

PURDUE
U N I V E R S I T Y



**GENERAL
INFORMATION
HANDBOOK**

Every individual who attends a college or university attends with one goal in mind-to receive a university degree. The experience at Purdue, however, is much more than that. At Purdue University, students seek opportunities to pursue a well-rounded education. It is for this reason that Purdue University, although primarily a technical and scientific institution, maintains, among other cultural organizations, fine concert and marching bands, symphony orchestra, and jazz ensembles. The Department of University Bands provides Purdue students with an opportunity for cultural experiences in the rehearsal and performance of classical, romantic, and contemporary music.

Realizing that many come to Purdue with a considerable investment of time, money, and talent in instrumental music experiences, the University desires to provide the opportunity to continue to develop and enjoy this investment. The Department of University Bands provides opportunities for students to participate in as many of our performing organizations as talents, times, and interests allow. Students are encouraged to audition for positions in the: Philharmonic Orchestra, Symphony Orchestra, Wind Ensemble, Symphonic Band, Concert Band, Collegiate Band, Varsity Band, "All-American" Marching Band, Boiler Box Band, Boiler Brass and Gold & Black Sound Basketball Bands, Jazz Bands, and American Music Repertory Ensemble. A complete program of private lessons is also available through the Applied Music Program.

Opportunities are also provided for students to gain valuable leadership experience. For many, this has proven to be most valuable following graduation from the university and upon entrance into the workplace.

It is with these goals in mind that the Department of University Bands functions to serve our students. We hope that your association with the bands and orchestra at Purdue will prove as rewarding to you as it has to those who have gone before you.

Read through this handbook, and retain it for reference. It contains most of the answers to questions you will have as you participate in the various organizations within the Department of University Bands.

PURDUE DEPARTMENT OF BANDS **MISSION STATEMENT**

The mission of Purdue University Bands is to encourage a lifelong love for music and the arts, teach students through music performance, and develop leadership and life skills.

PURDUE DEPARTMENT OF BANDS **DIVERSITY STATEMENT**

Purdue University is committed to maintaining a community which recognizes and values the inherent worth and dignity of every person; fosters tolerance, sensitivity, understanding, and mutual respect among its members; and encourages each individual to strive to reach his or her own potential.

Purdue University prohibits discrimination against any member of the University community on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran.

The faculty and staff of the Department of Bands are fully committed to these ideals and regulations, and expect every participant and volunteer in our program to embrace them as well.

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GENERAL INFORMATION

Purdue University Department of Bands

“All-American” Marching Band * Wind Ensemble * Symphonic Band * Concert Band * Collegiate Band *Varsity Band *Purdue Jazz Band *American Music Repertory Ensemble * Jazz Lab Band * Concert Jazz Band * Jazz Workshop *Philharmonic Orchestra* Symphony Orchestra* Auxiliaries * Boiler Brass * Gold & Black Sound *Boiler Box Band Percussion Ensembles * Winter Drum Line * Chamber Ensembles* Brass Choir

1.0 Administration and Staff

Mitchell E. Daniels, Jr. President, Purdue University
Professor Jay Gephart Al G. Wright Chair of University Bands and Orchestras
Dr. Marion T. Trout Professor of Bands, Jazz Bands
Dr. Pamela J. Nave..... Associate Professor of Bands, Percussion
Professor Andrew King (on sabbatical 2015-16).....Associate Professor of Bands, Orchestra Director
Professor Ishbah Cox Assistant Professor of Bands
Professor Matt Conaway..... Assistant Professor of Bands
Professor Max Jones Instructor
Courtney Downey Director of Alumni, Donor, and Public Relations
Jaclyn Heinz..... Recruiting and Communications Associate
Joy McEwen..... Golduster/Twirling Director
Pat Newton..... Administrative Assistant
Janet Baker Account Clerk
John Williams, Troy Allbright.....Graduate Assistant (2)
Becky Bercich..... Golden Silks Director

2.0 Hazing Policy

The anti-hazing document is designed to provide a vehicle to stimulate open discussion of the topic of hazing and how it impacts student organizations. This contract should help create an environment within the Department of Bands where faculty, staff and students can participate in a safe and healthy environment, while pursuing the mission, goals, expectations and policies of Purdue University and Purdue Bands.

Purdue University Regulations and Procedures for Recognized Student Organizations

Policy Against Hazing

(Administrative Approval, February 11, 1994)

- A. Certain forms of hazing are criminal offenses in Indiana. All forms of hazing are prohibited by Purdue University both on and off campus.
- B. Hazing means forcing or requiring another person, regardless of that person's consent, to perform an act that:
 - 1. Creates a substantial risk of physical harm;
 - 2. Substantially or seriously demeans or degrades any person; or
 - 3. Interferes with any person's scholastic activities.
- C. Any hazing allegation against a student organization will be investigated by the University. If found guilty in a disciplinary action, the student organization may incur a disciplinary penalty as specified in "**Violations of Rules and Regulations.**" University action occurs whether or not civil or criminal actions take place.
- D. In addition to action taken against a student organization, the University may take action against individual students for hazing when their conduct falls within "**Regulations Governing Student Conduct, Disciplinary Proceedings and Appeals,**" section B-2.
- E. Any person suffering or witnessing a hazing activity is strongly encouraged to report the incident to the staff of the **Office of the Dean of Students.**
- F. The president of each student organization is responsible for informing pledges, affiliates, initiated members, and guests of this policy.

Indiana Hazing Law

§ 34-30-2-150. Hazing

IC 35-42-2-2 (Concerning persons for reporting or participating in proceedings concerning hazing).

§ 35-42-2-2. Criminal recklessness -- Exemption from liability resulting from hazing reports

(a) As used in this section, "hazing" means forcing or requiring another person:

- (1) with or without the consent of the other person; and
- (2) as a condition of association with a group or organization;

to perform an act that creates a substantial risk of bodily injury.

(b) A person who recklessly, knowingly, or intentionally performs:

- (1) an act that creates a substantial risk of bodily injury to another person; or
- (2) hazing;

commits criminal recklessness, a Class B misdemeanor. However, the offense is a:

- (1) Class A misdemeanor if the conduct includes the use of a vehicle;
- (2) Class D felony if it is committed while armed with a deadly weapon; or
- (3) Class C felony if it is committed by shooting a firearm from a vehicle into an inhabited dwelling or other building or place where people are likely to gather.

(c) A person who recklessly, knowingly, or intentionally:

- (1) inflicts serious bodily injury on another person; or
- (2) performs hazing that results in serious bodily injury to a person;

commits criminal recklessness, a Class D felony. However, the offense is a Class C felony if committed by means of a deadly weapon.

(d) A person, other than a person who has committed an offense under this section or a delinquent act that would be an offense under this section if the violator was an adult, who:

- (1) makes a report of hazing in good faith;
- (2) participates in good faith in a judicial proceeding resulting from a report of hazing;
- (3) employs a reporting or participating person described in subdivision (1) or (2); or
- (4) supervises a reporting or participating person described in subdivision (1) or (2);

is not liable for civil damages or criminal penalties that might otherwise be imposed because of the report or participation.

(e) A person described in subsection (d)(1) or (d)(2) is presumed to act in good faith.

(f) A person described in subsection (d)(1) or (d)(2) may not be treated as acting in bad faith solely because the person did not have probable cause to believe that a person committed:

- (1) an offense under this section; or
- (2) a delinquent act that would be an offense under this section if the offender was an adult.

In addition:

- **Inappropriate behavior will not be tolerated by Purdue Bands or Purdue University.** It is the responsibility and expectation that all band students intercede, within reason, if hazing is suspected and report the incident to a faculty or staff member immediately.
- Allowing oneself to be hazed is as unacceptable as doing it to others.
- This policy covers activities which might involve band students both on and off campus.
- Consequences for the violation of hazing policies may be severe. Incidents will be reported immediately to university police and the Dean of Students Office for investigation and action. Sanctions on behalf of the band department may include suspension from the band program or removal from the band program. The Dean of Students may impose further penalties as noted in university policy.
- Students with knowledge of hazing who choose not to report the incident will also be subject to university discipline.

All band students, directors, and staff have a responsibility to act as role models for the greater university community. Language, behavior, and actions of our band students, its' directors and staff must reflect a strong commitment to the mission of Purdue Bands and Purdue University.

It is the obligation of all band students to address inappropriate behavior or actions. Students who believe that behavior of other band members should be called into question should bring the matter to a faculty or staff member immediately.

3.0 Departmental Key Policy

- 3.1 Students who need daily access to particular rooms (such as Student Office Heads or string students needing access to the String Storage Room), must see Pat Newton in Elliott 135. Students who obtain such keys will be required to turn in the key to Mrs. Newton at the end of each semester or on completion of the activity for which the key is required.. Keys to the Library, Uniform Storage Area, Instrument Storage Room, and R&R/Advancement Office WILL NOT be issued to students in any other manner than through this procedure.
- 3.2 The following rooms will be locked when they are not in use by a faculty member, and will require a key if they are to be used by a student: Rooms 15 and 30; Percussion Studio; Library, Supply and OPS office, RR/Advancement Office and the Slayter Center Rehearsal Room. Students who wish to use one of these rooms must secure a key to the room from the Band Office. In order to obtain a key, the student will be required to supply a valid student ID card. On return of the key, the student will receive his or her ID. Keys will be available for checkout during Band Office hours only - 8:00 a.m. to 5:00 p.m. Students who wish to use a room after office hours must make arrangements to pick up a key during the posted hours, and should return the key at the agreed upon time.
- 3.3 Specific policies already in effect for the use of certain rooms such as practice/dressing rooms will remain in effect. Use of any room in the department will be governed by availability and will be based upon request on a first come - first served basis. Usage of rooms by scheduled University Bands courses will always take precedence.
- 3.4 Special events may require the use of a room or building key over a weekend or extended period of time. In general, arrangements should be made with individual faculty members or Pat Newton, Administrative Assistant to obtain the necessary keys. A specific key return time will be agreed upon.
- 3.5 The responsibility for key usage and security of the facility in question rests with the student who signed out the key. Keys may NOT be passed on to other students. The student in possession of the key is responsible for locking and

securing the room at the conclusion of the room usage. The point of all of these procedures is to ensure that the building is kept secure at all times and that theft and damage is eliminated.

