



How do I make a payment in TouchNet?

AUTHORIZED USERS WILL LOG INTO THIS WEBSITE: https://secure.touchnet.com/C21261_tsa/web/login.jsp

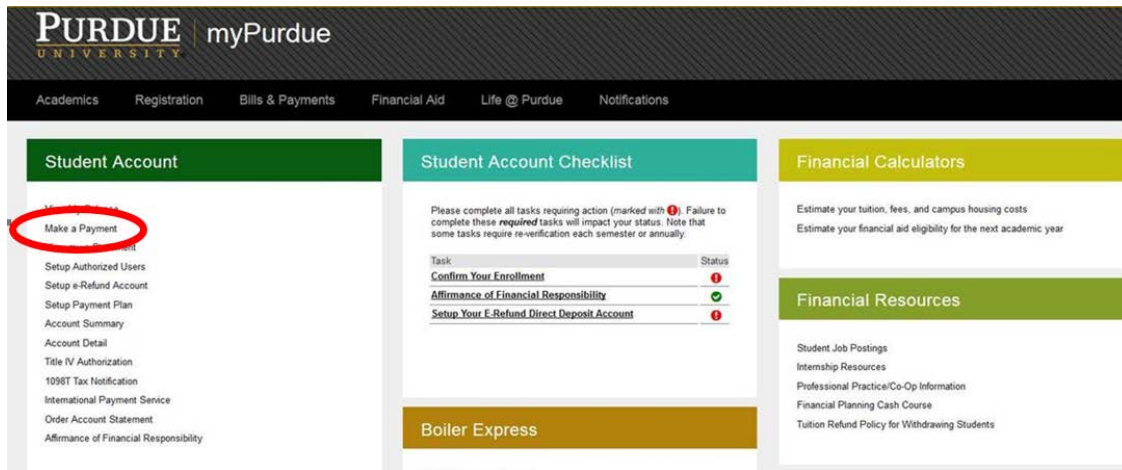
- Using your Purdue career account user name and password, login to **myPurdue** at <https://mypurdue.purdue.edu>.

The image shows a login form for Purdue University. At the top, it says 'PURDUE UNIVERSITY' in large letters. Below that, it says 'Log in using your Purdue Career Account'. There are two input fields: 'Login:' and 'Password:'. A 'Login' button is located below the password field. At the bottom, there is a message: 'To access the page you are requesting, a valid Purdue University career account Username and Password must be provided.'

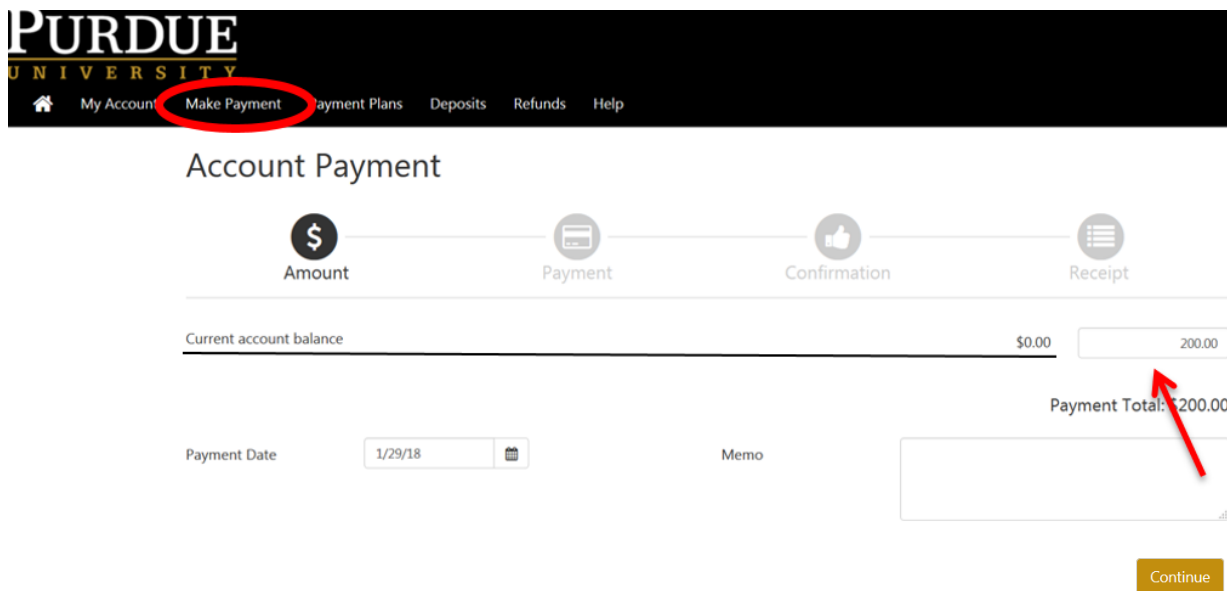
- Click on the **Bills & Payments** tab.

The image shows a screenshot of the myPurdue website. The top navigation bar includes 'Academics', 'Registration', 'Bills & Payments' (which is circled in red), 'Financial Aid', 'Life @ Purdue', and 'Notifications'. Below the navigation bar, there are three main content areas: 'Student Account' with a list of links like 'View My Balance' and 'Make a Payment'; 'Student Account Checklist' with a table of tasks and their status; and 'Financial Calculators' with links for estimating costs and financial aid eligibility. There is also a 'Boiler Express' section at the bottom.

- Click on the **Make a Payment** link.



- The TouchNet payment portal will open.
- The current account balance will show as the amount due.
If you would like to pay a different amount, click in this box, and change the amount you want to pay (even if your balance due is \$0).



- Click **Continue** - The system will then walk you through **Payment Method**, **Confirmation**, and **Payment Receipt**

Log Out of TouchNet

- When you are finished conducting business in TouchNet, click on the **Log Out** link in the upper right hand corner of the screen.

