



TIPS: FACULTY ADVANCEMENT, SUCCESS, AND TENURE (FAST)TM

KAREN PLAUT

**ASSOCIATE DEAN FOR RESEARCH AND FACULTY AFFAIRS
COLLEGE OF AGRICULTURE**

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PURDUE
UNIVERSITY

Processes

- General
 - Committee deliberation are confidential
 - Individuals have to be present for the discussion of your document – no abstentions
- Levels of review
 - Department
 - College
 - University
 - Board of Trustees
- Tenure
 - Assistant to Associate Professor (tenure associated with promotion)
 - Associate to Tenured Associate (for faculty who come in as Associate)

General Information

- Departments will do the most thorough review of your scholarship
 - Build a story
 - Celebrate your accomplishments
 - Explain your impact – don't leave reviewers to guess
- Reviewers at higher levels will read the letters from external reviewers very carefully

Tips - Promotion Document

- You create and write the document
 - Look at prior promotion documents
 - Look at the unit guidelines
 - Make sure to have others review it and help you improve it before the committee reviews it
 - Listen to suggestions from experienced faculty
 - You have the right to include what you want
- External letters
 - Get to know individuals in your field at meetings ...
 - External reviewer need to be “arms length” but should be knowledgeable about your field

Processes – Promotion Document

- Defining your scholarship

President's Office Form 36 NOMINATION FOR PROMOTION

7	BASIS OF NOMINATION - EMPHASIS OF SCHOLARSHIP (one or more areas must be checked)		
	Discovery		
	Learning		
	Engagement		
8	PRIMARY COMMITTEE VOTES	Yes	
9	Comments by Head of Department (or School)		
	Yes <input type="checkbox"/> No <input type="checkbox"/>		

– National and international recognition

Some suggestions

- Your promotion document
 - Start it now – think about your scholarship
 - Think about external reviewers (letter writers)
- Make sure colleagues know what you are doing
- Get involved professionally
 - Chair sessions at professional meeting
 - Organize workshops

Resources/Policies to Help with Climate and Success

- <https://www.purdue.edu/provost/faculty/resources/newFacultyResources.html>
- Ask about any mentoring practices and policies
- Look for new faculty programs within College and University
- Tenure clock extension policy
- Purdue Teaching Academy
- Child care (including infant care) is available
- NSF-ADVANCE FAST
- National Center for Faculty Development and Diversity
 - <http://www.facultydiversity.org/>