4.0 Band Truck Usage Policy

- 4.1 Only drivers who are 18 years of age (or older) who hold a valid driver's license and have been approved by Purdue University shall be allowed to operate the band truck. A driving record check will be done by Purdue to determine a student's eligibility. The driving record fee will be paid for by Purdue Bands. The band truck is available for use only for approved University Bands activities, Kappa Kappa Psi functions, or Tau Beta Sigma functions. Personal use by students is not permitted.
- 4.2 Students using the band truck must have the direct approval of a faculty or staff member and check out the keys to the vehicle in the band office before use. In addition, all applicable information on the truck sign-out sheet should be completed. Following use, the keys must be returned immediately. At the time of key return, the remaining information on the truck sign-out sheet (including mileage) must be completed.
- 4.3 The band truck may not be signed out for use during weekdays of the marching season between 2:30 and 6:00 P.M. without direct permission of the Director of Bands. Outside these time blocks, the truck may be used only if it has not been reserved. (see sign out book).
- 4.4 All drivers will be individually and personally responsible for fines and other involvement in traffic violations. (This includes parking tickets.)
- 4.5 The truck is loaned to the Department of University Bands; therefore, caution should be exercised at all times to maintain the exterior of the truck. The interior of the truck must be kept clean and spotless.
- 4.6 Seat belts must be worn at all times by all passengers, in accordance with the Laws of the State of Indiana regarding the use of seatbelts. No more than three (3) passengers may ride in the front of the band truck
- 4.7 The truck should be refueled by the driver whenever the tank falls below half-full. This is to be done at the Purdue Transportation Facility using the "swipe card" available in the transportation office.
- 4.8 There will be no personnel carried in the bed of the truck, unless it has been cleared with a staff member and is absolutely necessary to insure the safe transportation of musical instruments. Only cased instruments will be transported on the truck. The only exception is percussion equipment for which no cases are

available. Care must be taken to avoid any damage to the side panels or bed rails during loading or unloading of equipment.

- 4.9 Any damage or accidents involving the band truck should be immediately reported to the Director of Bands. Students who operate the band truck in an unsafe manner, or who conceal damage to the vehicle will be removed from the approved drivers list and will be subject to appropriate departmental and university discipline.

5.0 Practice Room Policy

- 5.1 The three practice rooms on the second floor of the Hall of Music above the “Green Room” may be used for practice by the students officially registered for courses taught by University Bands. Use of these rooms by other individuals must be cleared in advance with the Director of Bands or his designee.
- 5.2 Use of the practice rooms by band students is controlled through the use of a sign-up system. Students wishing to reserve a room for use at a particular time should sign up in the reservation booklet provided in the University Bands Office. Practice rooms are scheduled in half hour intervals between the hours of 7:30 a.m. and 10:00 p.m. on weekdays and 7:30 a.m. to 3 p.m. on Saturday. Students who have a need to use the rooms at other times must discuss this with Pat Newton, Bands Administrative Assistant and make special arrangements for use of and access to the room.
- 5.3 The practice room schedule booklet covers of period of two weeks - the current week and the upcoming week. Rooms may not be scheduled any farther in advance that what is listed in the book. In addition, students are asked to not schedule more than one consecutive hour in the room to allow access to all students. If a room has not been scheduled at the end of your time and you wish to continue using the room, you may do so.
- 5.4 The use of practice rooms for course-related activities takes precedence over individual practice. Rooms may need to be closed for ensemble use at times or private teaching by Applied Music Staff. Such scheduling will be noted in the schedule book. Dressing rooms are often off-limits when being used for a Hall of Music performance.
- 5.5 Rooms that are open and not in use may be used by students as needed. However, students who have signed up for the use of a room will have precedence. Students who have signed up for a room but fail to appear will lose that precedence after a ten minute “grace period”. If you schedule a room for usage and find you will be unable to use the room, please have the courtesy to remove your name from the reservation book in advance.

- 5.6 Practice rooms are to be left in good order after each usage. Food and/or drinks are not permitted in the practice rooms at any time. The pianos are to be treated as any other musical instrument and not abused in any manner. Please police the room at the end of your session, and clean up any messes you may find. If you note any damage to the room or its contents, please report this to the Pat Newton in the Band Office immediately. If you bring any extra chairs or stands into the room during your session, please put them back at the end of your session.
- 5.7 The large rehearsal rooms (Rooms 15, 30 and Slayter Center) are not intended for individual practice, and should not be used for such unless specifically scheduled with one of the University Bands faculty. The use of the large rehearsal rooms for ensemble rehearsal or meetings is scheduled in the Band Office on a first come - first served basis when the rooms are not already scheduled for course activities. A schedule for room 15 & 30 is prepared each week which delineates the regularly scheduled usage of these rooms during the semester. A weekly schedule is posted on at the entrance to each rehearsal room. Pat Newton will assist you in completing the proper paperwork and scheduling process should you desire to schedule the rehearsal rooms for usage. Equipment in any of the available rooms must not be moved from the room without permission of the University Bands faculty. Permission to use the rehearsal rooms does not include permission to use any of the equipment stored in those rooms unless granted as part of the individual usage agreement.

6.0 Facilities Usage Policy

- 6.1 Any organization wishing to use University Bands facilities (Rooms 15 and 30, Slayter Center, and the Band Lounge) must request and schedule such use in advance (two weeks prior), using the Department of University Bands Calendar Activities Form. This form, available in the University Bands Office, must contain complete details of the intended usage. Failure to file this form shall result in denial of facilities usage.
- 6.2 All setup, tear-down, and maintenance concerns involved in the usage of the facilities are the responsibility of the organization using the room. Arrangements should be made in advance to see that the facilities are returned to their proper condition immediately after usage. This includes the cleaning of floors and dry-erase boards, replacement of chairs and stands, and removal of any equipment brought into the room from some other location. Any time extensions necessary to accomplish this must be approved in advance by the Director of Bands and noted on the Calendar Activities Form.
- 6.3 Equipment stored in the rehearsal rooms is the property of University Bands. The use of this equipment is not included when permission is granted to use the room, and must be specifically approved in advance. This includes pianos, sound systems, music stands, and musical instruments and equipment. Removal of any equipment from the rooms is prohibited without prior consent, and such consent

must be noted on the Calendar Activities Form. Equipment which is permitted to be removed from the rooms may never be left in the hallways unattended. It must be stored in a secure location as determined by the Director of Bands and so noted on the Calendar Activities Form.

- 6.4 Special decorations or alterations to the room beyond normal chair or table setup must be expressly approved in advance. Tape should not be used to affix anything to painted surfaces, ceiling, or sound baffles. All rooms in Elliott Hall are considered non-smoking facilities, and alcoholic beverage of any sort is also prohibited. Approval must be obtained in advance to serve any food or beverages in the rehearsal rooms. Such approval will be granted only with the assurance of the event sponsor that the rooms will be thoroughly cleaned, and that trash will be removed immediately after the event. Arrangements should be made to see that the room is unlocked for your usage, and is locked again immediately after usage. In general, keys to departmental facilities will not be signed out to individuals except as a last resort.
- 6.5 Final approval of requests to use University Bands facilities will be the responsibility of the Director of Bands. All questions concerning the usage of University Bands facilities should be directed to that individual.

7.0 Announcements

- 7.1 Announcements pertaining to band business will be posted on the appropriate bulletin boards located in the Hall of Music. Unauthorized or inappropriate bulletins will be taken down. Bulletins may not be posted on painted walls or on the glass entry doors to the Hall of Music. All students should make an effort to read the bulletin boards daily.
- 7.2 A calendar of weekly band and orchestra events will be maintained above the display case at the foot of the main staircase. Information to be posted on this calendar should be submitted to the R and R Office by Thursday, one week prior to the date of the event.

Membership and Enrollment

8.0 Eligibility

- 8.1 Membership in the Purdue Bands program is open to all graduate and undergraduate students enrolled in the University and to non-degree students from Ivy Tech Community College. The student enrolls in band or orchestra by registering for the proper band course number (see section 9.0).
- 8.2 Participation in the “All-American” Marching Band is open to interested students who meet the requirements established by the Director of Bands. Students electing to participate in the Marching Band must adhere to the policies set forth

in the “Marching Band Handbook,” which supplements (but does not replace) this Departmental Handbook.

- 8.3 All students enrolled in departmental ensembles (bands and orchestra) during the fall semester are required to audition in order to participate in a spring group. These auditions are held at the end of October. Students are placed according to their proficiency in one of the several concert or jazz organizations available during the spring semester. Students should register for their assigned course during spring registration.
- 8.4 Statement on Alumni Band Participation: Any individual who is enrolled at Purdue University as an undergraduate student at the time of the Alumni Marching Band reunion will not be allowed to march with the Alumni Band. Such individuals, if they wish to march, should enroll in BAND 110. Any individual case which one wishes to have considered as an exception to this policy must be referred to the Director of Bands, whose decision on the appeal shall be final.

9.0 Schedule of Band and Orchestra Classes (subject to change)

- 9.1 Admission to all Band and Orchestra organizations is with the permission of the conductor and the concurrence of the Director of Bands. All undergraduates participating in the program must register for one of the band courses listed in the University’s catalogues. This list, with relevant details, is provided below. Scheduled class times are subject to change, and should be verified by consulting the official university schedule.

Band 11000	Marching Band (Fall) MTWRF 3:30 to 5:30 p.m. (2 credits) Spring Auxiliaries Times TBA(2 credits) Percussion Ens. (Winter) M 5:30 to 11:00 p.m. (2 credits)
Band 11100	Philharmonic Orchestra MWF 3:30 to 5:00 p.m. (2 credits) Symphony Orchestra MW 6-8pm (2 credits)
Band 11200	American Music Repertory Ensemble TR 12:30 – 2:20 p.m. (2 credits)
Band 11300	Purdue Jazz Band MR 6:00 to 8:00 p.m. (2 credits)
Band 11400a	Lab Jazz Band MWF 1:30 to 2:20 p.m. (2 credits)
Band 11400b	Jazz Workshop MWF 9:30 to 10:20 a.m. (2 credits)
Band 11600	Symphonic Band TR 1:30-3:00 p.m.- Spring(2 credits)
Band 11700	Concert Band TR 3:30 to 5:20 p.m. (2 credits)

Band 11800	Collegiate Band MW 3:30 to 5:20 p.m. - Spring(2 credits)
Band 11900	Varsity Band TR 1:30 to 3:20 p.m. - Spring(2 credits)
Band 12000	Applied Music Program (percussion, guitar, piano and chamber music only Schedule to be arranged (1 credit for eight one-hour lesson package)
Band 35000	Wind Ensemble MWF 1:30-3:00pm (2 credits)

10.0 Performing Organizations

- 10.1 The Wind Ensemble is one of Purdue's finest instrumental organizations. It is composed of musicians selected by audition from the more than 700 students enrolled in the Department of University Bands. The Wind Ensemble annually presents a series of formal concerts.
- 10.2 The Symphonic Band is a select concert organization which maintains the standard instrumentation of the symphonic wind band. It is open through audition, to students enrolled in the Department of University Bands. Symphonic Band performances include two formal concerts during the second semester.
- 10.3 The Concert Band is a large concert organization which maintains the standard instrumentation of the symphonic wind band. It is open through audition to students enrolled in the Department of University Bands. Concert Band performances include two formal concerts each semester.
- 10.4 The Collegiate and Varsity Bands are large concert organizations which maintain the standard instrumentation of the symphonic wind band. They are open through auditions to students enrolled in the Department of University Bands. Collegiate and Varsity Band performances include two formal concerts during the second semester
- 10.5 The "All-American" Marching Band is nationally famous for its spectacular performances. Members are selected through playing and marching auditions before classes begin. Membership includes wind and percussion players, two-three drum majors, and the members of the marching band auxiliaries. The band plays for seven home football games, selected "away" games, various campus and community events, the Indianapolis 500, and at bowl games. It is one of the largest marching bands in the country, and was the recipient of the 1995 Sudler Trophy. Rehearsals are held daily during football season.
- 10.6 The Marching Band Auxiliaries include the Golden Girl, the Girl in Black, the Silver Twins, the Golduster Dance Team, and the Golden Silks Color Guard. These groups perform as an integral part of the marching band at home football

