What is an eStatement in TouchNet?

eStatements are a snap shot in time of your billing charges based on the day it is created. You have convenient access to them from any device with an internet connection 24/7. A student may authorize others, such as parents, guardians, or a spouse, to view billing information and/or pay bills on his or her behalf.

Note: the eStatements can only be viewed by the student or Authorized Users

What is a 1098T?

Families filing a U.S. tax return may be eligible for educational tax credits when claiming their Purdue student as a dependent. The IRS Form 1098-T is the form provided to help file for these tax credits.

How do I view and pay my eStatement in TouchNet or view/print my 1098-T?

AUTHORIZED USERS WILL LOG INTO THIS WEBSITE: https://secure.touchnet.com/C21261_tsa/web/login.jsp

- Using your Purdue career account user name and password, login to myPurdue at https://mypurdue.purdue.edu.

- Click on the Bills & Payments tab.
Click on **View My e-Statement** link.
The TouchNet payment portal will open. You can view/pay your invoice from here and you can access your 1098T to view/print from this screen.

Select View Statements to get to the statements screen.
• Choose a Statement from the Statement Date column and click on the action icon to view,

Here is a sample eStatement:
Here are some things to note on the eStatement:

- Under the section ‘1098-T Statement,’ click on the ‘View’ link of the year you want to view and print.
- Make sure you are using the most recent version of Internet Explorer and have your ‘pop-up blocker’ turned off.
• This will open a PDF pop-up with a viewable and printable 1098-T.
  - If the boxes are blank, check to see what browser you are using, if it is Chrome or Firefox, please open the step by step tutorials for those browsers.

  EXAMPLE:

<table>
<thead>
<tr>
<th>FILERS name, street address, city or town, province or state, country, ZIP or foreign postal code, and telephone number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Purdue University West Lafayette 130 Rowd Hall, 610 Purdue Mall West Lafayette IN 47907</td>
</tr>
<tr>
<td>Contact Tel. No.: (765) 494-7570</td>
</tr>
<tr>
<td>FILERS federal identification no.</td>
</tr>
<tr>
<td>356002041</td>
</tr>
<tr>
<td>STUDENT'S social security number</td>
</tr>
<tr>
<td>XXX-XX-</td>
</tr>
</tbody>
</table>

Form 1098-T (keep for your records)

When you are finished conducting business in TouchNet, click on the Log Out link in the upper right hand corner of the screen.