



## Undergraduate Studies Program Newsletter – April 14, 2009

Here is what you will find in this “Woo-hoo, only a few weeks until finals!” edition of the Undergraduate Studies Program (USP) Newsletter:

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### **Thank You for Completing Our Survey!**

You may have noticed that when you came in to register, we had you fill out a short survey to get your opinion about advising. What you may not have known is that this was part of a campus-wide effort to assess and improve advising. We want to thank you all for completing our survey and helping to make a difference in advising services at Purdue!

## **Summer and Fall 2009 Registration Information**

1. Don't Miss Out on Courses – Register Soon!

If you've not met with your advisor to discuss Fall or Summer 2009 registration, don't delay! You will need the new Fall and Summer PIN number from your advisor to register during your registration window (called a "time ticket").

Schedule an appointment with your advisor by calling (765) 494-0843. Our office is open 8:00 a.m. to 11:45 a.m. and 1:00 p.m. to 4:45 p.m., Monday through Friday. Remember that we are not allowed to return calls to long-distance cell phone numbers. If you call and get our voice mail, please leave your name and local number or call back in a few minutes.

## **2. How to Prepare for Registration**

We recommend that you go to the USP website "Registration and Scheduling" page ([http://www.purdue.edu/usp/current/cur\\_registration.shtml](http://www.purdue.edu/usp/current/cur_registration.shtml)) before meeting with your advisor. The page contains complete instructions to help you with the registration process. Click on the grey text to jump down to the desired section.

Your advisor will likely have e-mailed you instructions on what documents to bring with you to your appointment, such as the plan (or plans) of study for the major(s) you are interested in. These instructions and the website above will help you prepare for a great registration session!

## **3. Is it time to CODO out? You may be at your credit hour limit!**

If you started in USP as a freshman in Fall 2007 **or** are a CODO/transfer student who has reached the limit of your credit hours, you should CODO out of USP as soon as possible. Unfortunately, we will not be able to register you for Summer or Fall 2009. It is to your advantage to CODO as soon as possible so that you can register with your new college/school.

If you are not able to CODO to your preferred major due to grades or unmet CODO requirements, please contact your advisor soon to discuss your options.

CODO procedures, minimum requirements, and advising office locations are available at: <http://www.purdue.edu/usp/codo/index.shtml>. For additional questions about the CODO process, please contact your advisor.

## **4. Students on Probation Must Complete Laying Tracks Before Registration**

If you were placed on academic probation last semester and have not yet completed the Laying Tracks program, you must do so before you can register for Summer or Fall 2009 courses. To complete Laying Tracks, read the links provided, then print out and complete the five "Academic Success Exercises, available here: [http://www.purdue.edu/usp/current/cur\\_laying\\_tracks.shtml](http://www.purdue.edu/usp/current/cur_laying_tracks.shtml). Then, schedule a 30-45 minute appointment with your advisor by calling (765) 494-0843. Bring your completed Exercises to the meeting.

## **5. Online Summer Course Options**

During the Regular Summer Session (June 15 – August 7), some summer courses will be offered online! Online courses can be useful to students who cannot attend Purdue's campus this summer, but who want to earn both grades and credit. Be warned: distance education courses are essentially "self-taught" and require more motivation to complete than a normal classroom course. To sign up for a distance education course:

- Research the course on the Continuing Education site: <https://www.continuinged.purdue.edu/distance/pdf/PurdueCourses.pdf>. A "30" by the course means it is supposed to be offered in Summer 2009, while a "10" means it will be offered in the Fall 2009.

- Meet with your advisor and have him or her fill out a Form 23 (registration form)
- For non-Purdue-originated courses (non-bolded), print out and fill out an ICN form, available here: [https://www.continuinged.purdue.edu/distance/pdf/ICN\\_REGISTRATION\\_FORM.pdf](https://www.continuinged.purdue.edu/distance/pdf/ICN_REGISTRATION_FORM.pdf).
- Take **both** the Form 23 and the ICN form to the Continuing Education Learning Center in STEW, G-34.

**Note:** Taking Summer 2009 courses will require that you pre-pay, either through a check to the Bursar or online through myPurdue (Visa not accepted), before you can be registered for the course.

All registration, drops and adds, and exams are coordinated by Continuing Education. Exams for the course are usually taken at an approved site close to your home. For complete information about distance education courses, including course listings and Learning Center office hours, please consult this page: <https://www.continuinged.purdue.edu/distance/students/>.

## 6. Registering for Summer at Purdue's Regional Campuses

By now, the representatives from most of Purdue's regional campuses have visited West Lafayette to register students for summer courses (except for IUPU-Fort Wayne, see below). If you missed them, you can still register for summer courses by contacting their admissions offices. Information about each regional campus, including class schedules, is available at [http://www.purdue.edu/usp/current/cur\\_xfer.shtml#regionals](http://www.purdue.edu/usp/current/cur_xfer.shtml#regionals).

IUPU-Fort Wayne representatives will be in the Main Lobby of Schleman Hall to register students for summer courses on **April 15, 11:00 a.m. to 5:00 p.m. and April 16, 9:00 a.m. to 2:00 p.m.**

## 7. Take Time to Check Course Transferability

If you are planning to take summer courses at another educational institution, including Ivy Tech, be sure to fill out a transfer credit evaluation form (CTR Form 5) in April. This CTR Form 5 is available from the Credit Evaluation Office in SCHL 108. It helps you check how a course taken elsewhere will transfer back to Purdue, thereby preventing wasted time and money!

You'll need one form per college you are investigating, though you can check multiple courses from that college on one form. Simply go to your summer college's website, find the course(s) that seem equivalent to the Purdue course(s) for which you want credit, and put all the possibilities on the form. You might even want to look up the Purdue course description in Look Up Classes for comparison.

**If you are taking courses in the U.S., return the CTR Form 5 to SCHL 108. If you taking courses outside of the U.S., return the form to SCHL 136, the International Students and Scholars office.** Either way, you will receive notice of your course transferability within one to two weeks.

## 8. Textbook Requirements Now Online

This great website lists information about required textbooks for Summer, Fall, and next Spring (!!) within certain departments. The site is being continually updated, so check it early and often: <http://www.purdue.edu/VPSS/textbooks/textbooks.php>.

Another way to research course textbooks – and their prices - is to browse the Follett's (<http://www.efollett.com/>) or University Bookstore (<http://www.purdueu.com/>) websites. Both of these sites will have Summer and Fall 2009 textbook offerings available soon.

## Upcoming Events (in order by date)

## 9. Network at the Just in Time Job Fair

Here's your opportunity to do a little "company shopping," as well as some valuable networking! Attend the Just in Time Job Fair, to be held today, **Tuesday, April 14**, from 10:00 a.m. - 3:00 p.m. in the Purdue Memorial Union Ballrooms. A list of participating companies is available at <https://www.cco.purdue.edu/Events2009/2009JustInTime.shtml>.

## 10. Sign up for the Speed Interviewing Workshop

There will be a Speed Interviewing Workshop, on **Wednesday, April 15** from 3:30 p.m. – 4:30 p.m. in STEW 202. In this workshop, students will meet with real corporate and career service interviewers, each asking a series of questions and offering valuable feedback. Like speed dating, you'll have a very short amount of time to make a good impression, so this is great practice! Students should bring several copies of their résumés. **Registration is required** at <https://www.cco.purdue.edu/asp/clinics/clinics.asp> and closes at noon on Tuesday, April 14. