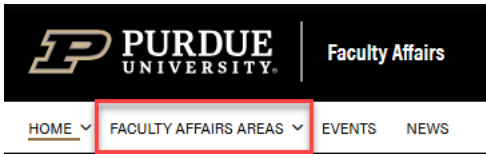
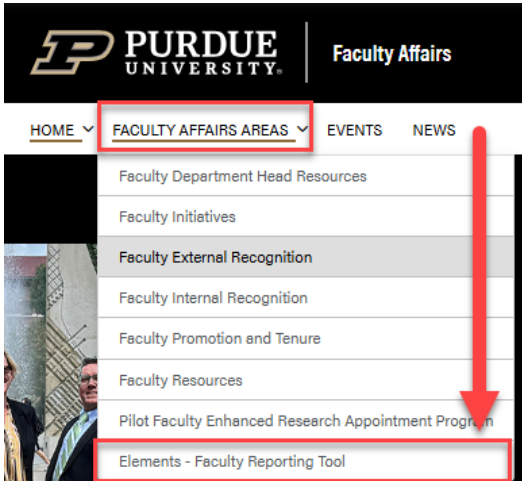
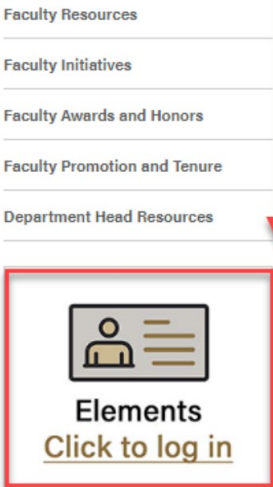


This guide outlines the steps faculty will complete to connect their ORCID iD to their Elements Profile. Additional resources and documentation regarding Optimizing the Elements Profile, Claiming and Rejecting Items, and more can be found on the Faculty Affairs Elements Training page located at [Faculty Resources>Purdue Elements>Training Resources and QRGs](#). Please contact your [Purdue Elements College Success Managers](#) for further assistance and guidance.

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Accessing Elements Faculty Reporting Tool	
<p>To access the Elements platform, navigate to the Faculty Affairs website and <b>click the ‘Faculty Affairs Areas’</b> tab.</p>	
<p>Select the <b>‘Elements - Faculty Reporting Tool’</b> from the drop-down menu.</p>	
<p>Scroll to the Elements icon and <b>click to open</b> the tool.</p>	

**ORCID iD Sign In**

Click **'ADD'** to open the ORCID iD sign in page.

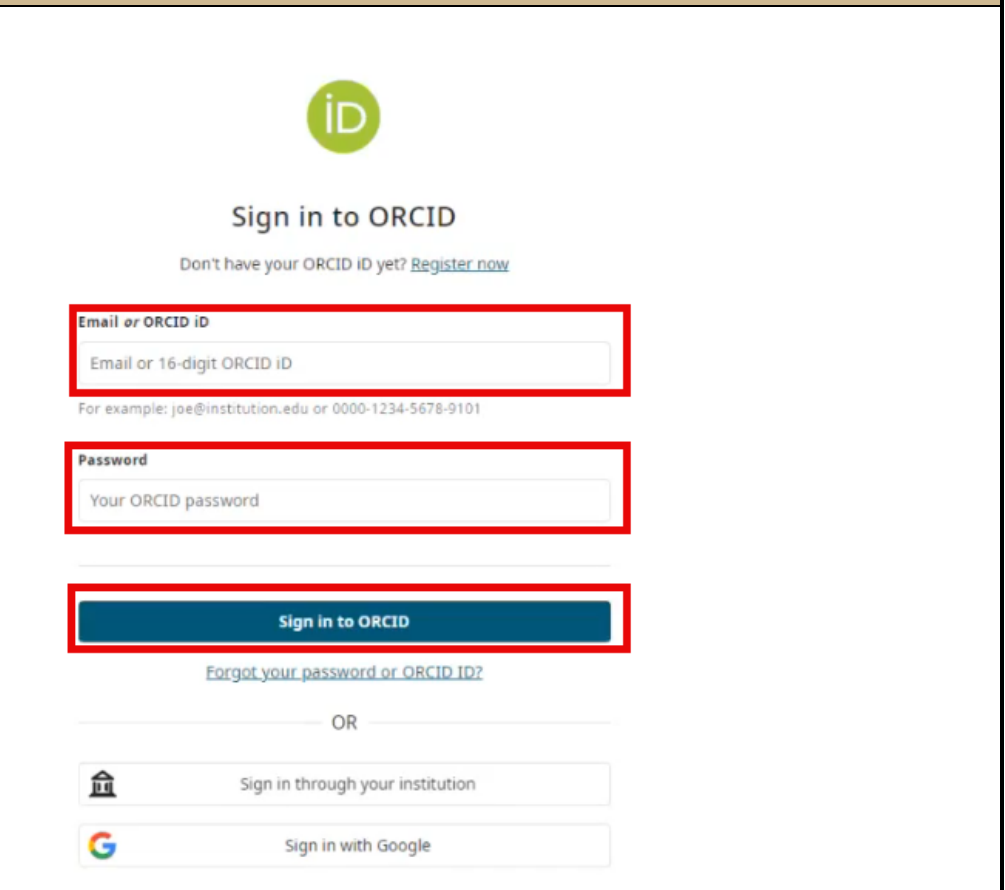
*The 'MY ACTIONS' tiles function as a carousel, so you may use the left and right arrows to navigate to the correct tile if you do not see the ORCID iD tile.*



**ORCID iD Connection**

You will now be redirected to the ORCID iD sign in page.

Enter your credentials and click **'Sign in to ORCID'**.



After signing in you will see an 'Authorize access' page with your ORCID ID.

Scroll to the bottom of this page and click 'Authorize access'.

**iD**

### Authorize access

You are currently signed in as:

[redacted]  
https://orcid.org/[redacted]  
[Sign out](#)

**Symplectic Elements at Purdue University**  
[Show details](#)

This organization has asked for the following access to your ORCID record:

- Read your information with visibility set to Trusted parties

If authorized, this organization will have access to your ORCID record, as outlined above and described in further detail in [ORCID's privacy policy](#).

You can manage access permissions for this and other Trusted Organizations from within your list of [trusted parties](#).

**Authorize access**

[Deny access](#)

You will then be redirected back to the Elements homepage where you will see a pop-up stating 'ORCID connection established'.

16:03 ORCID connection established for [redacted]

### Verifying The Connection

If your ORCID iD was successfully connected to your elements profile you should see it under your name on the 'EDIT MY PROFILE' tile located on the right-hand side of the screen.

[redacted]  
Office of the Provost

[redacted]

[redacted]

EDIT MY PROFILE