- games, selected away games and bowl games, campus and community events, as well as at the Indianapolis 500. The Goldusters and twirlers are also featured as part of the halftime entertainment at Purdue's home basketball games. The Golden Silks perform as a winter guard during the spring semester. The Golden Silks and the Goldusters will participate in various competitions around the Midwest. Members of the auxiliary units receive two credit hours and meet the same rehearsal requirements as the band members of the marching band during the fall semester. Auditions are held for all positions within the auxiliary units including Solo Twirlers during the spring semester prior to the next season. Members may enroll in the course during the spring semester for two hours of academic credit. Spring performances include selected home basketball games, campus events, and several possible off-campus events. Spring rehearsals are determined by the director.
- 10.7 The University Philharmonic and Symphony Orchestras maintains full symphony instrumentation. All players enrolled in the Philharmonic Orchestra meet three times each week for rehearsal. Those in the Symphony Orchestra rehearse twice weekly. Both orchestras traditionally present two major concerts each semester.
 - 10.8 The Jazz Band is an organization of approximately 25 talented instrumentalists who specialize in the study, creation, and performance of big-band jazz. Membership is by audition from those student musicians with only the most outstanding musical abilities and who are interested in the various musical styles of the large jazz band. Members enroll in the appropriate jazz course with the consent of the instructor. Rehearsals require four (4) hours weekly.
 - 10.9 Basic Jazz is comprised of two organizations: the Jazz Lab Band, and Jazz Workshop. Each of these groups is comprised of approximately 20 talented instrumentalists who specialize in the study, creation, and performance of big-band jazz. Members enroll in the appropriate Basic Jazz course with the instructor's consent. Basic Jazz rehearsals require three class periods weekly.
 - 10.10 The American Music Repertory Ensemble is an organization of some 25 talented singers and Jazz Band members, who specialize in the study and performance of a variety of musical styles from the American popular and jazz idioms. The American Music Repertory Ensemble performs both on and off-campus.
 - 10.11 Experience in chamber music offered to all students on a regular basis as a part of the Department of University Bands Applied Music program
 - 10.12 Boiler Brass performs at all Purdue men's home basketball games, selected tournament games, and selected campus events. Membership is selected by audition from all interested musicians within the Department of University Bands. Students selected for Boiler Brass must be enrolled in a curricular University Bands ensemble. This select athletic band rehearses once a week during

basketball season. No academic credit is given for participation in the Boiler Brass Pep Band.

- 10.13 Gold and Black Sound performs at all Purdue women's home basketball games, selected tournament games, and selected campus events. Membership is selected by audition from all interested musicians within the Department of University Bands. Students selected for GABS must be enrolled in a curricular University Bands ensemble. This select athletic band rehearses once a week during basketball season. No academic credit is given for participation in the Gold and Black Sound Pep Band.
- 10.14 Boiler Box Band is the third Pep Band operated by University Bands. This group plays at all home women's volleyball games, and is open to all students and staff in the Department of Bands. Membership is selected by audition from all interested musicians within the Department of University Bands. Students selected must be enrolled in a curricular University Bands ensemble. This select athletic band rehearses once a week during volleyball season. No academic credit is given for participation in Volleyball Pep Band.
- 10.15 Commencement Band performs at the various Purdue graduation ceremonies held in May, August and December. Commencement instrumentalists will be selected by petition during each semester and will be paid a stipend according to guidelines as agreed upon by the Commencement Committee and the Department of University Bands. Selection will be made by the conductor of the Commencement band and/or departmental faculty.

11.0 Registration and Academic Credit

- 12.1 All undergraduate students participating in the band program must register for one of the band classes listed in the University Course Offerings and Information Booklet.
- 11.2 Two academic credits are awarded for each Band or Orchestra class, and all schools on campus accept band credit toward graduation. The actual number of credits accepted towards one's academic major varies from school to school. Due to the constant revision of academic requirements, we suggest that you contact your academic advisor for more detailed information regarding academic credit for band and orchestra classes.
- 11.3 Since the University Bands program is an academic class which receives university credit, there are no additional eligibility requirements for membership in the program, except that the student be enrolled for credit. Exceptions may be granted only with the recommendation of the instructor and the approval of the Director of Bands.

- 11.4 Graduate Students, staff, community members and other university personnel may participate in a band or orchestra. Whenever possible they should be enrolled for credit. Exceptions may be recommended by the instructor for approval by the Director of Bands. Payment of the course fee and activity fee will still be required. Ivy Tech students are required to apply for non-degree status.
- 11.5 Participation in other activities with the band and orchestra program, such as holding commissioned or noncommissioned office, holding an office in Kappa Kappa Psi, or an office in Tau Beta Sigma have additional academic requirements. Refer to the recruitment materials for the societies for their specific requirements and to section 18.2 for student officer requirements.
- 11.6 Applied Music Studies (private lessons) are offered to interested students by the Department of Bands for those wishing to study piano, guitar, percussion and chamber music.. Applied Music Studies are offered on a credit or noncredit basis. Students wishing to take Applied Music for academic credit MUST register for the eight one-hour lesson package, and should sign up for **BAND 120**. One hour of academic credit will be awarded for successful completion of this lesson package, and grading is on a pass/fail basis. **All participating students must pay for the lessons.** The Applied Music Studies program utilizes adjunct faculty.

12.0 Fees

- 12.1 A laboratory fee of \$70.00 is collected from every student enrolled in the Department of University Bands by the University Bursar. This fee entitles the student to check out any and all University-owned instruments, uniforms, locker and approved music for the band or orchestra organization to which the student is assigned. Payment of this lab fee is noted on the student's fee receipt slip.
- 12.2 The laboratory fee is to be paid only once each semester regardless of the number of ensembles in which a student enrolls. Students who are charged more than once should see Pat Newton, Band Administrative Assistant, for an appropriate refund form.
- 12.3 In addition to the Laboratory Fee, ALL students participating in any University Bands course other than **BAND 120** are required to pay an additional Activity Fee. This fee will be billed through the Accounts Receivable Office. The fee for ALL participants in **BAND 110**, Marching Band, is \$100.00, which covers game day refreshments, t-shirts, travel, dry cleaning, and attendance at both the fall and spring banquets. ALL students participating in any course other than **BAND 110 or BAND 120** are **required** to pay an activity fee of \$50.00 each semester, which covers hall rental expense, minor travel experiences, and attendance at the fall and spring award banquets.

13.0 Attendance

- 13.1 Students are expected to attend all rehearsals and performances of the organization to which they are assigned. They are expected to report promptly and with their instruments in good playing condition. They are also expected to wear the proper uniform for their organizations and to present this uniform in a professional manner.
- 13.2 Students expecting to be absent from a rehearsal, tardy to a rehearsal, or who plan to leave a rehearsal early are expected to notify the director of the organization in advance in person and by properly filling out an attendance request form. These may be accessed at the Purdue Bands and Orchestras website (www.purdue.edu/bands). Merely filing out a form does not mean an absence will be excused, it is simply an explanation of why you will be absent, tardy, or leaving early.
- 13.3 Students are expected to attend all dress rehearsals and public performances without exception. An excessive number of absences (excused or unexcused) will affect your grade. The following reasons will be considered excusable:
1. Sickness or emergency (check-in at Student Health Center.)
 2. Inability to be excused from a regularly scheduled University class, to be supported with a note from the instructor of said class.
 3. Death in the immediate family.
 4. Severe illness in the immediate family.
- 13.4 A student who must be absent from a dress rehearsal or a performance must file the attendance request in advance of the performance or rehearsal date. Each person must file this request personally and each request is to be filed separately (See Section 14 on Grades). **IF UNEXCUSED, ABSENCE FROM A DRESS REHEARSAL WILL RESULT IN A LOWERED GRADE.**
- 13.5 Any student missing a performance, **UNEXCUSED**, will receive a failing grade for the class. A personal conference with the director of the affected organization should be scheduled immediately.
- 13.6 Each course instructor will publish a printed course syllabus detailing the policies of the organization, including attendance policies. **Individual course policies may expand upon the above listed policies at the discretion of the instructor and, as such, will supersede the policies listed here.**

14.0 Semester Grades

- 14.1 At the close of each semester, grades are given for all University Band classes. Individual student grades will be awarded by the course instructor on the basis of information contained in the course syllabus.

14.2 Any and all grade discussions and/or appeals should be handled through the respective course instructor first. A formal written appeal may be filed with the Director of Bands if a resolution is not obtained through the instructor. Such appeal must contain full written documentation of the alleged problem with substantiated reasons for the proposed grade change. The Director of Bands will schedule a meeting with the parties involved to seek a reasonable solution to the dispute.

15.0 Participation In Other Musical Organizations

15.1 The Purdue Department of University Bands as a matter of policy does not discourage students from participating in other campus or community musical organizations. However, in no case will students be excused from regular band and orchestra classes, dress rehearsals, or performances to participate in other musical groups.

16.0 Withdrawal From Band and Orchestra Classes

16.1 When withdrawing from band or orchestra during the semester, the student must also go through the add / drop procedure with the registrar's office, in order for the band course to be removed from the student's records and schedule. Failure to carry out this step will result in a failing grade in the band course being dropped.

16.2 Uniforms, equipment, music and instruments are due immediately upon withdrawal from band or orchestra classes. The student will be assessed a fine for the entire replacement cost of the equipment.

16.3 All late charges, fines and fees will be assessed by and collected by the Bursar's Office. Failure to pay in a timely manner will result in the encumbrance of the student's records and grades, thus preventing subsequent registration for classes and transcript copies.

Administrative Organization

17.0 University Bands Faculty and Staff

17.1 In addition to other duties, each member of the band faculty and staff is responsible for certain areas of related student activities. Students desiring assistance in one of these areas are encouraged to contact the staff member directly concerned. The following chart indicates the areas of responsibility of each member of the staff related to student activities.

Professor Jay Gephart – jsgephart@purdue.edu
Director of University Bands, Professor of Bands (ELLT 136)
Departmental Operations and Budget

“All-American” Marching Band
Concert Organizations Coordinator
Wind Ensemble

Dr. Marion Trout – mttrout@purdue.edu

Professor of Bands (Slayter Center)

Jazz Studies Coordinator
Purdue Jazz Band
Jazz Lab Band
Jazz Workshop
Amer. Music Repertory Ens.
Summer Jazz Band
Purdue Jazz Festival Coordinator
Calendar Coordinator

Dr. Pamela Nave – pjave@purdue.edu

Associate Professor of Bands (ELLT 32)

AAMB Asst. Director (Percussion, BBD, Big Ten Flags)
Applied Percussion
Percussion Ensembles
Operations Office Advisor
GABS Director

Andrew King – king6@purdue.edu – ON SABBATICAL 2015-16

Associate Professor of Bands (ELLT 34)

Philharmonic and Symphony Orchestra
Library Office Advisor
Applied Music

Ishbah Cox – icox@purdue.edu

Assistant Professor of Bands (ELLT 56)

AAMB Asst. Director (Low Brass)
Symphonic Band and Collegiate Band
Student Offices Coordinator
Supply Office Advisor
Boiler Box Band
Brass Choir Conductor
Summer Concert Band
Kappa Kappa Psi Sponsor

Matt Conaway – conaway@purdue.edu

Assistant Professor of Bands (ELLT 56A)

AAMB Asst. Director (High Brass)
AAMB travel and visiting band coordinator
Band Day Coordinator
Concert Band and Varsity Band

Summer Concert Band
Tau Beta Sigma Sponsor
Departmental Computing Liaison
Technology Office Advisor
Auxiliary Supervisor

Max Jones – jonesmr@purdue.edu

Instructor (ELLT 33)
AAMB Asst. Director (Woodwinds)
Boiler Brass Director
Clothing Office Advisor
Partners In Music Education Coordinator

Joy McEwen (ELLT 30D) – jmcewen@purdue.edu

Director of Band Auxiliaries
Goldduster and Solo Twirler Director, Twirling Team Supervisor

Becky Bercich (ELLT 30D) – rbercich@purdue.edu

Golden Silks Color Guard Director

John Williams – will1321@purdue.edu

AAMB and Concert Band Graduate Assistant (ELLT)
AAMB Attendance Officer

Troy Allbright – tallbrig@purdue.edu

Jazz Graduate Assistant (Slayter Center)
Jazz Program Assistant Director
Purdue Jazz Festival Assistant Coordinator

Courtney Downey – cneash@purdue.edu

Director of Alumni, Donor, and Public Relations (ELLT 137)

News Dissemination
Event Development
Grant Writer
Media Liaison
Identify, cultivate and solicit prospective donors, corporations and foundations
Donor stewardship
Alumni, friends and donors contact
Band Alumni Club and Advisory Board liaison
Advancement Office Advisor

Patrice Newton – panewton@purdue.edu

Administrative Assistant (ELLT 135)

Assistant to the Director
Band Office Manager

University Liaison
Data Base Coordinator
Scholarships
Student Awards
Deadline Calendar

Jaelyn Heinz– heinzj@purdue.edu
Recruiting and Communications Associate (ELLT 137)

Programs/Brochures/Publications
Records and Recruitment Office Advisor
Community Liaison
Advertising/Marketing

Janet Baker – baker20@purdue.edu
Account Clerk (ELLT 135)

Billings and Cost Center Management
Scholarship and Award Processing
Financial Management
Gift Processing
Budget and Fiscal Planning
Travel
Procurement
Monthly Payroll
Biweekly Payroll

18.0 Student Staff

- 18.1 In order to maintain the high standard of excellence and nationwide reputation that has been achieved by the Department of University Bands, it is essential that the bandmen, officers, and band staff work closely together. Students serving as officers with the Purdue Bands have an opportunity to acquire and develop invaluable leadership experience. Such experience will prove most valuable to them following their graduation from college and upon entrance into their profession. All band and orchestra members are urged to petition for a noncommissioned officer position. You can move up to commissioned rank as you progress in the office. Commissioned officers are selected from the eligible noncommissioned officers.
- 18.2 Participation in activities within the band program - such as holding a commissioned or a noncommissioned office requires that at least a 2.50 cumulative and previous semester index be maintained. Each officer's eligibility will be reviewed after each semester.

- 18.3 If an active officer does not meet the grade requirements, the next semester following they will be considered on probation. Their duties and responsibilities will be reduced but they will still be eligible for promotion. If the grade requirement is not met the following semester, they will be dismissed from the office and will have to repetition for future participation.
- 18.4 Both noncommissioned and commissioned officers are promoted according to the **quality of service rendered**, as well as their ability to give and follow orders, completion of tasks assigned, and the number of hours worked since their last promotion. Commissioned officers are directly responsible to the staff member in charge of supervising the office
- 18.5 Noncommissioned officers are selected by the office heads in cooperation with the office staff advisor, from those filing petitions.
- 18.6 Student Office Heads will receive a key to his/her respective office, and may obtain the necessary key(s) from Pat Newton, Band Administrative Assistant. These keys are due at the end of the school year or whenever the officer relinquishes command of his/her office. Other officers may check out keys to their respective offices, as governed by the Departmental Key Policy. (Section 3.0).

18.7 Noncommissioned Officer Ranks:

Bandsman	(BDM)
Private First Class	(PFC)
Corporal	(CPL)
Sergeant	(SGT)
Staff Sergeant	(SSG)
Sergeant First Class	(SFC)
Master Sergeant	(MSG)
First Sergeant	(FSG)
Sergeant Major	(SGM)

18.8 Commissioned Officer Ranks:

Second Lieutenant	(2LT)
First Lieutenant	(1LT)
Captain	(CAP)
Major	(MAJ)
Lieutenant Colonel	(LTC)
Colonel	(COL)

19.0 Functions of the Student Offices

Bandsmen should acquaint themselves with the basic functions of the several student offices.

- 19.1 The Chief of Staff position will be held by one of the heads of the student offices, as appointed by the Director of Bands. The responsibility of the Chief of Staff will be to coordinate and administrate the activities of the various office heads, including scheduling and coordinating regular meetings of the office heads. The Chief of Staff shall function as a liaison between the office heads and the Director of Bands. It is to be noted that the Chief of Staff is still responsible for the activities of his or her respective office, and that this position does not “outrank” any of the other office heads.
- 19.2 The Clothing Office is in charge of the storing, securing, maintaining, issuing, and checking-in of the uniforms and costumes of the Department of Bands. Uniforms and/or costumes will be issued to all or a portion of an ensemble based on the active ensemble lists provided by the directors.
- 19.3 The Library Office is in charge of all band and orchestra music. The librarian is responsible for the processing, maintenance, and filing of all music used by the Purdue Bands.
- 19.4 The Supply Office is in charge of the care, maintenance, issuance, and recovery of all University-owned instruments and instrument equipment. The Supply Office will issue instruments and equipment to those students who need an instrument.
- 19.5 The Records and Recruitment Office is responsible for all nonofficial student records, collation of materials, and recruitment mailings put forth by the Band Department. This office is responsible for assisting the Public Relations staff member in announcing upcoming Band and Orchestra events and attending recruitment fairs and other off campus recruiting opportunities. The Records & Recruitment Office is, furthermore, responsible for maintenance of the student officer records, schedules, promotions, and recognition bars and band ribbons.
- 19.6 The Operations Office is responsible for all departmental equipment and props. During the fall semester, the Operations Office attends to the needs of the marching band and the concert and jazz bands.
- 19.7 The Advancement Office will assist the Director of Bands and Student Service advancement staff in the day to day operation of advancement and fund raising activities. Members will correspond with donors, coordinate departmental advancement events as well as major award presentations.
- 19.8 The Technology Office is responsible for the maintenance and creation of technological tools to assist any of the department’s staff, students, and organizations. Members will assist with all departmental A/V needs, production of recordings, specialized lighting, and app/web development.

19.9 In addition, the head of each office is responsible for the recruiting, training, and maintenance of a suitable staff to assist in conducting the business of each office, and the maintenance of an up-to-date operations manual for the individual office.

20.0 National Honorary Fraternity

20.1 Kappa Kappa Psi, the national honorary band fraternity, was founded in Stillwater, Oklahoma in 1919 for the purpose of promoting fellowship among college bandsmen. The Gamma Pi chapter was installed at Purdue University in 1956.

20.2 Students who have made considerable contributions and show an interest in serving the band program may be selected into the membership of Kappa Kappa Psi, based on the Bylaws of the chapter concerning candidacy and active membership.

20.3 Kappa Kappa Psi serves the Department of University Bands in three major areas:

1. As a musical organization, promoting the musical welfare and excellence of the Purdue Band program.
2. As a service organization, performing projects and other works for the benefit of the Purdue Band program.
3. As a social organization, promoting and sponsoring social activities for their own members and for members of all the band programs.

In particular, Kappa Kappa Psi operates merchandise stands at Mackey Arena, prior to Pre-Game Concerts, and at selected performances in the Spring. (Kappa Kappa Psi also provides support towards the annual Jazz on the Hill Concert at Slayter Center.)

21.0 National Honorary Sorority

21.1 Tau Beta Sigma, the national honorary band sorority was founded at the University of Texas in 1945. The Beta Sigma chapter was installed at Purdue University in 1959.

21.2 Students who have made considerable contributions and show an interest in serving the band program may be selected into the membership of Tau Beta Sigma, based on the Bylaws of the chapter concerning candidacy and active membership.

21.3 Tau Beta Sigma serves the Department of University Bands in three major areas:

1. As a musical organization, promoting the musical welfare and excellence of the Purdue Band program.

2. As a service organization, performing projects and other works for the benefit of the Purdue Band program.
3. As a social organization, promoting and sponsoring social activities for their own members and for members of all the band programs.

In particular, Tau Beta Sigma coordinates the sales of band accessories from the Kloset, serves as usher for indoor concert events, and supplies refreshments during the Leath Scholarship Auditions.

REHEARSALS AND PERFORMANCE PROCEDURES

22.0 Group Performance Policy

Public performance is an important aspect of membership in the Purdue University Bands program. Regular public performances are scheduled for every organized band ensemble each semester. Many student members of Purdue University Bands organizations are also called upon to participate in various solo or ensemble performance situations outside of regularly scheduled or organized Purdue University Bands ensembles.

As a general rule, such public performance is encouraged as long as it does not interfere with a student's obligations to a particular Purdue ensemble. Students must be aware, however, that the name of Purdue University Bands is important, and that any performance that either in actuality or by implication involves the use of that name must fall under the same control and considerations as performances by organized Purdue University Band ensembles. The name of Purdue University Bands cannot be put into any position that will portray it in a questionable or negative manner.

As such, the following policies will be in effect concerning performances that involve Purdue University Bands students, whether or not such performances involve the use of Purdue music, uniforms, or equipment:

- 22.1 No student may participate in any public performance that involves the name of Purdue University Bands, or the use of Purdue University uniforms or equipment, without the express knowledge and permission of the Director of University Bands.
- 22.2 Requests for public performances by Purdue University Bands students that will involve the use of the Purdue University Bands name either directly or by implication must be referred to the respective ensemble conductor. This would include such activities as small pep bands, and performances at organized events.
- 22.3 Requests for public performance by Purdue University Bands students as an organized Purdue University group should be made to the ensemble director writing. Request should include complete performance details, the date and time of the event, type of group requested, and other pertinent details.

- 22.4 Public performances by any ensemble that in some way represents Purdue University Bands will require the attendance of a Purdue University Bands faculty or staff member as deemed necessary by the Director of University Bands.
- 22.5 Transportation to any group performances outside of the local community will require the use of University transportation as determined by the Director of Bands.
- 22.6 Any student who wishes to perform or speak publicly as a stated or implied representative of Purdue University Bands must clear such appearances with the Director of University Bands.

This policy is not meant to restrict public performances by students as members of church, club, or personally organized groups, or as soloists with groups or organizations outside of Purdue University Bands. Students may certainly cite any performance credentials they have with the Department of University Bands in such instances. The key to this policy lies in the use of the Purdue University Bands name. Students who have any concerns with performance activities should discuss the situation with the Director of Bands or a member of the Bands faculty.

23.0 Rehearsal Schedules

- 23.1 A complete listing of the band rehearsal schedule is provided in Section 10.0 and is subject to change. A master calendar for the department, listing all approved activities and performances, is maintained by Pat Newton.
- 23.2 Any student organization wishing to schedule a performance or activity must submit a Calendar Form through Pat Newton, Bands Administrative Assistant. This performance or activity must be approved by the Director of Bands before it can be completed.
- 23.3 Occasionally, a sectional rehearsal may be scheduled by the ensemble conductor.
- 23.4 A dress rehearsal is usually held in the concert hall before the date of a concert. Dates and times of all dress rehearsals will be included on the course syllabus.

24.0 General Procedures

- 24.1 There will be no playing of musical instruments in the hallways of the Hall of Music before, during, or after rehearsals.
- 24.2 Attendance will be taken by the director of the organization or his/her designee during the indoor rehearsal, or formation at the drill field.

- 24.3 In keeping with the University policy, there will be no smoking, eating, or drinking(exception: bottled water) in the classrooms at any time. This includes regularly scheduled classes, as well as special or extra rehearsals.
- 24.4 There will be no drinking of alcoholic beverages while participating in any band activity, **prior to any band rehearsal**, during travel to any band activity, or while in any part of the band uniform.
- 24.5 Instrument storage lockers are available to all students enrolled in a University Band or Orchestra. Locks are provided for each locker and must be used. Locks other than those provided will be cut off. Students wishing to procure a locker should report to the Supply Office during posted office hours.
- 24.6 It is highly recommended that all instrument cases and purses be kept in lockers during band or orchestra classes. Items left outside of lockers in the storage room or band lounge will be collected by a member of the supply office.

25.0 Commencement Ensemble

- 25.1 Students enrolled in any major ensemble during the semester in which they receive their undergraduate or graduate degree from Purdue University and who have previously participated in a departmental ensemble for a minimum of five semesters, may participate with the Commencement Band at Commencement, and receive their diploma from the President of the University.
- 25.2 Students who qualify (See 25.1) and who graduate during either the summer or the fall semester may also perform with the Commencement Band at that ceremony and receive their diploma from the President of the University.
- 25.3 All graduating seniors who wish to participate as a member of the Commencement Band for their Commencement should notify the coordinator of the commencement band by completing the appropriate paperwork.
- 25.4 All students providing music at Commencement will receive an honorarium, housing and meals. Mileage for August Commencement will be paid to those who will be traveling from outside of Tippecanoe county up to 300 miles roundtrip. Students wishing to be considered for Commencement duties will be required to submit a petition during the semester to the conductor of the Commencement band. Students are required to attend each rehearsal and Commencement at the times designated by the director. Students who fail to report at the designated times will forfeit the honorarium. Attire for the Commencement exercises will be black tux (black shoes and socks) for men, and solid black dress for women. There will be no auditions. Seating in the ensemble will be based on the previous semester's ensemble placement and balance priorities. The Commencement band will number between 55-65 musicians.

26.0 AAMB Specific Policies

- 26.1 A complete explanation of policies and procedures that pertain to the Marching Band is contained in the Marching Band Handbook. Students should refer to that publication for further information.

EQUIPMENT

27.0 Storage of Instruments

- 27.1 Individual storage lockers are provided free of charge for all students enrolled in band or orchestra classes. The students should acquire a locker assignment from the Supply Office (Room 54) during posted office hours, and this locker would hence be that student's locker for the duration of the semester. Locks are provided for each locker and must be used at all times. Locks, other than those provided by the University will be removed and contents of the locker will be confiscated. Instruments not stored in storage area must be completely removed from the facility when not in use.
- 27.2 All instruments must be returned to their cases after use at rehearsals or at concerts. Cases will be closed and placed in the proper lockers.
- 27.3 Under no circumstances will one student use another student's instrument with or without his/her permission. The same applies for the interchange of mouthpieces and other accessories.
- 27.4 Instrument storage facilities are provided for the convenience of enrolled students, but neither the University nor the Department of University Bands will be held responsible for the security of instruments. It is strongly suggested that all instruments be insured.

28.0 University-Owned Instruments

- 28.1 All University-owned instruments, lockers, and equipment are checked out from the Supply Office. University equipment and lockers are to be returned immediately at the end of the semester, or immediately upon termination of enrollment in a band organization. Furthermore, students using university-owned equipment are held fully responsible for the maintenance and repair of equipment.
- 28.2 The Department maintains a large selection of musical instruments. These are loaned and are available only to those students who are official members of a University Bands' organization.

- 28.3 Miscellaneous small items, such as mutes, are checked out through the Supply Office. Accessories are issued only with the authorization of the director of the concert organization. Appropriate fines may be levied for loss or breakage.
- 28.4 The student is responsible for equipment and/or accessories issued to him/her. All items are numbered and easily identifiable. The student will be expected to reimburse the University for lost or damaged items. Equipment checked out from the Supply Office may not be loaned to or “traded” with another student. Each bandsman is authorized to use only that equipment which s/he personally has checked out. Should a staff member ask that certain instruments be shifted to different students, this must be done through the Supply Office.
- 28.5 Any and all damage to a university owned instrument should be reported immediately to both the director of your ensemble and Professor Ishbah Cox at icox@purdue.edu.
- 28.6 The University must be reimbursed for lost or damaged items issued by the Supply or Clothing Office. These charges will be determined by the staff member in charge of the Supply Office and/or by the Director of Bands. Supply and Clothing office workers do not have the authority to waive fines. All late charges, fines and fees will be assessed by and collected by the Bursar’s Office. Failure to pay in a timely manner will result in the encumbrance of the student’s records and grades, thus preventing subsequent registration for classes and transcript copies.

29.0 Obtaining a University-Owned Instrument

- 29.1 University-owned instruments and equipment are issued to students without cost. To obtain a University-owned instrument for a concert band, the student must obtain a “Permission to Check Out Equipment” authorization form from the director of the ensemble to which the student is assigned or from Pat Newton. This authorization form is taken to the instrument supply office where equipment is issued during regularly scheduled and posted hours.
- 29.2 Students wishing to use University-owned instruments during the summer must obtain permission from the Director of Bands during the last month of classes in the spring.
- 29.3 Rules for checking out percussion instruments differ from those of woodwind, brass, and string instruments. The only qualified users of any University-owned percussion equipment are percussionists who are currently enrolled in a band, applied music, orchestra class, or who are personally supervised by a staff member. University Bands equipment is not to be used by anyone for private use.
- 29.4 Percussion equipment will be assigned to room 15, room 30, and the percussion studio based upon the requirements of each room, as determined by the staff.

29.5 Percussionists are not to remove any equipment from its assigned room without the specific permission or direction from a staff member. This includes all instruments, hardware, and implements (mallets, etc.). All percussion equipment and mallets should be returned to the percussion cabinet or location from which it came at the conclusion of each and every band rehearsal. Section leaders of each group are responsible for overseeing each of the members as they complete these details.

29.7 Each and every percussionist enrolled in a band ensemble will be required to complete and sign a bond card, which will hold him/her accountable for a portion of any damaged or missing equipment.

30.0 Purdue Band Uniforms

30.1 “All-American” Marching Band

A The Marching Band Block uniform and the Big Bass Drum Beater uniform consists of a neck liner, black trousers, white spats, hat with emblem and plume, gold braids, and raincoat. The student must provide spats and white gloves (purchased at the Kloset), black socks, black shirable shoes with laces and no raised seams, white dry-fit undershirt, and white button-style (no clips) suspenders. Black shorts, and the dry-fit T-shirt are to be worn under the uniform. (This varies in winter.) The “Travel” Uniform is provided by the student and is purchased through Purdue bands.

B The Auxiliary Units (Golden Silks, Golduster Dance Team, Twirlers & Solo Twirlers) will wear their respective uniform at marching band functions. They shall provide their own shoes and hose, as well as additional practice and performance clothing as determined by the Marching Band Director and Auxiliary Director.

C The Big Bass Drum Pusher uniform is the same as in “A” above, with the addition of leggings, a helmet, and black gloves, and gauntlets. The student must provide black spiked tennis shoes.

D The Drum Major uniform consists of a coat and overlay, white trousers, drum major hat, a pair of epaulettes, and raincoat. The student must provide white gloves, black socks, black tennis shoes with laces, and white button-style (no clips) suspenders. Black shorts and the dry-fit shirt are to be worn under the uniform. (This varies in winter.)

30.2 Athletic Bands

The Boiler Brass, Gold and Black Sound and Boiler Box Band shirt is worn by the members and alternates of the each ensemble.

- 30.3 Jazz Bands and American Music Repertory Ensemble have a large supply of uniforms and costumes. The director shall determine the uniform to be worn for each performance.

30.4 Wind Ensemble and Philharmonic/Symphony Orchestra

- A The Wind Ensemble and Philharmonic/Symphony Orchestra dress for males consists of a formal black coat with tails, tuxedo trousers, white vest, white tie and white tuxedo shirt. The student must provide black shoes and socks.
- B The Wind Ensemble and Orchestra females may check out a black formal dress from the Clothing Office or may provide their own black dress. (Length and style to be specified by the director).

- 30.5 Costumes and Special Uniforms - A large collection of various types and styles of uniforms and costumes are assigned as necessary for various band functions.

31.0 Obtaining a Band Uniform

- 31.1 To check out any uniform or costume a student must be on a list provided by the director(s).
- 31.2 All uniforms or costumes issued to a band student are entered on his or her individual bond card(s) in the Clothing Office. All students are responsible for all items checked out to them on their bond card(s). These items must be returned in person by the posted return date and/or time. If a student returns a uniform or costume part with an identification number that does not correlate with their bond card(s), they will be assessed a fine for the cost of the item listed on their bond card(s), if the item is not found. Ultimately, students will be billed through the university for the full replacement cost of lost or badly damaged uniform or costume parts.
- 31.3 Students are held responsible for obtaining a good fit at the time that they are issued their uniform. A student is expected to bear the cost of minor alterations. If any alterations are necessary, no material may be removed from the uniform.
- 31.4 Under no circumstances may a student trade a uniform or any other piece of university owned equipment with another student, unless authorized by a director and the head of the Clothing Office.

