

PURDUE UNIVERSITY
MANAGEMENT AND PROFESSIONAL STAFF ADVISORY COMMITTEE MINUTES
September 9, 2020

MaPSAC MEMBERS PRESENT

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| Malissa Ayala | Dean Lingley | Kerry Ticen |
| Debbie Bachmann | Anthony Mull | Dan Vukobratovich |
| Stacey Baisden | Christal Musser | Cameron Ward |
| Colleen Banter | John O' Malley | Stephanie Winder |
| Dean Brusnighan | Jaclyn Palm | Suzanne Zurn-Birkhimer |
| Deidre Bush | Andy Pruitt | |
| Kelsey Chapman | David Schlueter | |
| Kirsten Gibson | Denton Sederquist | |
| Regina Gordon | Wesley Shoop | |
| David Huckleberry | Angie Sigo | |
| Joseph Levell | Mike Springer | |

MaPSAC MEMBERS ABSENT

Hope Charters
Amanda Emmons
Michelle Hadley
Rachel Pollack (PNW2)
Anna Subramaniam

RESOURCE MEMBERS PRESENT

Bill Bell, Vice President for Human Resources
Melissa Jasek, Office of VP for Human Resources
Dan Howell, Office of Marketing and Media

1:30 p.m.

Item #1 – Adoption of Agenda

- Chair called the meeting to order at 1:32 p.m. Chair asked for additions and/or corrections to the agenda; hearing none, agenda approved as written.

Item #2 – Approval of Minutes

- Chair asked for additions or corrections to the August 2020 meeting minutes; hearing none, minutes approved as written.

Item #3 – Announcements

- Written reports for all committees are due to [Melissa Jasek](#) by noon Thursday prior to the full meeting
- Roll Call

Item #4 – Guests

Kati Pratt, Director of Brand and Marketing
Bailey Leffler, Senior Brand Manager

Protect Purdue update:

- Reviewed Campaign Objectives which is to “ultimately create, change, and reinforce desired attitudes, beliefs, and behaviors so our Boilermakers and visitors internalize the Protect Purdue Pledge and lit in on a daily basis”

- Summary Overview of steps taken to protect Purdue which includes weekly Protect Purdue Briefing, Protect.Purdue.edu for information and resources, and building signs and banners
- Protect Purdue Ambassadors - Bailey heads ambassadors initiative which is 200 plus students who provides information and supplies, and encourages fellow students regarding Protect Purdue

Candace Shaffer, Senior Director Benefits

Discussed open enrollment which runs October 28 – November 10

- Benefit Education Emails distributed covering a different topic/benefit each week
- One-on-One virtual meetings from September 14 – October 23 and need to be scheduled online
- Virtual presentations coordinated with major unit leader by HR Business Partners
- Medicare/Retirement presentations also available
- Other Online Resources include recorded presentations, dedicated website (live September 3) and an online printable guide
- In-Person Labs available during open enrollment located at KPTC and by appointment only
- 2021 Recommendations were reviewed as well as items for consideration in future years
- Questions about prescriptions, flu shots, sick payout at retirement, and HealthSync were answered
- PowerPoint presentation was provided to MaPSAC members

Item #5 – University Officers’ Reports

Mr. Bill Bell, Vice President for Human Resources

- Leadership team meetings continue each morning with President Daniels for COVID updates by implementation task leaders - reviews data from all areas now that students are back
- Announced ongoing surveillance testing (random testing of students and staff)
 - 10% of residential students – living on and off campus
 - 10% of employees designated 100% on campus
 - 170 roles deemed as critical to core operations (protection and infrastructure) are tested weekly
- COVID-19 Testing Dashboard found on Protect Purdue website contains latest testing numbers and results for students and employees since August 1 -information is updated daily
- Provost Akridge conversations on Protect Purdue topics - all about an hour long and can be found on the Provost’s website
 - Additional conversations may be added depending on the number and types of questions being submitted
 - Continue to submit questions
- Visit Protect Purdue website and HR COVID-19 website for resources, best practices and training

