

Purdue BoilerKey Administrator Agreement

Requesting Administrative Access for the Assignment and Maintenance of BoilerKeys

Introduction

The Purdue BoilerKey (Branded RSA SecurID Tokens) program provides two-factor authentication for faculty and staff members to Purdue University applications utilizing University classified sensitive and restricted data. Departmental or unit BoilerKey administrative functions include: Access to the Administrator Application Interface, physical issuance and inventory, staff and faculty assignment, token activation and deactivation, and token maintenance.

As a staff member authorized to distribute BoilerKeys, it is your sole responsibility to accurately identify each staff or faculty member who will be issued a BoilerKey and to grant the use of a BoilerKey for legitimate University purposes. Failure to collect accurate identity information may lead to suspension of authorized BoilerKey administrator privileges and/or disciplinary action.

The Identity and Access Management Office (IAMO) maintains appropriate audit trails so that a BoilerKey user may be identified in the event an account is used in a manner that does not comply with Purdue University policy.

Requesting Administrative Access

To request administrative access to the BoilerKey Administrator application, please fill out the following, sign and send this request to: **IAMO Director / ITAP / YONG**

I hereby request the following access to the Purdue BoilerKey Administrator application (please print):

- ☐ Administrator – ability to assign or revoke BoilerKeys and enable or suspend service access
- ☐ Support Desk – ability to enable or suspend service access

Name_____

PUID_____

Department Number and Name_____

Building_____ Phone Number_____

Supervisor Name_____

Please List the scope of your request by providing the BoilerKey domain or the department number and name for all departments you require the authority for (attach additional sheets if necessary):

Department or Domain Name

Department Number

I agree to abide by this agreement and all Purdue University policies and guidelines pertaining to the use of this service and University IT Resources I understand that violations of this agreement or any other University policy or regulation may result in the revocation or limitation of IT Resource privileges as well as other disciplinary actions, or may be referred to appropriate external authorities. I understand that access to this service is subject to regular review and approval as determined by the IAMO.

Signature_____ Date_____