- 31.5 If a student is authorized to trade a uniform or any piece of university equipment, he or she is responsible to make sure their bond card(s) is (are) updated.

32.0 Care of the Band Uniform

- 32.1 Upon issue, the uniform must be taken to the student's residence. Uniform or costume equipment found lying around the Hall of Music or anywhere on campus will be picked up and returned to the Clothing Office.
- 32.2 All uniform or costume equipment is issued freshly dry-cleaned in the fall. The students are expected to keep their uniforms or costumes dry-cleaned throughout the semester by the vendor supplied by Purdue Bands. Students should remove braids and suspenders and any personal belongings from the uniform or costume before having it dry-cleaned. White cotton gloves should be hand or machine washed in warm or cold water and air dried. If they are machine dried they will shrink.
- 32.3 A regular dry cleaning service will be provided for students during the marching season. Uniforms needing cleaning may be brought to Room 30 at the time designated by the Head of Clothing.
- 32.4 After a uniform or costume item has been used, it should be laid out until it is completely dry. Never put away a damp uniform or costume on a hanger as it will most likely mildew.
- 32.5 The student is responsible for seeing that his or her equipment is not borrowed or used by any persons not enrolled in a band program. This policy has been established in order that the dignity of the Purdue University Bands is maintained.

33.0 Uniform Check In

- 33.1 "All-American" Marching Band. Students must return their uniform(s) or costume(s) during the designated time. If the items are not returned within two weeks of the posted due date, the responsible party will be assessed the replacement cost of the non-returned items.

The block uniform parts should be returned in the following manner:

Coat - off of hanger with neck liner snapped in and pocket emptied.

Pants - off of hanger with suspenders off and pocket emptied.

Hat - emblem screwed on.

Beret - cleaned.

Plume - cleaned and inside hat.

Braids - off of coat and placed around brim of hat.

Raincoat - dry, folded neatly, and placed in pouch.

The Auxiliary Units should return all uniform parts and equipment (silks & poms) they received during the semester off of hangers.

The Big Bass Drum Crew uniform parts should be returned in the following manner:

- Coat - off of hanger and pocket emptied.
- Pants - off of hanger with suspenders off and pocket emptied.
- Helmet - cleaned.
- Gloves - cleaned.
- Braids - off of coat and placed around brim of hat.
- Leggings - cleaned and placed in helmet.
- Gauntlets - cleaned, velcroed and placed inside of each other, and placed in hat.
- Raincoat - dry, folded neatly, and placed in pouch.

The Drum Major uniform parts should be returned in the following manner:

- Coat - off of hanger and pocket emptied.
- Pants - off of hanger with suspenders off and pocket emptied.
- Overlay - off of coat and placed in helmet.
- Hat - in storage container.
- Epaulettes - off of coat and placed in helmet.
- Raincoat - dry, folded neatly, and placed in pouch.

- 33.2 All other Bands and Orchestra. Students must return their uniform(s) or costume(s) during his or her posted designated time(s).

34.0 Price Listing for Lost Equipment

- 34.1 Generally, the University must be reimbursed for equipment lost by a student. This is in keeping with the policies adopted by Purdue University. Charges for lost or damaged items are paid directly to the University. Students losing equipment will receive, by mail, a request for payment in the amount of the lost item. Students who fail to pay will not be allowed to register for classes and will have their grades encumbered.
- 34.2 Where there are mitigating circumstances, such as a hat being stolen at a football game and where the loss is reported to the director within a few hours, the loss may not be charged to the student, at the discretion of the Director of Bands. Any damage to uniforms due to neglect or improper cleaning procedures is the responsibility of the student. Full replacement costs will be charged to the student in such cases.

35.0 Officer's Insignia

- 35.1 Commissioned and noncommissioned officer's insignia are issued by the Records and Recruitment Office, and are worn in compliance with band orders. All officers will wear the diamonds, pips, or stripes denoting their rank centered on the shoulder tab of the marching band uniform.
- 35.2 Upon promotion, a student must return their old rank insignia to the Records and Recruitment Office prior to obtaining a new insignia. Any student who leaves a student office prior to graduation must surrender the insignia to the Records & Recruitment Office or be charged for the replacement costs of the insignia.
- 35.3 Commissioned officers in good standing may keep their insignia upon graduation from the band program.
- 35.4 The cost of replacing lost insignia will be incurred by the individual officer. The cost of replacing a rank will be \$4. Cost of a ribbon is \$1.

AWARDS AND SOUVENIRS

36.0 Service Ribbons

- 36.1 Ribbons are presented the semester following a particular special event, or during the last two weeks of the semester in which participation occurred. Instructions as to the display of ribbons may be found in Section 44 of this handbook. Service ribbons are ordered through the Records and Recruitment Office at the beginning and end of the semester.
- 36.2 The following special ribbons are designated for those eligible to wear them:
1. Marching service ribbon bars (Fresh., Soph., Jr., Sr., and Graduate students.)
 2. Musician's ribbon.
 3. Outstanding bandsmen ribbon.
 4. Overseas ribbon.
 5. Special activities ribbon.
 6. Gold stars for the above ribbons.

37.0 Marching Band Ribbons

- 37.1 Marching service ribbons are awarded at the end of the semester to the members who have served for the entire semester of marching activities.
- 37.2 The marching service ribbons are described below:
1. First-year marching service ribbon is green/white/green.
 2. Second-year marching service ribbon is gold/white/gold.
 3. Third-year marching service ribbon is red/white/blue/white/red.

4. Fourth-year marching service ribbon is red/blue/ red.
 5. Fifth-year or graduate marching service ribbon is blue/white/red/gold/red/white/blue
- 37.3 Those marching band members who participate in the Indianapolis 500 activities in the spring semester are eligible to receive an Indianapolis 500 ribbon. Marching Band members receive a gold star for placement on that year's marching service ribbon for consecutive Indianapolis 500 performances.

38.0 Musician Ribbons

- 38.1 Musician award ribbons are awarded to members of the several concert organizations within the Department of University Bands, a ribbon being issued to each member of that particular concert organization.

39.0 Special Ribbons

- 39.1 The Foreign Service ribbon is awarded to personnel who perform with various units of the band in a foreign country. The ribbon is red/green/gold.
- 39.2 A bowl ribbon is awarded to all personnel who participate in all band activities connected with a trip to a bowl game. The bowl ribbon is specific to each bowl.
- 39.3 The Rank of the Week ribbon is awarded after each AAMB performance to the members of the outstanding rank as judged by the marching band director and his assistants. Other special ribbons may be awarded at the discretion of the Director of Bands.
- 39.4 The Kappa Kappa Psi blue ambassador ribbon may be worn by active members of the Kappa Kappa Psi chapter with the Symphony Orchestra and Symphonic Band uniform.

40.0 Outstanding Bandsmen Ribbons

- 40.1 The outstanding bandsmen ribbon is red/white/red/white/red. This ribbon is awarded to the winner or winners of the following awards: Outstanding Marching Bandsmen; Outstanding Marching Freshmen; Outstanding Marching Upperclassmen; Outstanding Goldusters Member; Outstanding Twirler Member; Outstanding Golden Silks Member; Outstanding Wind Ensemble; Outstanding Symphonic Band Member; Outstanding Concert Band Member; Outstanding Collegiate Band Member; Outstanding Varsity/University Band Member; Outstanding AMRE Member; Outstanding Orchestra Member; Outstanding Jazz Band Member; Outstanding Concert Jazz Band Member; Outstanding Lab Jazz Band Member; Outstanding Jazz Workshop Member, Outstanding Gold & Black

Sound Member; Outstanding Boiler Brass Member, Outstanding Boiler Box Band Member.

41.0 Kappa Kappa Psi and Tau Beta Sigma Insignia

41.1 Ribbons and recognition bars, and pins designating membership in Kappa Kappa Psi or Tau Beta Sigma may be obtained only from the respective chapters. They may be worn on the shoulder tab of the marching band uniform.

42.0 Proper Display of Ribbons

42.1 The official Purdue University service ribbon slides are $\frac{7}{16}$ of an inch wide and $1\frac{5}{16}$ inches long and may be mounted in single, double, or triple Vanguard bar blanks in the proper combination.

42.2 The Kappa Kappa Psi and Tau Beta Sigma recognition bar will be worn with the service bars and centered immediately below the bottom row of ribbons.

42.3 More than one Outstanding Bandsmen ribbon may be worn if a student has won two or more outstanding bandsmen or other band awards.

42.4 Ribbons are worn to the wearer's right, above the person's name on the band jacket.

43.0 General Awards

43.1 Purdue Band mugs are awarded to AAMB members completing their sixth semester of both concert and marching band or fall and spring marching band auxiliary activities (three fall semesters of AAMB and three spring semesters of concert, jazz, or auxiliary participation). In addition, the award is contingent upon attendance at rehearsals and performances. The award is subject to approval by the Director of Bands and his staff. One needs to participate at the Indianapolis "500" three times (three years).

43.2 An official Purdue Band blanket is awarded to AAMB members completing their eighth semester of both concert and marching band or fall and spring marching band auxiliary activities (four fall semesters of AAMB and four spring semesters of concert, jazz, or auxiliary participation). In addition, the award is contingent upon attendance at rehearsals and performances. The award is subject to approval by the Director of Bands and the staff. In order to receive the award, one needs to participate at the Indianapolis "500" four times (four years).

43.3 Silver Purdue Band keys are awarded to concert ensemble or auxiliary members who have participated in one of the many concert or jazz organizations for a total

of six semesters. The award is contingent upon attendance at rehearsals, as well as performances, and is subject to approval by the Director of Bands and the staff.

- 43.4 Gold Purdue Band keys are awarded to the concert ensemble or auxiliary members who have participated in one of the many concert or jazz organizations for a total of eight semesters. The award is contingent upon attendance at rehearsals, as well as performances, and is subject to approval by the Director of Bands and the staff.
- 43.5 It should be clearly understood that ALL of the above awards are based on actual semesters of participation in the various band organizations. Absence from band organizations due to cop-op, student teaching, or other such activities does not count as a semester of participation. A semester of participation is defined as having been actually registered for the band course in question and having fully participated in the course earning credit at the end of that semester for participation. Any questions in this area should be handled by the Director of University Bands.
- 43.6 Award applications for keys, mugs and blankets are available in the band office during the spring semester and must be returned to Pat Newton, no later than February 15. Applications received after this date will not receive consideration.

