



UniTime Course Requests User Manual

UniTime Version: 4.3

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UniTime Course Requests User Manual

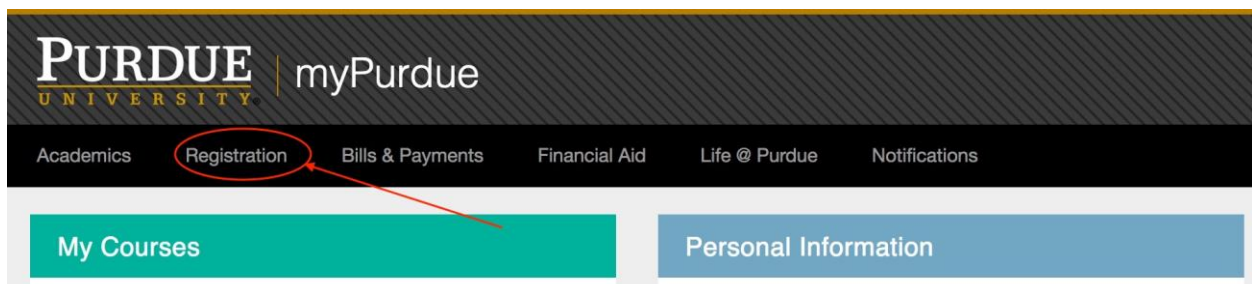
The Student Course Requests Page was created to help students quickly enter their course requests. It takes a list of courses a student is interested in and calls a validation routine to determine whether there are any roadblocks in the way of the student being able to register for the selected courses. If there are issues with a student's course request that can be resolved by receiving the proper overrides, then the student may use the page to request the overrides.

Navigating to the Course Requests Page

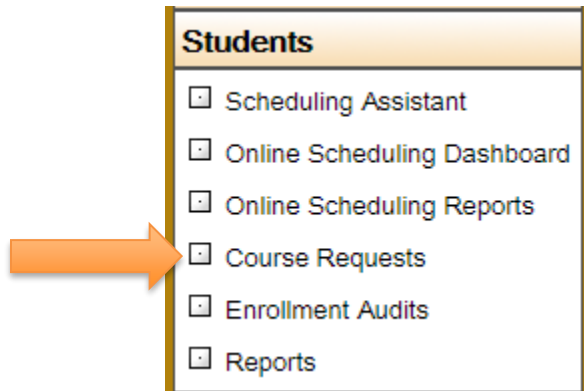
To use the Student Course Requests Page, go to myPurdue.purdue.edu and enter your career account name and password on the login screen and press the **'Login'** button.



Find the **'Registration'** item along the top of the page and click on it.



Click on 'Students' and then the 'Course Requests' link.



This brings up the Student Course Requests Page.

A screenshot of the "Student Course Requests" page. The page has a dark header with the UniTime logo on the left and user/session information on the right. The main content area is titled "Course Requests" and contains eight rows of input fields for priority requests. Each row has a "Priority" label and a text input field. The first row is empty. The second row contains the text "Course with the second highest priority." The fourth row contains "Enter a course name, e.g., ENG 10600". The fifth row contains "or a free time, e.g., Free MWF 7:30 - 8:30". The eighth row contains "Course with the lowest priority." To the right of each input field are icons for search, clear, up, down, and delete. Below the priority requests is a section for "Alternate Course Requests" with three rows of input fields. At the bottom, there are buttons for "Degree Plan", "Current Registration", and "Submit Requests". A footer contains version information and copyright details.

Validating the Academic Session

Review the **'Session'** in the upper right corner to ensure the correct academic session is being used for registration.



If the academic session listed is incorrect, click on the session that is listed. If there are multiple terms available for scheduling, a dialog with session choices will appear. Select the academic session in which you want to register.



The **'Session'** in the upper right hand corner will reflect the term you selected.



Configuring Your Course Requests

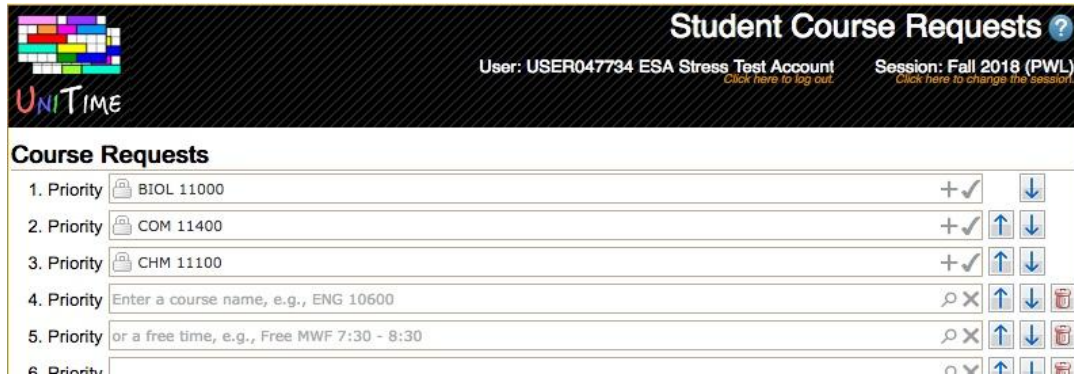
Depending on the status of your course registration, when you enter the Student Course Requests Page you may either see a Course Requests Form with no courses listed or a Course Requests Form with a set of courses listed and icons next to them indicating the status of each course requested.

If you have not previously registered for any courses, the Student Course Requests Page will display the Course Requests Form for entering your course requests with no courses listed.

