _____ Job Title: _____

Dept Address: _____ Phone Number: _____

Social Security Number: _____
(This must be handwritten)

PUID: _____

User Role:

Global ID/Email: _____ @ purdue.edu

Employee Group

Regular Staff Temporary or Student - expiration date: _____

Access Request

Date user completed I-9 training: _____

Was there a previous I-9 Completer in this role?

If so, who: _____

Usage Guidelines and Policies

I agree to abide by [Security Requirements for Handling Information](#) regarding use of computing resources.

Requester - Sign Name: _____ Date: _____

Supervisor Print Name: _____ And

Sign Name: _____ Date: _____