44.0 Award Presentations

- 44.1 All major awards and various scholarships will be presented to the recipients at the end of semester banquet. Band mugs and blankets will be presented at the “500” awards dinner held each May in Indianapolis. All semester outstanding member awards will be presented at the final concert of each semester. The Gold and Silver Keys will be presented at the final concert of the second semester.
- 44.2 Since tax funds cannot be used to purchase individual awards, trophies and other awards will be awarded gratis only when funds from a sponsor make the award financially possible. Several band awards are made possible in this manner.
- 44.3 The following awards will be made available:

Fall Semester Awards

1. Outstanding Golden Silks Award
2. Outstanding Golduster Award
3. Karen Steinhoff Price Scholarship
4. Golden Girl Scholarship
5. Girl in Black Scholarship
6. Outstanding Fall Concert Band Member Award
7. Outstanding Wind Ensemble Member Award
8. Outstanding American Music Repertory Ensemble Member Award

9. Outstanding Jazz Workshop Member Award
10. Outstanding Lab Jazz Band Member Award
11. Outstanding Purdue Jazz Band Member Award
12. Outstanding Philharmonic/Symphony Orchestra Member Award
13. Silver Twins Recognition Plaque
14. Jazz Band Scholarship
15. Richard and Connie Grace Outstanding Marching Woodwind Award
16. Paul Towner Outstanding Marching Trombonist Award
17. Maxine Lefever Outstanding Marching Percussionist Award
18. Alumni Association Academic Achievement Award
19. Arthur and Nancy Hansen Outstanding Marching Freshman Award
20. R.B. Stewart Upperclassmen Marching Service Award
21. Henri R. Evans Outstanding Marching Trumpet Player Award
22. The Director's Outstanding Marching Band Member Award
23. Charles Hass Memorial Scholarship
24. Dave Martin Memorial Scholarship
25. Outstanding Boiler Box band Member
26. Jesse O. Ballard Scholarship

Spring Semester Awards

1. Outstanding Varsity/University Band Member Awards
2. Outstanding Collegiate Band Member Award.
3. Outstanding Concert Band Member Award.
4. Outstanding Wind Ensemble and Symphonic Band Member Award
5. Outstanding American Music Repertory Ensemble Member Award.
6. Outstanding Jazz Workshop Member Award
7. Outstanding Lab Jazz Band Member Award
8. Outstanding Purdue Jazz Band Members Award.
9. Outstanding Philharmonic/Symphony Orchestra Member Awards.
10. Outstanding Spring Auxiliary Member Awards.
11. Outstanding Boiler Brass Member Award.
12. Outstanding Gold and Black Sound Member Award.
13. Outstanding Percussion Ensemble Member Award.
14. Tau Beta Sigma Outstanding Bandswoman Award.
15. Kappa Kappa Psi Outstanding Bandsmen Award.
16. Richard & Connie Grace Outstanding Woodwind Award.
17. Lynn Michelle LeMay Flute Award.
18. Emery Steiner Award of Honor.
19. David Foertsch Memorial Brass Award.
20. Maxine Lefever Outstanding Concert Percussionist Award
21. John W. Ryan Boiler Brass Scholarship.
23. Paul Spotts Emrick Outstanding Noncommissioned Officer Award.
24. Paul Spotts Emrick Outstanding Commissioned Officer Award.
25. Lillian & R.B. Stewart Scholarship.
26. Lillian & R.B. Stewart Award for Musical Excellence.
27. Louis Sudler Prize in the Arts.

28. Al & Gladys Wright Hall of Fame Award.
 29. Tom Miller Marching Band Scholarship
 30. Martin/Dodd Jazz Scholarship
 31. Vanessa Dingleline Castagna Twirling Team Scholarship
 32. Joe Berger Jazz Scholarship
 33. Carolyn Frantz Gephart Memorial Oboe Scholarship
- 44.4 These awards will be made on the basis of musical performance, spirit and attitude, cooperation, leadership in rehearsal and performance, and recommendation of the Director of Bands and his staff.

45.0 Special Fall Semester Participation Awards

- 45.1 June and Jerry Lauer “Golden Girl” Scholarship endowment was established by June Lauer, former Purdue “Golden Girl” and her husband Jerry Lauer. Earnings from this endowment will be used for an annual scholarship to be awarded to and used by the undergraduate student selected by University Bands as the “Golden Girl.” The recipient must go through the appropriate audition process and must follow the guidelines as established by University Bands concerning this solo twirler position. Auditions are held in April each year. The date is determined by the Director of Bands and the Auxiliary Director.
- 45.2 The Lisa Ross Todd “Girl in Black Scholarship endowment was established by Lisa Ross Todd, former Purdue “Girl in Black.” Earnings from this endowment will be used for an annual scholarship to be awarded to and used by the undergraduate student selected by University Bands as the “Girl in Black.” The recipient must go through the appropriate audition process and must follow the guidelines as established by University Bands concerning this solo twirler position. Auditions are held in April at a date determined by the Director of Bands and the Auxiliary Director.
- 45.3 Mike Allen “Drum Major” Scholarship endowment was established by Michael Allen, former Drum Major at Purdue University and his wife Jo Ann Allen. Income from this endowment will be used for an annual scholarship for the Purdue All American Marching Band drum majors. The recipient must go through the appropriate audition process and must follow the guidelines as established by University Bands concerning these leadership positions. Auditions are held at the end of the second semester with the award given for the following fall and spring.
- 45.4 A group of generous Purdue Jazz Band alumni established the endowment for the Jazz Band Scholarship to support jazz on campus. Income from this endowment funds an annual scholarship, awarded to an outstanding upperclassman in the Purdue Jazz Band. The recipient must go through the appropriate Jazz audition

- procedure. He/she will be selected by the director of jazz studies with the assistance of the Purdue band faculty.
- 45.5 The Richard and Connie Grace Award of Honor is presented at the Fall Awards Banquet to the student who most completely symbolizes musical excellence, leadership, and service in the woodwind sections of the marching band. Recommendations are received through a vote of the woodwind sections membership, with the selection of the recipient made by the Director of Bands and staff members. The award is endowed by Dr. Richard Grace, former Vice President for Student Services at Purdue University, and his wife, Connie.
- 45.6 The Paul Towner Outstanding Trombonist Award is presented at the Fall Awards Banquet to the outstanding member of the trombone section of the marching band. The recipient must have a minimum of two years in the marching band, and have demonstrated leadership, musicianship, and contributed to the spirit and enthusiasm of the band. The recipient is selected by the Director of Bands and staff from among nominees received through a vote of the trombone section. The award is made possible through the generosity of Paul Towner, a former member of the marching band.
- 45.7 The Maxine Lefever Outstanding Marching Percussionist Award is presented at the Fall Awards Banquet to the percussionist who has made the greatest contribution to the marching band. Selection is made by the Director of Bands and staff from among nominees received from a vote by the Director of Bands and staff from among nominees received from a vote by the marching band percussion section. The award was endowed by the late Maxine Lefever, former Professor Emerita of University Bands.
- 45.8 The Alumni Association Academic Achievement Award is presented annually at the Fall Awards Banquet to the graduating senior marching band member with the highest cumulative grade point index, computed at the end of the semester immediately preceding the award. The student shall have completed a minimum of six semesters as a member of the marching band, and must be a member of the marching band at the time of the award. Any given student may receive this award only once. The recipient is not eligible for the award of the same name in the spring. The award is made possible through the generosity of the Purdue Alumni Association.
- 45.9 The Arthur and Nancy Hansen Outstanding Marching Freshman Award is presented at the Fall Awards Banquet to the individual considered by the marching band membership to be the most outstanding Freshmen member of the marching band. The award is endowed by former Purdue University President Dr. Arthur Hansen and his wife, Nancy. Selection is by vote of the marching band membership with the approval of the Director of Bands. A large permanent Plaque bearing the names of the award winners is on display in Room 15.

- 45.10 The R.B. Stewart Upperclassmen Marching Service Award is presented at the Fall Awards Banquet to the junior or senior selected by the marching band membership to best exemplify the qualities of dedication and service to the organization. Selection is by vote of the marching band membership with the approval of the Director of Bands. The Award is endowed by the late Robert B. Stewart, former Vice President and Treasurer of Purdue University.
- 45.11 The Henri R. Evans Outstanding Trumpet Player Award is presented at the Fall Awards Banquet to an outstanding trumpet player in the Marching Band. The recipient, selected by the Marching Band staff, must be a Junior or Senior who has marched with the Marching Band for three or four years, and must have demonstrated enthusiastic leadership within the trumpet section. The recipient must be one who the staff feels will always be among the first to volunteer for extra band activities -- someone who is always ready to do whatever it takes to give the best performance possible.
- 45.12 The Silver Twins Recognition Plaque is a memorial award established in the memory of Wanda Stenger, the mother of Silver Twin Alisha Stenger. This plaque is to be presented to each Silver Twin at the Fall Awards Banquet.
- 45.13 The Directors Award for the Most Inspirational Marching Band Member is presented each fall to the student who most exemplifies the spirit, dedication and talent necessary to make them one of the most exemplary members of the organization. Selection is made by the Marching Band Staff based upon the suggestions received from the marching band membership via secret ballot.
- 45.14 Karen Steinhoff Price Memorial Scholarship is awarded to one or two members of the woodwind section from the All-American Marching Band who exemplify spirit, dedication and leadership. The award was established in honor of the late Karen Steinhoff Price, a former piccolo player in the AAMB.
- 45.15 The Charles Hass Memorial Scholarship was established in memory of Charles Hass, a graduate of Purdue and an active participant in the Department of University Bands. The recipient of the scholarship will be a junior or senior member of a Purdue University Band Department ensemble and will be a member in good standing, of either Kappa Kappa Psi or Tau Beta Sigma. The recipient will be a leader in the band program, exhibiting Charles' enthusiasm and spirit for university bands. Students must submit the appropriate application form along with an essay which embodies the kind of intellectual curiosity which was such a part of Charles Hass. The topic of the essay will be different from year to year and will be selected by the Director of Bands or his designee. The scholarship will be nonrenewable. Selection will be made by the Director of Bands with the assistance of the band faculty. The Charles Hass Memorial Scholarship will be awarded at the Fall Awards Banquet in November. Application deadline will be

October 15th of each calendar year. The scholarship will not be based on a grade point index nor will be given based on financial need.

- 45.16 The David A. Martin University Bands Scholarship was established by Deborah Martin in memory of her late husband, David, who was a member of the Purdue All-American Marching Band and who served as the head of the Purdue Bands Operations Office.

The David A. Martin University Bands Scholarship will be given to one or more recipients based on academic merit as defined by the Director of University Bands, and/or service to University Bands through work in the Operations Office. The scholarship may also be determined by financial need as determined by the Division of Financial Aid. This scholarship may be renewed at the Director's discretion.