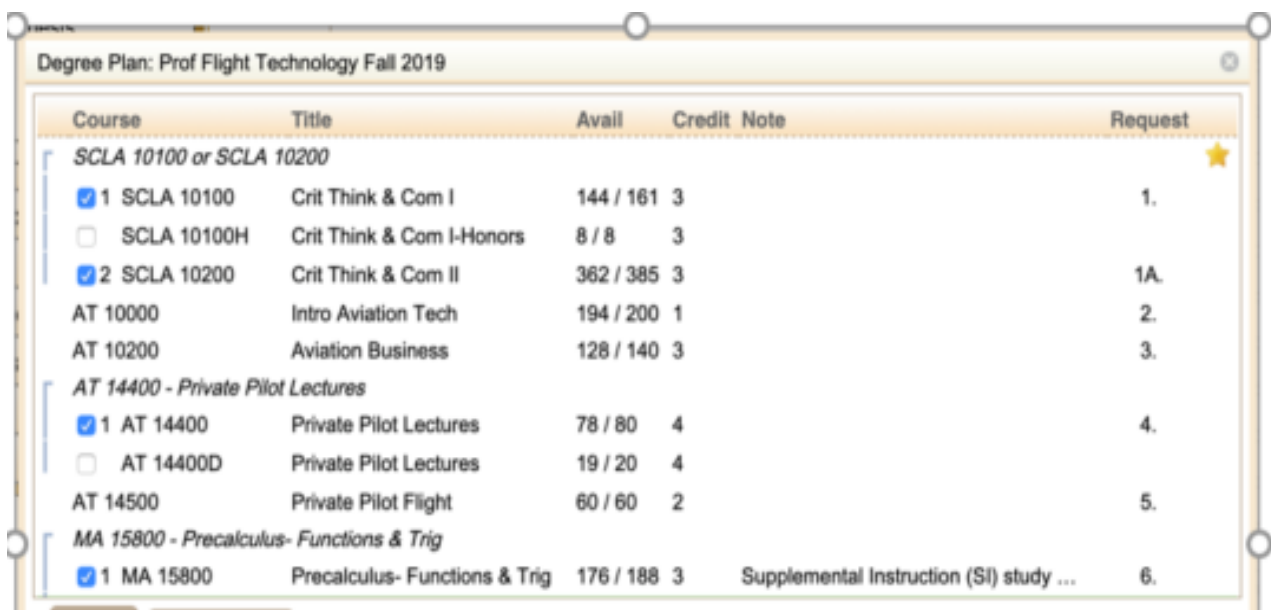
The screenshot shows the 'Student Course Requests' web application interface. At the top, there is a header with the UniTime logo on the left, the user information 'User: USER057401 ESA Stress Test Account' with a 'Click here to log out.' link, and the session information 'Session: Fall 2018 (PWL)' with a 'Click here to change the session.' link. Below the header is the main content area titled 'Course Requests'. It contains eight rows, each representing a priority level from 1 to 8. Each row has a text input field for the course name or free time, a search icon, a close icon, and two arrows (up and down) for reordering, along with a trash icon. The first row is empty, the second row contains 'Course with the second highest priority.', the third row is empty, the fourth row contains 'Enter a course name, e.g., ENG 10600', the fifth row contains 'or a free time, e.g., Free MWF 7:30 - 8:30', the sixth row is empty, the seventh row is empty, and the eighth row contains 'Course with the lowest priority.'. Below the rows is a tip: 'Tip: All courses below a free time can not overlap with the free time (you will only get the course if there are sections that do not break the free time)'. Underneath the tip is the 'Alternate Course Requests' section, which is noted as '(used only if a course requested above is not available)'. It contains three rows for alternate requests, each with a text input field, a search icon, a close icon, and two arrows. At the bottom of the form are two buttons: 'Degree Plan' and 'Current Registration', and a 'Submit Requests' button. The footer contains version information: 'Version 4.3.9 (Purdue) built on Mon, 7 May 2018', copyright information: '© 2008 - 2018 The Apereo Foundation, distributed under the Apache License, Version 2.', and registration information: 'This production instance is registered to Purdue University, USA.'. A final line of text states: 'Purdue University is an equal access/equal opportunity university. If you have trouble accessing this page because of a disability, please contact the ITaP Customer Service Center at 1-765-494-4000 or itap@purdue.edu.'

If you are currently enrolled in courses such as those from a Learning Community, those courses will be listed on the course request form with a

grey lock (🔒) icon before them and a grey check mark (✓) to the right side of their text box. These courses cannot be removed from your course request.



If you have an existing plan in myPurduePlan, you can use the ‘Degree Plan’ button at the bottom of the Student Course Requests Page to import courses from your myPurduePlan planner. There is a new build where the critical courses, critical choice groups and critical UCC placeholders are moved to the top of the list. The Degree Plan dialog now also allows for selection of alternatives (just like the Course Finder).



Another option is to enter all courses you wish to take in the Course Requests grid. You should enter the courses in descending order from your highest priority to your lowest priority. If there is an alternative to any specific course you want to take, you can enter that information entering the alternative course into the '**1. Alternative**' indented line that appears underneath the primary course request once you select the course. It is possible to enter more than one alternative for a primary course request by clicking the plus (+) icon at the right hand side of the '**1. Alternative**' text box. This will bring up an additional Alternative text box. This can be repeated as many times as needed. Also, if you want to take a specific number of courses in order to make progress toward a degree, you may use the '**Alternate Course Requests**' section of the form to request a set of alternative courses that are acceptable if any course in the prioritized list is not available.

Using the Course Finder

From the Course Requests grid, you can add courses to your list by clicking the magnifying glass icon (🔍). This brings up a dialog that allows you to search for courses. You can enter a course number or a set of words that may be found in the title of the course. The Course Finder dialog will display a set of courses that match your search criteria. You can click on each course listed to see more details about it from the course catalog.

Course Finder

Phys Select

Courses **Free Time**

Subject Course	Avail	Title	Credit	Note
PHYS 10400	58 / 60	First Year Physics Seminar	1	
PHYS 17200	679 / 861	Modern Mechanics	4	Supplemental Instruction (SI) study sessions are available for students in this course. Evening Exams Required.
PHYS 17200D	13 / 22	Modern Mechanics	4	PHYS 172 D is a first semester calculus-based physics course that is taught in an online format. The course meets the same requirements as PHYS 172 and can be taken instead of the face-to-face course. It will not use the same text or other course materials as PHYS

Details **List of classes**

PHYS 17200 - Modern Mechanics

Credit Hours: 4.00. Introductory calculus-based physics course using fundamental interactions between atoms to describe Newtonian mechanics, conservation laws, energy quantization, entropy, the kinetic theory of gases, and related topics in mechanics and thermodynamics. Emphasis is on using only a few fundamental principles to describe physical phenomena extending from nuclei to galaxies. 3-D graphical simulations and numerical problem solving by computer are employed by the student from the very beginning. Typically offered Summer Fall Spring. CTL:IPS 1753 Calculus-based Physics I
0.000 OR 4.000 Credit hours

Syllabus Available
Levels: Graduate, Professional, Undergraduate

Tip: Press Esc to close the dialog, Enter to select the inputted text or the selected course.