Item #6 – Subcommittee Reports

Compensation & Benefits – Dave Huckleberry

- Met today with David Krull attending and worked on and finalized letter to Alysa Rollock requesting information on compensation and pay equity
- Resource fair postponement included in Sentinel and will notify vendors and request updated contact information
- Looking at fee information from Purdue Global and meet with John Harbor to answer questions regarding fees

Membership & Communications – De Bush

- Meeting tomorrow afternoon with CSSAC Professional Development representatives on Community Spirit Award and recipient will be decided then

Professional Development – Mike Springer

- Met prior to meeting and welcomed new Vice Chair Christal Musser
- Finalizing Lovell lecture series and will postpone speakers series until October for marketing and advertising of the event
- Fall grant cycle is open until Oct 1 and was posted in Purdue Today last Friday
- Will provide information on fall grant application and speaker series to membership for distribution on mailman lists

Executive Committee – Cameron Ward

- Meeting this morning with icebreaker opening
- Qualtrics survey will be sent requesting speaker suggestions

Item #7 – Regional Report and University Reports

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| College of Engineering Dean’s Staff Advisory Council | Zurn-Birkhimer/Ticen |
| <ul style="list-style-type: none">• Looking at College of Engineering staff awards; nothing additional | |
| De-Densify Campus/Remote Work Best Practices Group | Ayala/Vukobratovich |
| <ul style="list-style-type: none">• Dissolved | |
| Eudoxia Girard Martin Award | Musser/Sederquist |
| <ul style="list-style-type: none">• No report | |
| Healthy Boiler Committee | Gibson/Huckleberry |
| <ul style="list-style-type: none">• No report | |
| Protect Purdue | Baisden/Ward |
| <ul style="list-style-type: none">• Met two days ago regarding spring schedule which has been posted• Third wave of the survey done and results sent to Comp and Benefits• Questions for Protect Purdue send to Stacey or Cameron | |
| Purdue Fort Wayne | Gordon/Mettler |
| <ul style="list-style-type: none">• No report | |
| Purdue Northwest | Bachmann/Pollack |
| <ul style="list-style-type: none">• No report | |
| Recreation & Wellness Advisory Board | Pruitt/Hadley |
| <ul style="list-style-type: none">• No report | |
| Retirement Plan Committee | Lingley/Banter |
| <ul style="list-style-type: none">• Meet twice a year, next is November – main point of meeting is to review retirement plan and available funds | |
| Spring Fling Committee | Levell/Charters |
| <ul style="list-style-type: none">• No update | |
| Staff Memorial Committee | Baisden/Ward |
| <ul style="list-style-type: none">• Out in Purdue Today for 2019• Next meeting in January and will be for 2020 memorials• Done in conjunction with CSSAC | |
| University Policy Committee | Schlueter/Sigo |
| <ul style="list-style-type: none">• Four policy changes with three being rewording of titles and one regarding flu shots for faculty, staff and students | |
| University Senate | Ward/Baisden |
| <ul style="list-style-type: none">• No report – next meeting on Monday | |
| University Senate Faculty Committee: Staff Appeal Board Traffic Regulations | Springer/Shoop |
| <ul style="list-style-type: none">• No report | |

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| University Senate: Committee for Sustainability | Subramaniam/Chapman |
| • No report | |
| University Senate: Equity and Diversity Standing Committee | Bush/Brusnighan |
| • Met two weeks ago for first meeting and completed some administrative work | |
| University Senate: Faculty Compensation & Benefits Committee | Huckleberry/Gibson |
| • Meet tomorrow and will have updates next meeting | |
| University Senate: Parking & Traffic | Winder/Palm |
| • No report – no fall meeting as yet | |
| University Senate: Vision Arts and Design Committee | Mull/Emmons |
| • Meeting in October | |

Item #8 – Old Business

- None

Item #9 – New Business

- None

Item #10 – Items of Interest by Area

- None

3:30 p.m.

Item #11 – Call for Adjournment – 2:52 p.m.

- Motion: C. Ward
- Second: A. Pruitt

The next regular meeting of the MaPSAC will be held on October 13 via WebEx as a joint meeting with CSSAC