- 45.17 The Jesse O. Ballard Scholarship was created by Tom Lester, a former percussionist in the "All-American" Marching, to honor his late father-in-law, Jesse Ballard. The award goes to the most inspirational band member in the "All-American" Marching Band as selected by the Director of the AAMB

46.0 Special Spring Semester Awards

- 46.1 The Outstanding Member Awards (listed in Section 45.3) are presented annually at the final concert of the fall and spring semesters to one member of each of the Department of Band's performing ensembles. The recipient is selected by a popular vote of the members of each respective organization. The award winner is selected from the top three candidates, with the approval of the Director of Bands and the staff, on the basis of his/her musical contributions to the ensemble, and to the band program overall.
- 46.2 The Tau Beta Sigma Outstanding Bandswoman Award is presented annually at the Spring Awards Banquet. The recipient is a junior or senior woman selected by a popular vote of the members of all the ensembles within the Department of University Bands. The award winner is selected from the top five vote recipients by the members of Tau Beta Sigma on the basis of service, leadership, attitude, spirit, and musical ability. No bandswoman may receive this award twice.
- 46.3 The Kappa Kappa Psi Outstanding Bandsman Award is made annually to the junior or senior bandsman who has made the greatest contribution to the Department of University Bands selected by a popular vote of the members of all the ensembles within the Department of University Bands. The award winner is selected from the top five vote recipients by the members of Kappa Kappa Psi on the basis of service, leadership, attitude, spirit, and musical ability. No bandsmen may receive this award twice.

- 46.4 The Richard & Connie Grace Award of Honor shall be used annually to promote and reward musical excellence in the woodwind sections of the Symphonic Band and to encourage leadership and service in the respective woodwind sections. Selections of the recipients shall be made by the Director of Bands and the staff from those students in the woodwind section.
- 46.5 The Lynn Michelle LeMay Flute Award is presented in memory of Donna Hodges' daughter, Lynn Michelle LeMay, who lost her life in a July 18, 1984 traffic accident, at the age of 15. Lynn was an accomplished young flutist who attended Purdue University's Summer Music Camp for a number of years. Lynn won the recital night two years in a row and was selected the Outstanding Music Camper both years. This award is made annually to the top flutist in the Purdue Symphonic Band or Orchestra at the discretion of the Director of Bands.
- 46.6 The Emery Steiner Memorial Award is presented to two woodwind players in the concert band program. This award is given in recognition of effort and enthusiasm in music. The award consists of a check for the recipient, and an equal check will be endorsed to a charity of the student's choice. This selection is made by the Director of Bands with the assistance of the staff.
- 46.7 The David Foertsch Memorial Brass Award was established by the parents of David Foertsch, trumpet player in the Purdue Symphonic Band in 1970-71. The award is presented annually to one or more outstanding brass players in the Symphonic Band. Selection of the recipient shall be made by the Director of Bands and the staff.
- 46.8 The Maxine Lefever Outstanding Concert Percussionist Award is awarded annually at the Spring Awards Banquet to an outstanding Symphonic Band percussionist as determined by the conductor of the Symphonic Band and the Director of Bands. The award was endowed by the late Maxine Lefever, Professor Emerita of University Bands.
- 46.9 The John W. Ryan Scholarship is awarded annually to an outstanding Boiler Brass member on the basis of financial need and current membership in Boiler Brass. Selection of the candidate will be made by the director of the Boiler Brass and approved by the Director of Bands and band faculty.
- 46.10 The Lillian and R.B. Stewart Band Scholarship is an annual award made to a Symphonic Band, Orchestra, or Jazz Band member who is making an outstanding contribution to the band program. The scholarship is in the form of a substantial check made possible from revenue from the fund established by the late Dr. Stewart and his wife. The selection is made during the school year by the Director of Bands with the advice of the instructional staff. (This award is made possible through the generosity of Dr. John W. Ryan, President Emeritus of Indiana University. A similar award has been established at Indiana University in the name of Dr. Arthur Hansen, former President of Purdue University.)

- 46.11 The Alumni Association Achievement Award is presented at the Spring Awards Banquet to a graduating senior bandsman who has achieved the highest cumulative grade index, computed at the end of the semester preceding the award. This student shall have been a member of the band for a minimum of six semesters and shall have participated in both the concert and marching band, or in one of the concert bands at the time of the award.
- 46.12 The Paul Spotts Emrick Noncommissioned Officer Award is given annually to the noncommissioned officer on the student staff who has shown the greatest potential for leadership. The criteria for the award are attitude, leadership, scholarship (a minimum GPA of 2.50 for both the semester and cumulative average), as well as service. Selection is made by recommendation of the senior commissioned members of the officer corps, subject to approval of the band staff. The award is presented at the Spring Awards Banquet.
- 46.13 The Paul Spotts Emrick Commissioned Officer Award is given annually to the commissioned officer on the student staff who has shown the greatest potential for leadership. The criteria for the award are attitude, leadership, scholarship (a minimum GPA of 2.50 for both the semester and cumulative average), as well as service. Selection is made by recommendation of the senior commissioned members of the officer corps, subject to approval of the band staff. The award is presented at the Spring Awards Banquet.
- 46.14 The Lillian and R.B. Stewart Award for Musical Excellence is awarded annually at the Spring Award Banquet. The award is made available by the late Dr. and Mrs. R.B. Stewart. Dr. Stewart was a vice-president of the University and served as comptroller of the Purdue Research Foundation. The criteria for selection are based upon musical excellence and musical contribution to the band program. The recipient is to be a member of the Symphonic Band or Orchestra. The selection is made by the Director of Bands and instructional staff.
- 46.15 The Louis Sudler Prize in the Arts was established by Mr. Sudler, Chicago businessman, baritone, and Purdue benefactor, as a means to recognize a May graduating senior, from any school in the University, who has demonstrated excellence in performance or execution of the Arts. Recognition that the arts can and do flourish in science and technology at the University, Sudler chose Purdue as one of thirteen prestigious American institutions of higher education to receive the prize. Graduating senior students with outstanding records of achievement in the performing and visual arts are nominated by the faculty members, and the final selection is made by a committee representing the different artistic disciplines. One student from the Department of University Bands is selected to represent the department in the finals each spring. The student will be selected through a formal audition for the band faculty. A student may receive this award only once, and the recipient of the Fall award of the same name is not eligible for

this award. The Award is made possible through the generosity of the Purdue Alumni Association.

- 46.16 The Al & Gladys Wright Hall of Fame Award is presented annually at the Spring Awards Banquet. It is presented to an individual selected by the Director of Bands and the staff who plans to graduate that May, who has been enrolled in the band program for a minimum of six semesters, including three years as a playing member of the marching band, and who exhibits superior musical talent in concert band activities and demonstrated skill in marching band performances. The award is made available through a generous endowment established by Director of Bands Emeritus Dr. Al. G. Wright and his wife Gladys.
- 46.17 The Tomas H. Miller “All-American Marching Band” Scholarship was established by Tom Miller to recognize excellence by a student in the Purdue Marching Band program. The award will be given to a participant in the “All-American Marching Band” (including auxiliaries) who is an exemplary member of the “All-American Marching Band” reflecting outstanding participation in the marching band program (including “All-American Marching Band,” Indy 500, student offices, etc.). Candidates will commit to yearlong participation in marching band and related activities for the year of the award and will have the status of junior or senior during the academic year of the award. Candidates will be pursuing an undergraduate degree or professional degree or will be a graduate student pursuing an advanced degree.
- 46.18 The Martin/Dodd Jazz Scholarship was established by Marshall and Berdine Martin and Paul and Melanie (Martin) Dodd to provide scholarships for undergraduate members of one of the University Bands’ jazz bands and/or American Music Review. Marshall Martin serves as President of the Purdue Bands Advisory Board and Paul and Melanie Dodd were former members of the Purdue Jazz Band. The scholarship will be awarded on the basis of financial need and academic merit (at least a 3.0 cumulative grade point average). The scholarship will also be awarded on the basis of musical excellence, leadership ability as determined by the director(s).
- 46.19 Vanessa Dingleline Castagna Boilerette Twirling Team Scholarship is awarded to an outstanding member of the Boilerette Twirling Team who has displayed exceptional leadership, scholarship and service. The selection will be made by the Auxiliary Director in cooperation with the Director of Bands.
- 46.20 The Joe Berger Jazz Scholarship was established to recognize an outstanding member of the Purdue Jazz program. Joe Berger, a long-time supporter of Purdue Bands and a former member during the Spotts Emrick era, created this endowment because of his passion for jazz. The award is given each spring to a student selected by the director of the jazz program.

46.21 The Carolyn Frantz Gephart Memorial Oboe Scholarship was created in honor of the late Carolyn Gephart, wife of Director of Bands Jay Gephart, who passed away in 2009 from breast cancer. The award goes to an outstanding oboe performer in the wind ensemble and is selected by the conductor of that group.

47.0 Band Souvenirs and Supplies

47.1 The Band Kloset, operated by Tau Beta Sigma, is located on the lower level of the Elliott Hall of Music. Profits from the operation are used for the benefit of all band students. Minor instrument accessories including lyres, oils, etc. may be purchased from the Kloset. The Kloset also handles certain uniform items such as formal shirt studs, suspenders, gloves, spats, collar buttons, and reeds for musical instruments.

47.2 Tapes and compact discs of the band, as well as the band history book “The Heartbeat of Purdue” are available from the Band Office. These are also sold at various local establishments.

48.0 Additional Scholarships

48.1 The Wilbur T. Leath Memorial Band Scholarships were established in 1988 by a trust established by the late Wilbur T. Leath, band alumnus of the Class of 1928, to provide musical scholarships for residents of Indiana who are attending Purdue University and participating as an instrumental musician in any of the ensembles within the Department of University Bands. The scholarship recipients will be first year, undergraduate residents of Indiana, members of a Purdue Band ensemble, have a minimum grade point average of 2.50 and complete a successful musical audition as judged by the members of the instructional staff and the Director of Bands. A limited number of scholarships will be awarded to undergraduate residents of Indiana, who have served the Purdue Band for three years and are continuing in the fourth year. These recipients will be selected by members of the instructional staff and the Director of Bands.

48.2 The Herbert and Janice Wilson “Band Students in Engineering” Scholarships will be awarded to five engineering students on an annual basis. The award is nonrenewable. Recipients must be a junior or senior in the School of Engineering, and must have a record of participation with the Department of University Bands. Students must also commit to enrolling in a Purdue Bands ensemble during the year of the award, and must maintain a minimum grade point index of 3.0/4.0. An application must be submitted in order to be considered for this award - this application must include a petition outlining the student’s qualifications and background, and must be accompanied by an updated transcript. Recipients will be selected by the Director of University Bands, in cooperation with the department faculty and staff.

- 48.3 The Herbert and Janice Wilson “Student Leadership” Scholarships will be awarded to the Drum Majors of the AAMB and the Office Heads of the various Student Offices. Students must fulfill the requirements of the position or office held. Recipients will be selected by the Director of University Bands, in cooperation with the department faculty and staff.
- 48.4 R. Owen Severence Scholarship will be given annually to a student enrolled in the Department of University Bands with a minimum cumulative graduation index as determined and established by the Division of Financial Aid for scholarship purposes. The award is to be given to a student who demonstrates financial need as determined by the Division of Financial Aid.