If you select the 'List of classes' tab in the Course Finder you will be presented with information about the times a course is offered and you will have the ability to prefer an instructional method if the course has more than one mode of operation. You also have the ability to prefer one or more sections of a course.

The screenshot shows the 'Course Finder' window with 'SOC 10000' entered in the search box. The 'Courses' tab is active, displaying a summary table:

Subject	Course	Avail	Title	Credit
SOC	10000	106 / 567	Intro Sociology	3
SOC	10000D	0 / 43	Intro Sociology	3

Below this, the 'List of classes' tab is active, showing a table of course sections. A red box highlights the 'Pref' column, and a red arrow points to the 'Instructional Method Preference: Hybrid' option. The table data is as follows:

Pref	Type	CRN-SectionId	Avail	Days	Start	End	Date	Room	Instructor	Requires
<input type="checkbox"/>	Lec (Hybrid)	21456-041	39 / 220	MW	3:30p	4:20p	08/20 - 12/05	CL50 224	T V Maher	
	Lec (Hybrid)	21457-042	0 / 49	MW	1:30p	2:20p	08/20 - 12/05	BRNG 2280	T V Maher	
<input type="checkbox"/>	Dist (Hybrid)	21454-039	39 / 220	Arrange Hours			08/20 - 12/08		T V Maher	21456-041
	Dist (Hybrid)	21455-040	0 / 49	Arrange Hours			08/20 - 12/08		T V Maher	21457-042
<input checked="" type="checkbox"/>	Lec	59291-025	67 / 218	TR	4:30p	5:45p	08/21 - 12/06	CL50 224	P A Thomas	
	Lec	18584-037	0 / 30	MWF	10:30a	11:20a	08/20 - 12/07	HAMP 1252	M M Williams	
	Lec	18597-038	0 / 30	MWF	11:30a	12:20p	08/20 - 12/07	HAMP 1252	L M Hamm	
	Lec	14332-036	0 / 20	MWF	8:30a	9:20a	08/20 - 12/07	STON 215	Y Tong	

A tip at the bottom right reads: 'Tip: Click on a course to see its details.'

Note: UniTime will use the preference information to try to build a schedule that satisfies both your need to make progress toward your degree and to receive instruction in your preferred mode or at your preferred time. However, if the only way UniTime can schedule you to a course you requested is to place you in a course section that does not meet your preferences, it will do that as getting a course you requested takes priority over getting the time or instructional method you preferred.

Once you have picked a course you would like to request and chosen any preferences, either double click the course to select it or press the **'Select'** button. This closes the window and populates the appropriate field in the Course Requests grid.

Course Requests

1. Priority	MA 13700	⬆ ⬇ ⬇	⬆ ⬇ ⬇	⬆ ⬇ ⬇
1. Alternative	MA 15300	+ ⬇ ⬇		
2. Priority	ENGL 10800	⬆ ⬇ ⬇	⬆ ⬇ ⬇	⬆ ⬇ ⬇
1. Alternative	COM 11400	+ ⬇ ⬇		
3. Priority	SOC 10000	59291-025 x	⬆ ⬇ ⬇	⬆ ⬇ ⬇
1. Alternative	PSY 12000	Hybrid x	+ ⬇ ⬇	
4. Priority	Enter a course name, e.g., ENG 10600	⬆ ⬇ ⬇	⬆ ⬇ ⬇	⬆ ⬇ ⬇
5. Priority	or a free time, e.g., Free MWF 7:30 - 8:30	⬆ ⬇ ⬇	⬆ ⬇ ⬇	⬆ ⬇ ⬇
6. Priority		⬆ ⬇ ⬇	⬆ ⬇ ⬇	⬆ ⬇ ⬇

Any instructional method or course section preferences entered will appear on the right hand side of the course request text box. The preferences can be removed by clicking the 'x' inside of the colored box of the preference.

Entering Course Requests by Typing

In addition to using the magnifying glass icon (🔍) to bring up the Course Finder dialog, you can type your search directly into an input box and it will show you a drop down list of the courses that match your search criteria. You can then select a course from the drop down.

Course Requests

1. Priority	PHYS 17200
1. Alternative	Alternative to PHYS 17200
2. Priority	psy 12
3. Priority	PSY 12000 Elementary Psychology PSY 12000 Hybrid Instructional Method
4. Priority	PSY 12000H Elementary Psychology-Honors
5. Priority	or a free time, e.g., Free MWF 7:30 - 8:30
6. Priority	

Note: The Course Requests Form may suggest multiple suffixed course offerings for a course number. These are different variations of the same course. These suffixes will not be shown in myPurdue. You should pay attention to the suffix to make sure you select the correct version for your needs. For example, if you want to take an honors version of a course, you would pick the one with an H suffix and the word “Honors” in the title.

It is possible to add instructional method and course section preferences by typing into the input box.

As you are typing a course number, if UniTime detects a hybrid or online instructional method of delivery is available it will list the method as an option to select.

Course Requests

1. Priority	PHYS 17200
1. Alternative	Alternative to PHYS 17200
2. Priority	psy 12
3. Priority	PSY 12000 Elementary Psychology
3. Priority	PSY 12000 Hybrid Instructional Method
4. Priority	PSY 12000H Elementary Psychology-Honors
5. Priority	or a free time, e.g., Free MWF 7:30 - 8:30
6. Priority	

