

REQUEST FOR PRIVILEGES
(In accordance with Executive Memorandum No. C-12)

Social Security Number: _____

Last Name: _____

First Name: _____

Birth Date: _____ Gender: _____

Department Number: _____ Building Code: _____
(Four-letter Alpha)

Position Code: _____ FTE: _____

Circle One: ER (Emeritus Retiree)
FE (Future Employee)
NE (Non-Employee)
VS (Visiting Student) (non-Purdue, non-paid student engaged in
research or attending classes as part of an exchange program)

Specify Reason for Non-Employee Need: _____

Requestor: _____ Phone Number: _____

Business Office Verification: _____

Director of Personnel Approval: _____
(Required for Non-Employee requests only)

Send completed form to: Director, Personnel Services, FREH Hall