**Topic:** Sustaining New Synergies Steering Committee, Executive Summary

**Date of meeting:** December 16, 2009

**Time:** 8-10 a.m.

**Location:** Hovde 201

**Report:** #2

**Present:** Co-Chair: Al Diaz, Committee Members: Jay Akridge, James Almond, Cherry Delaney, Rebecca Doerge, Dan Hirleman, Preston Holb, Nick Howell, Adam Kline, Debbie Luedtke, Matthew Marks, Rab Mukerjea, Ken Sandel, Richard Severe, Howie Zelaznik; At-large Members: Marissa Sura, Vice Chancellors: Walt Branson, Ken Johnston, Phil Jankowski (alternate for Steve Turner)

**Absent:** Co-Chair: Randy Woodson, At-large Member: Steve Turner

1. **Budget overview presented to ensure that committee members have a broader understanding of Purdue system-wide budget (Almond)**

   - Review of FY 2010 Budget, as presented to the Board of Trustees in October 2009 ([https://www2.itap.purdue.edu/bot/viewDocument.cfm?id=3634](https://www2.itap.purdue.edu/bot/viewDocument.cfm?id=3634))
   - The Sustaining New Synergies effort will focus on suggestions that will impact the General Fund

2. **Review of Steering Committee charter, which shall be finalized and distributed to the committee by President Córdova (Diaz)**

3. **Update on organizational assessment (Sandel/Delaney/Marks)**

   - Developing a potential external assessment project
     - First step is to complete due diligence
       - Sub-team conducting four full-day informational interviews and on-site workshops with consultants this week
       - Gather information on overall assessment project
       - Gather information on targeted assessment project
     - Assess how Purdue could use each consultant’s experience to approach Purdue’s specific challenges
   - Key factors for consideration of potential external assessment project:
     - Consultants’ experience and proven approach
       - Ability to incorporate vision of Purdue’s Strategic Plan, priorities, and goals
Internal and external resources/tools for data collection and assessment

Internal and external staffing

- Any project would be Purdue-led and governed
- An external project would consist of a Project Team and relevant Purdue contacts assisted by a consultant-staffed team

Timeline

- Sent out Request for Information (RFI) November 20
- Informational interviews week of December 14
- Send out Request for Proposal (RFP) in late December
- Receive proposals, conduct interviews, and make selection for contract in January
- Approval, as necessary, from Board of Trustees on February 10-11

Implementation

- Progress made by Summer 2010 to be included in conceptual legislative budget framework summer 2010

4. General discussion

- Web data analysis sub-team (including faculty, staff, and students) will be meeting soon

- Report on Web feedback provided as of 12/11/09.

Next meeting: Wednesday, December 23, 2009