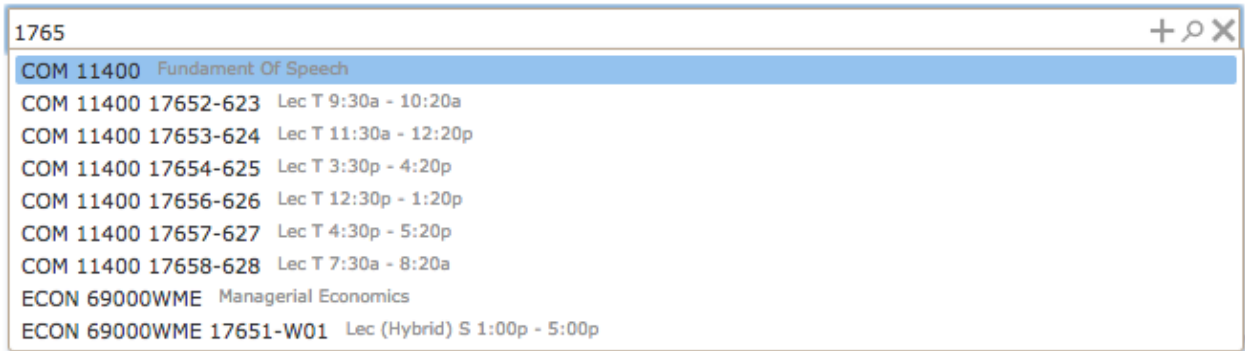
In addition, once you have selected a course number, if you press the spacebar it will list the sections available for preferences.

1. Priority	MA 13700
1. Alt	MA 13700 22924-830 Lec MWF 8:30a - 9:20a
	MA 13700 62961-930 Lec MWF 9:30a - 10:20a
2. Priority	MA 13700 22927-113 Lec MWF 11:30a - 12:20p

This process can be repeated multiple times to add preferences for more than one section.

1. Priority	MA 13700	22927-113 x	62961-930 x	⌵ 🔍 ✕
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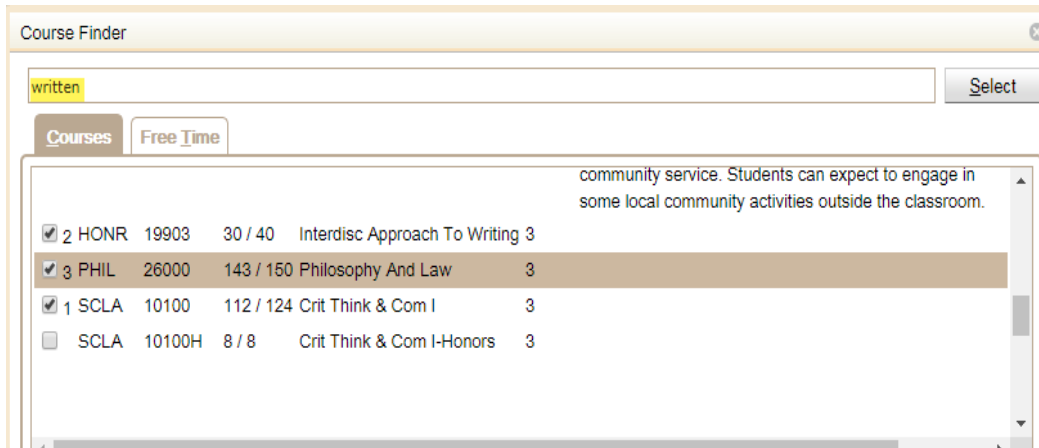
It is also possible to lookup a course by its CRN. To do so, just start typing in the CRN.



Searching for University Core courses

In the course finder area, begin typing:

- written all Written Communication courses
- oral all Oral Communication courses
- comm both Written + Oral Communication course
- beha all Behavioral/Social Science courses
- info all Information Literacy courses
- quan all Quantitative Reasoning courses
- huma all Humanities/Human Culture courses
- tech all Science, Tech & Society courses
- science all Science courses



Course Finder

written Select

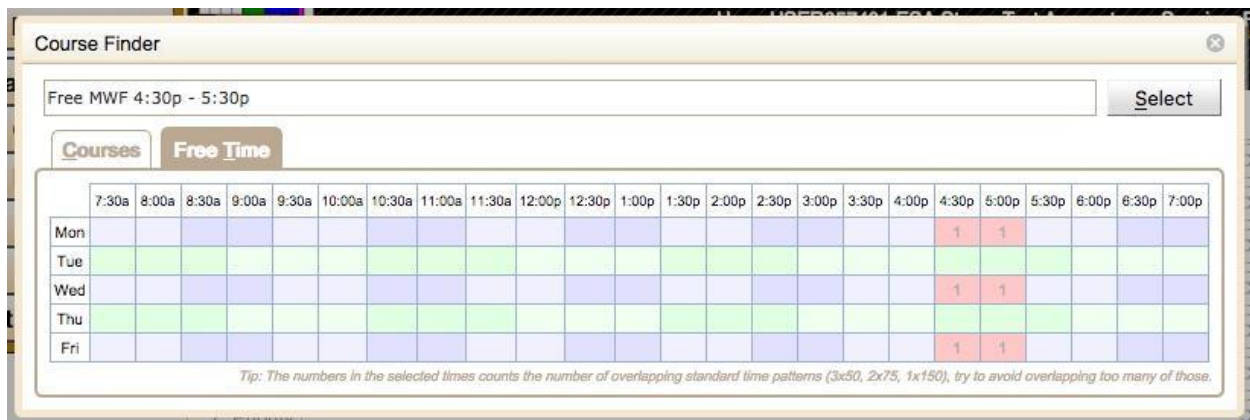
Courses Free Time

community service. Students can expect to engage in some local community activities outside the classroom.

<input checked="" type="checkbox"/>	2	HONR	19903	30 / 40	Interdisc Approach To Writing	3
<input checked="" type="checkbox"/>	3	PHIL	26000	143 / 150	Philosophy And Law	3
<input checked="" type="checkbox"/>	1	SCLA	10100	112 / 124	Crit Think & Com I	3
<input type="checkbox"/>		SCLA	10100H	8 / 8	Crit Think & Com I-Honors	3

Entering Free Time Requests

You can also use the magnifying glass icon (🔍) to enter free time requests from the course finder dialog. To use the course finder dialog to enter a free time request, select the **'Free Time'** tab and click on each half hour grid square that should be free and a free time request will be built in the text box. Clicking on a grid square a second time will deselect it. It is also possible to click multiple grid squares by pressing the mouse button over the first square and holding it down while dragging it over the other squares you wish to select. This will cause multiple squares to be highlighted and then selected once the mouse button is released. Press the **'Select'** button or use the enter key to insert the free time request into the Course Requests grid.




