TO: JoAnn Miller, Chair
Academic Organizations Committee
Purdue University, West Lafayette

Tim Sands, Provost
Purdue University, West Lafayette

John Applegate, Executive Vice President
University Academic Affairs
Indiana University, Bloomington

FROM: Vicky L. Carwein, Chancellor

DATE: February 10, 2014

SUBJECT: IPFW Academic Structure Change

Please see the attached memo from Vice Chancellor of Academic Affairs, Carl Drummond, recommending that the Interior Design program currently housed in the Department of Manufacturing & Construction Engineering Technology and Interior Design, College of Engineering, Technology, and Computer Science, be moved to the Department of Visual Communication and Design, College of Visual and Performing Arts. This recommendation has been approved by all appropriate parties at IPFW and has my full support.

Recommended Approval:

[Signature]
Timothy D. Sands, Provost
Date

Approved:

[Signature]
Mitchell E. Daniels Jr., President
Date
TO: Vicky L. Carwein, Chancellor
FROM: Carl Drummond, Vice Chancellor for Academic Affairs
DATE: February 10, 2014
SUBJECT: IPFW Academic Structure Change – Interior Design Program

I am pleased to recommend the following change to IPFW’s academic structure:

From: Interior Design Program, Department of Manufacturing and Construction Engineering Technology and Interior Design, College of Engineering, Technology, and Computer Science (ETCS)

To: Interior Design Program, Department of Visual Communication and Design, College of Visual and Performing Arts (VPA)

The change will provide a better academic fit for the Interior Design program, its students, and its faculty as well as facilitate the upcoming initial accreditation review for the National Association of Schools of Art and Design (NASAD). Department of Visual and Communication Design will recognize and continue all conditions of employment (tenure status, salary, benefits, sabbatical times, etc.) for the one faculty member (Associate Professor Suining Ding) moving with the program.

This change would be effective July 1, 2014, and would require these additional administrative changes:

1) Rename the Department of Manufacturing and Construction Engineering Technology and Interior Design to the Department of Manufacturing and Construction Engineering Technology.
2) Move the authority to grant the Bachelor of Science in Interior Design degree from Purdue University to Indiana University. Students currently enrolled in the program will have the option to complete the Purdue degree program.
3) Eliminate the Associate of Science in Interior Design. Students currently enrolled in the program will have the option to complete the associate’s degree program.

This proposal has the full support of the departments involved (see attached documentation) and the approval of Deans John O’Connell (VPA) and Max Yen (ETCS).
Max,

I've discussed this transfer with all the full time faculty and everyone is in agreement that this transfer makes sense. I also am in support of this transfer, thus I'd like for the administration to proceed with it.

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Iskandar Hack
Department Chair, ET221
Department of Manufacturing & Construction Engineering Technology and
Interior Design
2101 E. Coliseum Blvd.
Fort Wayne, IN 46805-1499
260-481-5733/Phone
260-481-5734/Fax
hack@ipfw.edu
Department of Visual Communication and Design  
Core Faculty Meeting October 30, 2013

Present: H. David-West, M. Antone, A. Etter, A. Montenegro, J. Warfield

Absent: K. Wallen, J. Williams

99. Opening
The meeting opened at 12:16.

100. Adoption of Minutes of October 2, 2013 Meeting
Corrections made. Minutes of October 2, 2013 were adopted on a motion by A. Etter and second by M. Antone.

101. Coordinator Reports
101.1 Imaging and Photography: VCD has a work study student, Dan Dyer. He will monitor our equipment.

M. Antone asked H. David-West’s vision of the advisory committee. H. David-West said that committee members are knowledgeable and prominent professionals in the community, who would be meeting once a semester to discuss the program’s congruency with industry and changes in the wider culture. It is a support system for our curriculum. The chair of each advisory committee would then constitute a VCD advisory board.

In response to another question, H. David-West said that it would be best to invite persons in the locality, because we would not pay for travel or lodging expenses.

M. Antone said that it would be helpful to have an approved, standard invitation letter to be sent to all prospective advisory committee members across concentrations. M. Antone will submit names to H. David-West.

102. Criteria for Dean’s Award
Only A. Montenegro has submitted criteria. Others were urged to submit theirs quickly.

103. Graphic Design Position Announcement
The position has been posted. All members of the search committee will undergo training by Institutional Equity (IE) on interviewing strategies, etc.

104. New VCD Concentration
H. David-West reported that arrangements were underway for Interior Design to become a new VCD concentration effective fall 2014. We will eventually invite Suining Ding, present Interior Design Coordinator in the Department of Manufacturing and Construction Engineering Technology and Interior Design (MCET) to our faculty meetings so that she can begin to integrate into the VCD culture. A. Montenegro said this might be helpful since he will be able to understand more of what some of his interior design students need in his modeling class.
105. AdFed Event
Bart Fish is a liaison with the AdFed events planning. They are planning to place a new face on AdFed. We will be hosting the next event on campus November 21, 2013 from 11:30 to 1:00 pm in Neff 101. Graphic Designer, Kelly Lynch, will be guest speaker. Chipotle will cater the event. B. Fish will give A. Etter more details.

105. Intern in Chair’s Office
Lauren Peacock, intern, will be creating the NASAD faculty exhibition catalog.

106. IGNITE Proposal
Proposal was submitted to RESP on schedule. VCD has complete support from the dean.

107. Adjournment
The meeting adjourned at 12:57 pm on a motion by A. Etter and second by A. Montenegro.

Respectfully submitted by
Jackie Warfield, VCD Secretary