1:30 p.m.

Item #1 – Meeting Call to Order and Adoption of Agenda
- MaPSAC Chair Cameron Ward called the meeting to order at 1:30 p.m.
- Cameron asked for additions or corrections to the agenda; hearing none, the agenda is adopted

- Brock Turner asked that when MaPSAC adjourns at the conclusion of their business that CSSAC members remain in the meeting for new CSSAC business, and will have a separate adjournment.

Item #2 – Community Spirit Award
The 2021 award was presented to Krista Hixon-Titlow. Krista was present at the meeting to give remarks and thank her nominator.

Item #3 – University Officers’ Updates
Dr. Gina DelSanto, Chief of Staff
- Gina asked for any questions from the committee
  - A question was asked regarding why the emphasis for performance evaluations are concerning future goal rather than our job performance the previous year. i.e., goals are weighted at 75% and unit competencies are 25%. Gina deferred to VP Bell.
  - Bell stated that annual performance should be assessed against goals specific to an employee’s position along with the three University-wide competencies.
Mr. Bill Bell, Vice President for Human Resources

COVID

- High vaccination rates across campus: 87% student; 82% staff; 94% faculty. Numbers continue to trend up since school started this fall.
- Two ways to Protect Purdue: vaccinate yourself and submit proof of vaccination, or submit to weekly testing
  - Those being tested every other week will begin testing every week starting October 18.
- Strong compliance with testing so far; no need to move to third tier of progressive discipline
- Booster shots are available on campus
  Q: Will the co-rec be a space to receive the booster? Yes if you meet the criteria

Open Enrollment

- October 26 – November 9
  - Labs available
    - Check benefits website for dates and times
    - Links to presentations are listed also
  - Weekly emails began in August to make staff generally aware of all benefits available

Personalized total rewards statements were mailed out last week to employees’ homes. The statements include:

- Direct compensation, amounts paid by Purdue for employee benefits; particularly medical coverage, Purdue contributions to employee retirement accounts, Purdue base contributions to employee HSA or HRA, and additional financial incentives received for participating in the Healthy Boiler Program.

Item #4 – Approval of Minutes

CSSAC – Brock asked for any corrections to the September minutes; hearing none, the minutes are approved

- Motion: Pam Bender
- Second: Brandi Plantenga

MaPSAC – Cameron asked for any corrections to the September minutes; hearing none, the minutes are approved

- Motion: Joe Levell
- Second: Elizabeth Gray

Item #5 – Announcements

Written reports for all committees are due to Carrie Hanson by noon Thursday prior to the full meeting

Roll Call – tell us your job title and where you work

- CSSAC
- MaPSAC

2:30 p.m. Item #6 – Guest

Mr. Ian Hyatt, Vice President for Information Technology and CIO

- ITaP – intent-based leadership
• Publishing mission and vision statements this week – where do we want to go
• People/Process/Technology (3 pillars) what it takes to get there

Ms. Candace Shaffer, Senior Director of Benefits/ Kate McCrindle (Healthy Boiler Portal)
• Healthy boiler portal change – January 1
  o Sneak peek today
• Weekly emails regarding various benefits (open enrollment)
• Earning incentives:
  o How it works currently on the website
  o Look at future site

3:00 p.m.  Item #7 – Subcommittee goals/vision for 2021-22

CSSAC
Executive
• Update to policy. Transition date from September start to June start so they can be on the same term year as MaPSAC

Communications
• Work with UR in promoting CSSAC.
• Provide newsletter that highlights info for CS staff
• Social media – keep moving forward

University Relations
• 1 presentation per month
  o Improve knowledge of CSSAC on campus
  o Assist in recruitment efforts
• Reached out to see how CSSAC can help with Camp Atterbury

PEAP
• Chicago trip is planned (COVID dependent) Dec 4
• Oct 23, 24 discount with Exploration Acres (mention PEAP for $9)
• Small businesses in community; help them through holiday season. Qualtrics survey to gather information on small businesses. Share with MaPSAC as well.

Professional Development
• Grant program
• Excellence awards
• STAR program under development (take course to earn certificate)
• Purdue Day of Giving

MaPSAC
Executive
• Working on increasing leadership team
• Speaker series for executive (provost, vice provosts)

Membership and Communications
• Screens across campus to help reach larger population
• Membership drive (would like to increase applications)

Compensation and Benefits
• Worked with AOA to create communication for supervisor training on PMGM
• University hiring practices for internal hiring

*Professional Development*
• Speaker on November 17 Melissa Gruver. In-person and streaming available. Noon-1:00

**Item 8 – MaPSAC adjournment**
With there being no further business, Mike Springer made a motion to adjourn; Elizabeth Gray seconded. Meeting adjourned. The next regular MaPSAC meeting will be held November 10, 2021 via Teams

**Item 9 – CSSAC business**
• Heather Holley leaving October 22.
• Brock Turner leaving November 12.

Melissa named interim vice chair. Accepting nominations for chair and vice chair by November 2. Anyone interested should contact Brock.

**Item 10 – CSSAC adjournment**
With there being no further business, Pam Bender made a motion to adjourn; Brandi Plantenga seconded. Meeting adjourned. The next regular CSSAC meeting will be held on November 9, 2021 via Teams