It is also possible to enter free time requests by typing them into the input box and selecting a suggestion.

Free time request can be also typed in directly in the input text box, without opening the Course Finder dialog.



Note: A high priority free time request may prevent the student scheduling process from placing you into a lower priority course if that course meets during the requested free time.

Continue filling in the course request input boxed until you have entered all your course and free time requests along with any alternatives.



Student Course Requests ?

User: USER057401 ESA Stress Test Account Session: Fall 2018 (PWL)
Click here to log out. Click here to change the session.

Course Requests


1. Priority	MA 13700	↕ ⌂ ✕	↓ 🗑
1. Alternative	MA 15300	+ ⌂ ✕	
2. Priority	ENGL 10800	↕ ⌂ ✕	↑ ↓ 🗑
1. Alternative	COM 11400	+ ⌂ ✕	
3. Priority	SOC 10000	↕ ⌂ ✕	↑ ↓ 🗑
1. Alternative	PSY 12000	+ ⌂ ✕	
4. Priority	HIST 10300	↕ ⌂ ✕	↑ ↓ 🗑
1. Alternative	HIST 10500	+ ⌂ ✕	
5. Priority	CHM 11100	↕ ⌂ ✕	↑ ↓ 🗑
1. Alternative	CHM 11500	+ ⌂ ✕	
6. Priority	Free 4:00p - 5:00p	⌂ ✕	↑ ↓ 🗑
7. Priority		⌂ ✕	↑ ↓ 🗑
8. Priority	Course with the lowest priority.	⌂ ✕	↑ ↓ 🗑

Tip: Click this tip to see another tip.

Alternate Course Requests (used only if a course requested above is not available)

1. Alternate	Alternate request if course(s) above not available.	⌂ ✕	↑ ↓ 🗑
2. Alternate		⌂ ✕	↑ ↓ 🗑
3. Alternate		⌂ ✕	↑ 🗑

Degree Plan
Current Registration
Total Credit: 15 - 16
Submit Requests



You have not submitted any courses yet. Please click the Submit Requests button in order to complete your submission.

Making Changes to Course Requests

You can make changes to the course request form list by adding courses to the empty spots in the grid. To remove courses use the trashcan icon (🗑️) to the right of the line associated with the course. To change priorities use the up (⬆️) and down (⬇️) arrows. To swap a course request with its alternate press the swap (↕️) icon on the right hand side of its text box. To submit a free time request use the magnifying glass icon (🔍) to take you to the Course Finder dialog where you can build a free time request. More experienced users may also enter a time statement covering the desired free time.

Student Course Requests ?

User: USER057401 ESA Stress Test Account Click here to log out. Session: Fall 2018 (PWL) Click here to change the session.

Course Requests

1. Priority	MA 13700	↕️ 🔍 ✕	⬆️ 🗑️
1. Alternative	MA 15300	+ 🔍 ✕	
2. Priority	ENGL 10800	↕️ 🔍 ✕	⬆️ ⬇️ 🗑️
1. Alternative	COM 11400	+ 🔍 ✕	
3. Priority	SOC 10000	59291-025 ✕	↕️ 🔍 ✕ ⬆️ ⬇️ 🗑️
1. Alternative	PSY 12000	Hybrid ✕	+ 🔍 ✕
4. Priority	HIST 10300	↕️ 🔍 ✕	⬆️ ⬇️ 🗑️
1. Alternative	HIST 10500	+ 🔍 ✕	
5. Priority	CHM 11100	↕️ 🔍 ✕	⬆️ ⬇️ 🗑️
1. Alternative	CHM 11500	+ 🔍 ✕	
6. Priority	Free 4:00p - 5:00p	🔍 ✕	⬆️ ⬇️ 🗑️
7. Priority		🔍 ✕	⬆️ ⬇️ 🗑️
8. Priority	Course with the lowest priority.	🔍 ✕	⬆️ ⬇️ 🗑️

Tip: Click this tip to see another tip.

Alternate Course Requests (used only if a course requested above is not available)

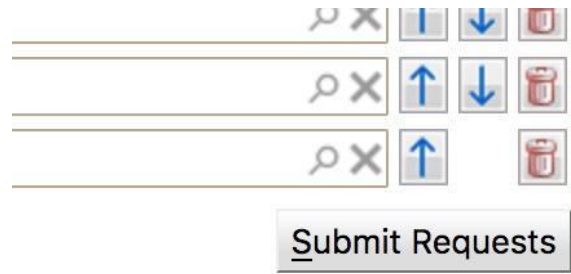
1. Alternate	Alternate request if course(s) above not available.	🔍 ✕	⬆️ ⬇️ 🗑️
2. Alternate		🔍 ✕	⬆️ ⬇️ 🗑️
3. Alternate		🔍 ✕	⬆️ ⬇️ 🗑️

Degree Plan Current Registration Total Credit: 15 - 16 Submit Requests

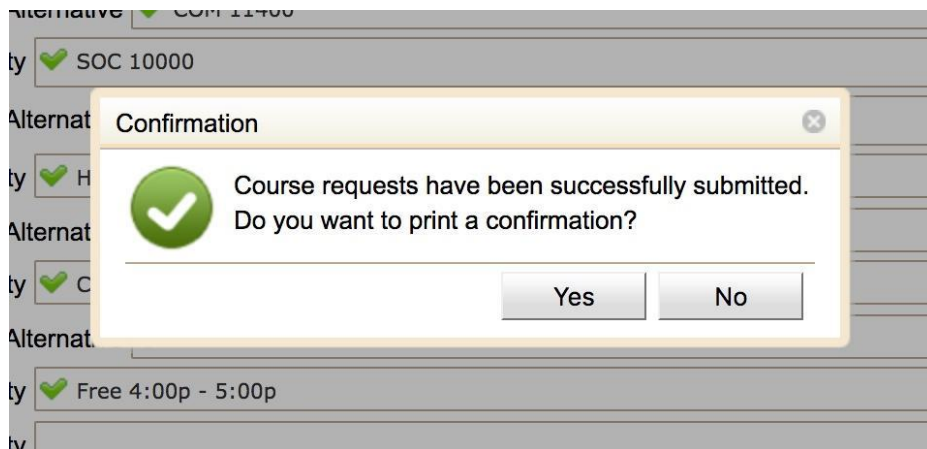
⚠️ You have not submitted any courses yet. Please click the Submit Requests button in order to complete your submission.

