PURDUE UNIVERSITY
MANAGEMENT AND PROFESSIONAL STAFF ADVISORY COMMITTEE MINUTES
April 14, 2021

MaPSAC MEMBERS PRESENT
Malissa Ayala                  Dean Lingley                  Kerry Ticen
Stacey Baisden                Vanessa Mettler                Cameron Ward
Colleen Banter                Anthony Mull                   Stephanie Winder
Deidre Bush                   Christal Musser
Hope Charters                 John O’Malley
Amanda Emmons                 Jaclyn Palm
Kirsten Gibson                Andy Pruitt
Regina Gordon                 Denton Sederquist
Michelle Hadley               Wesley Shoop
David Huckleberry             Angie Sigo
Joseph Levell                 Mike Springer

MaPSAC MEMBERS ABSENT
Debbie Bachmann
Kelsey Chapman
Rachel Pollack
Anna Subramaniam
Dan Vukobratovich
Suzanne Zurn-Birkhimer

RESOURCE MEMBERS PRESENT
Bill Bell, Vice President for Human Resources
Melissa Jasek, Office of VP for Human Resources
Dan Howell, Office of Marketing and Media

1:30 p.m.
Item #1 – Adoption of Agenda
• Chair called the meeting to order at 1:31 p.m. Chair asked for additions and/or corrections to the agenda; hearing none, agenda approved as written.

Item #2 – Roll Call

Item #3 – Elections
Amanda Emmons elected vice chair for 2021-2022 term
Stacey Baisden, De Bush, and David Huckleberry will serve as emeritus members

Item #4 – Approval of Minutes
• Chair asked for additions or corrections to the April 2021 meeting minutes; hearing none, minutes approved as written.

Item #5 – Announcements
• Written reports for all committees are due to Melissa Jasek by noon Thursday prior to the full meeting

Item #6 – University Officers’ Reports
Mr. Bill Bell, Vice President for Human Resources
Expressed appreciation to the Staff Memorial committee and President Daniels for the online Staff Memorial
COVID vaccination site is now open and offering Pfizer vaccine:
• Initially for students to get them vaccinated prior to end of semester
• Now open for faculty, staff, spouses and retirees also
• Scheduled and walk-in appointments available

President Daniels announced there would be 3% merit pool for this performance period, effective July 1

Board of Trustees
• Approved President Daniels recommendation for the addition of three days of winter recess
• University officially closed December 23, 2021 – January 2, 2022

Performance Management
• Manager assessments now occurring along with unit calibrations
• Merit sheets to be sent mid-May and effective July 1
• Other universities are not doing merit increases
• Over 150 promotions submitted and being reviewed by HR; promotions effective July 1

Healthy Boiler portal
• Looking to replace current portal for one more engaging and easy to use; resources in one place instead of several different sources
• Options being reviewed from four vendors – one vendor presentation completed with three additional scheduled
• More information to come on this process; possible decision by end of the month
• Requested questions or feedback be provided to Amanda

Item #7 – Guests
Jessica Robertson, Director of Procurement
Robert Wynkoop, Associate Vice President, Administrative Operations

Travel Policy Update
• Proposed travel policies are being submitted to various groups for feedback
• Working with University Policy Office
• General policy document that hasn’t been updated since 1975
• Gives flexibility to adjust travel measures as needed
• Restates ownership of parts of the travel policy and roles of specific departments
• Clarifying document to what is currently in place

Item #8 – Subcommittee Reports
Compensation & Benefits
• New vice chair Wesley Shoop
• Accepting nominations for Excellence Award; deadline is April 26th
Membership & Communications
• 31 applicants interviewed; invitations to be sent to those selected
• Expressed thanks to Denton for one year of service
• New chair Angie Sigo
• Kerry Ticen continues work on Sentinel
• New members to assist with Delivra
Professional Development
• Finalized reviews of PD grant applications – 31 total responses with 22 eligible
• Award amount to be assigned and notifications sent
• Vice chair selection not yet complete
• Hadley Speaker Series – requested registration link be shared; to be held April 20th with topic being mental health

Executive Committee
• Cameron asked for suggestions on goals for MaPSAC
• Deb Nichols proposed Senate structure update for overall representation of students, staff and faculty at Board of Trustees meeting

Item #9 – Regional Report and University Reports
College of Engineering Dean’s Staff Advisory Council
• None
EAP Selection Committee
• None
Eudoxia Girard Martin Award
• None
Healthy Boiler Committee
• None
New Employee Experience
• None
Protect Purdue
• None
Purdue Fort Wayne
• None
Purdue Northwest
• None
Recreation & Wellness Advisory Board
• None
Retirement Plan Committee
• Lowered retirement plan rate to $61 a year
Spring Fling Committee
• None
Staff Memorial Committee
• None
University Policy Committee
• None
University Senate
• Nominations for various committees for upcoming year
• New process guidelines adopted for art items in Vision Arts and Design committee
• Expansion of accessibility to feminine products across campus
University Senate Faculty Committee: Staff Appeal Board Traffic Regulations
• One appeal discussed and upheld
• New member introduced and chair was reelected
University Senate: Committee for Sustainability
• None
University Senate: Equity and Diversity Standing Committee
• None
- Sanitary products in all restrooms
- Land Use acknowledgement resolution

University Senate: Faculty Compensation & Benefits Committee  Huckleberry/Gibson
- None

University Senate: Parking & Traffic  Winder/Palm
- New initiative involves QR codes in parking garages for providing feedback regarding issues in parking areas
- Discussed spin scooters returning to campus
- Reviewed construction updates for summer and into next year

University Senate: Vision Arts and Design Committee  Mull/Emmons
- None

Item #10 – Guest
Michelle Jansen, HR Business Partners – Myers-Briggs
- Reviewed MBTI Assessment Types and Development of MBTI
- MBTI reports to be sent following presentation
- Reach out to Michelle for questions

Item #11 – Old Business
- None

Item #12 – New Business
- None

Item #13 – Items of Interest by Area
- Malissa - Ewing scholarship for non-traditional students; contact her for information

3:30 p.m.
Item #14 – Call for Adjournment – 3:29 p.m.
- Motion:  D Huckleberry
- Second:  H Charters

The next regular meeting of the MaPSAC to be held May 12, 2021 via WebEx