

## ESE Timeline for M.S. Non-Thesis Candidates

### First Semester

- Initial registration with help from your major professor and ESE Graduate Program Specialist, Amy Ledman ([aledman@purdue.edu](mailto:aledman@purdue.edu))
- Official transcripts on file for all previous course work/degrees earned by October 1<sup>st</sup> or not eligible to register the following semester.

### Second Semester

- Advisory committee selected no later than early in the second semester.
- Plan of Study (POS) fully approved by March 1<sup>st</sup> of the second semester.
- First committee meeting before the end of the second semester.
- Confirm that you meet the requirements of your home academic department and ESE.

### All subsequent Semesters prior to Last Semester

- Meet with Advisor/Major Professor frequently.
- Meet with Advisory Committee once per semester, but not less than annually.
- Submit a signed committee meeting report to ESE Graduate Program Specialist.

### Start of Last Semester

- Committee meeting to determine if course objectives have been or will likely be met prior to the end of the semester and incomplete grades resolved.
- Confirm that your POS doesn't need to be changed due to courses not being taken or not offered.
- Register as CAND using Scheduling Assistant and notify ESE Graduate Program Specialist.

### Successful Completion of Your Non-Thesis M.S. Degree

- Form 7 signed by all advisory committee members and ESE Program Head, will be initiated in last semester by ESE Graduate Program Specialist.
- Exit questionnaire from the Graduate School and exit questionnaire for ESE.

### Minimum Credit Hours on Plan of Study

- 32 credits minimum in course work.

### Important Dates – First Year

- Draft plan of study due Dec. 1<sup>st</sup>.
- Final plan of study submission due March 1<sup>st</sup>.
- The deadline to have a committee meeting is April 1<sup>st</sup>.