Submitting Courses Requests

Once you are satisfied with your course, alternatives and free time requests, press the '**Submit Requests**' button in the bottom right hand corner of the page.




This triggers UniTime to submit a validation request to determine whether you are eligible to register for the courses listed in your course request. If the validation finds no errors, a dialog will appear acknowledging the submit was successful and asking if you would like to print a confirmation.



If you select yes, then your browser print dialog will be opened and you can print the confirmation.

Once you have printed your course request submission confirmation you are returned to the Course Requests Form. If no errors were found you will see a green check mark (✔) next to each course request. You will also see a message at the bottom of the page stating the course requests were successfully submitted.



Student Course Requests ?

User: USER057401 ESA Stress Test Account Click here to log out.
 Session: Fall 2018 (PWL) Click here to change the session.

Course Requests

1. Priority	✔ MA 13700	⬇ ⌂ ✕	⬇ 🗑
	1. Alternative ✔ MA 15300	+ ⌂ ✕	
2. Priority	✔ ENGL 10800	⬇ ⌂ ✕	⬆ ⬇ 🗑
	1. Alternative ✔ COM 11400	+ ⌂ ✕	
3. Priority	✔ SOC 10000	59291-025 ✕ ⬇ ⌂ ✕	⬆ ⬇ 🗑
	1. Alternative ✔ PSY 12000	Hybrid ✕ + ⌂ ✕	
4. Priority	✔ HIST 10300	⬇ ⌂ ✕	⬆ ⬇ 🗑
	1. Alternative ✔ HIST 10500	+ ⌂ ✕	
5. Priority	✔ CHM 11100	⬇ ⌂ ✕	⬆ ⬇ 🗑
	1. Alternative ✔ CHM 11500	+ ⌂ ✕	
6. Priority	✔ Free 4:00p - 5:00p	⌂ ✕	⬆ ⬇ 🗑
7. Priority		⌂ ✕	⬆ ⬇ 🗑
8. Priority	Course with the lowest priority.	⌂ ✕	⬆ ⬇ 🗑

Tip: Enter a free time to avoid getting classes in time you need for something else.

Alternate Course Requests (used only if a course requested above is not available)


1. Alternate	Alternate request if course(s) above not available.	⌂ ✕	⬆ ⬇ 🗑
2. Alternate		⌂ ✕	⬆ ⬇ 🗑
3. Alternate		⌂ ✕	⬆ 🗑

Degree Plan

Current Registration

✔ Total Credit: 15 - 16

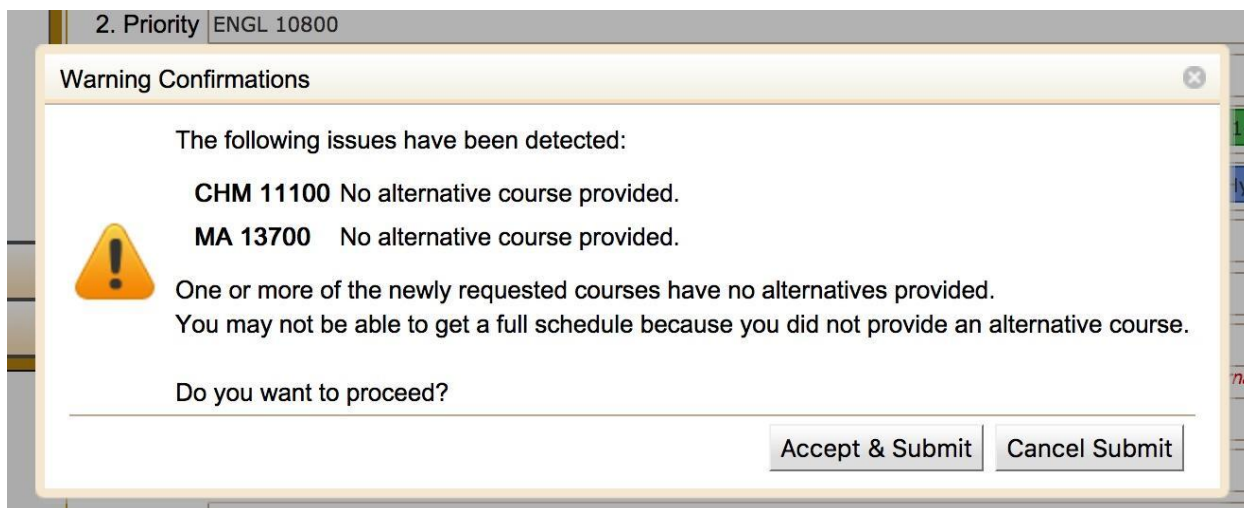
Submit Requests



Course requests have been successfully submitted.

Course Request Validation Warnings

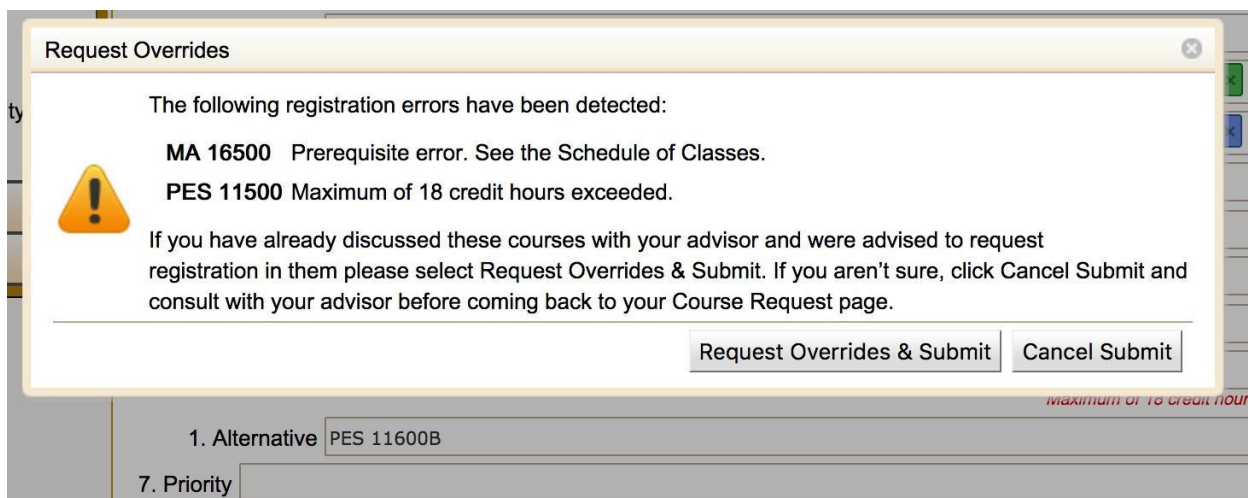
The validation of your course requests could trigger a number of warnings. If warnings are found a dialog will appear to allow you to review the warnings. Items listed in the warnings are informational and will not prevent UniTime from scheduling you into a course.



