What is eRefund in TouchNet?

Students may use eRefund as the way to set up direct deposit of any excess funds that are due back to the student.

How do I use eRefund in TouchNet?

- Using your Purdue career account user name and BoilerKey, login to myPurdue at https://mypurdue.purdue.edu.
- Click on the Bills & Payments tab and then click on the Setup e-Refund Account link.
• The TouchNet payment portal will open. Click **Refunds** on the toolbar to set up or edit the account you want to use for direct deposit.

• Please note you must set up 2-step verification before you can set up your eRefund account.

Click on the link here to set it up. Once completed, go to next steps:

**eRefunds**

*eRefunds puts money in your account... FAST!*

No more trips to the bank or waiting for a paper check. Direct Deposit is the secure and convenient way to get your refund.

You must notify the Bursar if you have instructed your bank to transfer Purdue’s electronic payments to an account outside the United States. Additional information is required so that our bank can satisfy its regulatory obligations. Purdue will not be responsible for any resulting delays.

**Current Refund Method**

A Direct Deposit account for refunds has not been set up.

**Set Up Account**

Click on the Set up Account,

You may use an existing account that you have saved, or set up a new account for refunds

• For a new account, fill in the information
• Click ‘Continue.’

This will then go through an ACH Validation:

• ACH validation occurs against the account number and routing number
• Make sure to verify with your bank the routing and bank account number before proceeding
• Accounts set up within the last 10 days will need to wait until after the 10 days to proceed
• When validation is successful:
You must agree to the terms of the Refund account:

Set Up Refund Account

I hereby authorize Purdue University to initiate recurring credit entries to my Depository according to the terms below, and for my Depository to debit or credit the same to such account. In the event that this electronic payment is returned unpaid for any reason, I understand that a $25.00 return fee will be added to my student account.

Name: Pete

Address:

Depository: PURDUE FEDERAL CREDIT UNION
P O BOX 1950
WEST LAFAYETTE, IN 47901-8150
Routing Number: 274976067
Account Number: xxxx7890

This agreement is dated Tuesday, May 21, 2013.

For fraud detection purposes, your internet address has been logged: 128.210.106.177 at 5/21/19 8:54:36 AM CDT

Electronic Payments must comply with the provision of US law, as well as the requirements of the Office of Foreign Assets Control (OFAC). By submitting my bank information, I affirm that electronic payments made by Purdue to the financial institution I designate are not subject to immediate transfer to a foreign bank account. If any electronic Payments may be subject to immediate transfer to a foreign bank account, do not submit your banking information. You must receive refunds by paper check.

Any false information entered hereon constitutes as fraud and subjects the party entering same to felony prosecution under both federal and state laws of the United States. Violators will be prosecuted to the fullest extent of the law.

To revoke this authorization agreement you must contact: epayquestions@purdue.edu

Print and retain a copy of this agreement.

Please check the box below to agree to the terms and continue.

- I Agree

You know Direct Deposit is set up successfully when you see the account name under ‘Current Refund Method.’

- This is also the screen you would make any edits or remove the refund account.

eRefunds

Your new ACH refund account has been saved.

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Current Refund Method

College Account - xxxx7890

Log Out of TouchNet

- When you are finished conducting business in TouchNet, click on the Log Out link in the upper right hand corner of the screen.