It is important to review the warnings. To agree to the warnings and submit your course requests click '**Accept & Submit**'. To make changes to your course requests to resolve the warnings click '**Cancel Submit**'. When you are returned to the Course Requests Form after you click '**Accept & Submit**' or '**Cancel Submit**' the warnings will be displayed in the smaller text under the input box for the affected course.

Course Request Validation Overrides


The validation of your course requests could detect the need for overrides to allow you to be registered to one or more of the courses on your list. If the overrides are not obtained for a course, then that course will be removed from your course requests before your schedule is created. When the need for an override is detected a dialog is displayed documenting all overrides needed and provide you with the opportunity to decide to request the overrides or change your course requests.



If you have not discussed the courses needing overrides with your advisor or would prefer to edit your course request rather than request the overrides, then press the '**Cancel Submit**' button to return to the Course Requests Form so you can change your request. If you have discussed the courses needing overrides with your advisor and believe you will be granted the overrides, then press the '**Request Overrides & Submit**' button to request the required overrides and submit your course requests.

Interpreting the Course Request Form after Requests Submission

Once a submitted course request exists, then additional data about each of the submitted course requests will appear on the course request form.



Student Course Requests ?

User: USER046291 ESA Stress Test Account Session: Fall 2018 (PWL)
Click here to log out. Click here to change the session.

Course Requests

1. Priority	CHM 12500	+ ✓	↓
2. Priority	MA 16200	+ ✓	↑ ↓
3. Priority	CS 17700	+ ✓	↑ ↓
4. Priority	GER 10100	+ ✕	↑ ↓
<i>Permission from Department</i>			
1. Alternative	SPAN 10100	+ ✕	
<i>Denied Permission from Department Academic Requirements Not Waived</i>			
5. Priority	BIOL 12100	+ ✕	↑ ↓
<i>Maximum of 18 credit hours exceeded.</i>			
1. Alternative	CHM 11100	+ ✕	
6. Priority		✕	↑ ↓
7. Priority		✕	↑ ↓
8. Priority	Course with the lowest priority.	✕	↑ ↓

Tip: Use Ctrl+Arrow to navigate, Ctrl+Shift+Up and Ctrl+Shift+Down to move a line around.

Alternate Course Requests (used only if a course requested above is not available)

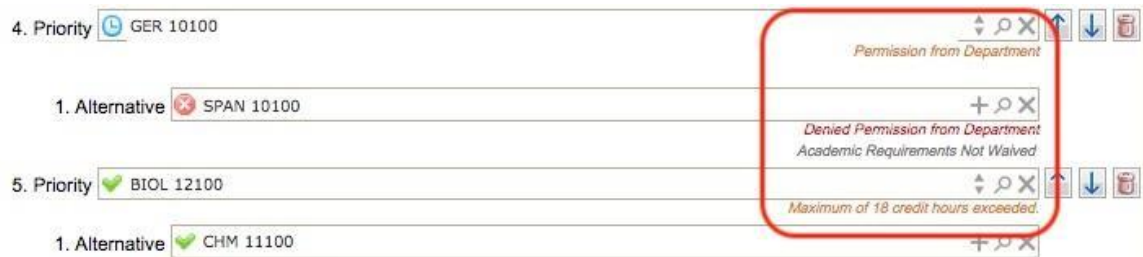
1. Alternate	Alternate request if course(s) above not available.	✕	↑ ↓
2. Alternate		✕	↑ ↓
3. Alternate		✕	↑

Degree Plan
Current Registration
✔ Total Credit: 19 - 20
Submit Requests

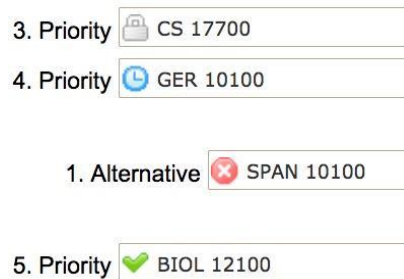
One or more courses require registration overrides which have been denied.
You must remove or replace these courses in order to submit your registration request.

Individual Course Information

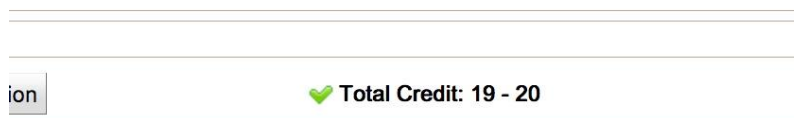
If there are warnings or override requests associated with a course then there will be messages beneath the input box associated with the course requests detailing the warnings and/or override requests.



In the input box next to the course will be a clickable icon that provides information about the status of the course request.

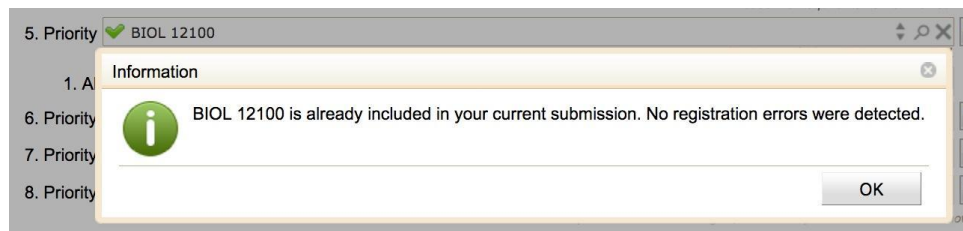


The clickable icon can also be found next to the total credit to indicate whether a credit increase is not needed, pending, or denied.

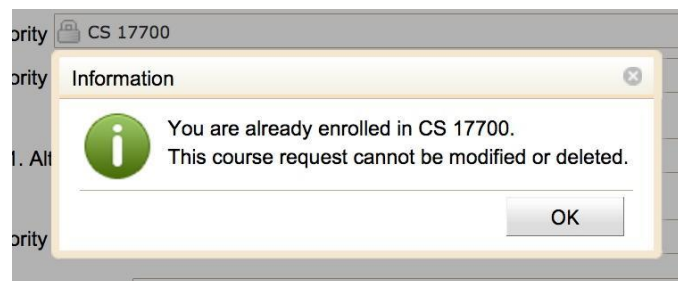


Any of following clickable icons may be displayed depending on the status of the individual course request:

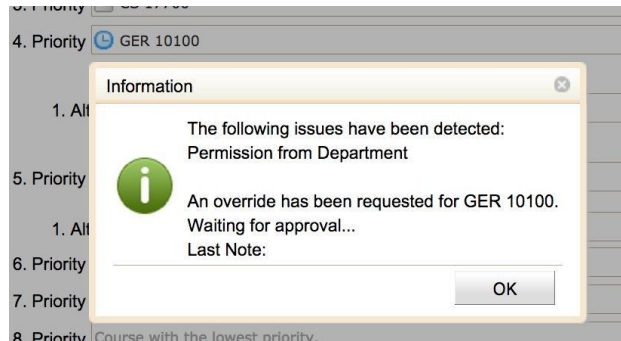
- ✔ - The course request has been successfully submitted and is ready to be used for building your schedule. Clicking on the success (✔) icon brings up popup confirming the course is part of your current submission.



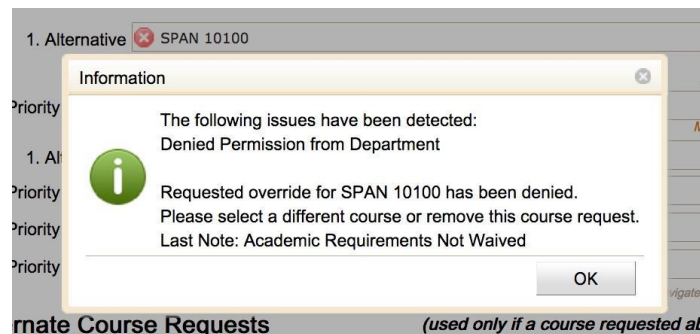
- 🔒 - You are already enrolled in the course. Clicking on the lock (🔒) icon brings up popup confirming you are currently enrolled in the course and cannot change the request.



- 🕒 - You have requested overrides that are still in the awaiting approval state. This course is not yet ready to be used for building your schedule. Clicking the waiting (🕒) icon brings up a popup that lists the overrides that are awaiting approval for the course.



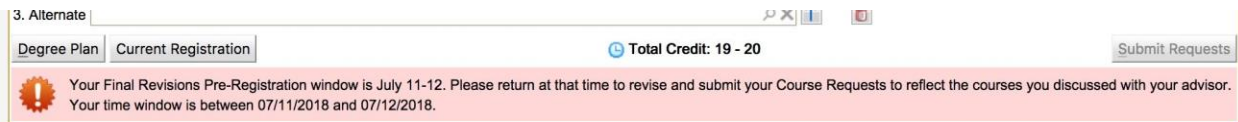
- ❌ - Your override request has been denied. This course will not be used for building your schedule. Clicking on the denied (❌) icon brings up a popup that provides more information about the override that has been denied and displays the denial note.



General Course Request Form Messages


General informational messages that apply to the entire Course Requests Form are displayed at the bottom of the Student Course Requests Page.

If your time window for the using the Student Course Requests Page is not open a message will display that lists the window of time you can access the page.

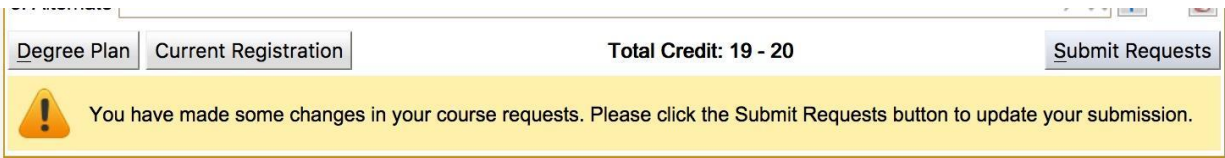


3. Alternate


Degree Plan Current Registration Total Credit: 19 - 20 Submit Requests

 Your Final Revisions Pre-Registration window is July 11-12. Please return at that time to revise and submit your Course Requests to reflect the courses you discussed with your advisor. Your time window is between 07/11/2018 and 07/12/2018.

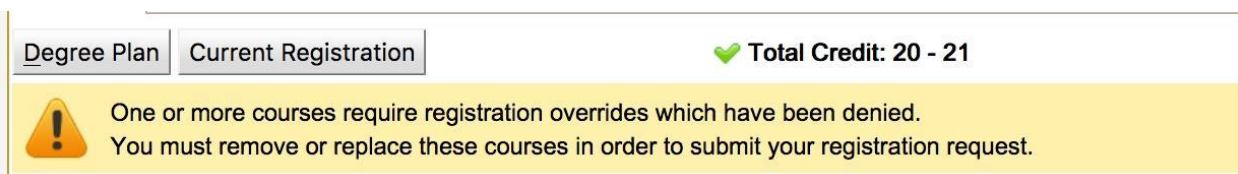
It will also display messages indicating that you still need to submit your changes to your course requests.





Degree Plan Current Registration Total Credit: 19 - 20 Submit Requests

 You have made some changes in your course requests. Please click the Submit Requests button to update your submission.

If you have a denied override request it will show a warning advising you to remove the denied course from your request.





Degree Plan Current Registration  Total Credit: 20 - 21

 One or more courses require registration overrides which have been denied. You must remove or replace these courses in order to submit your registration request.

If you have successfully submitted your course requests a message indicating the success will appear.

0.71801140

Degree Plan Current Registration  Total Credit: 2

 Course requests have been successfully submitted.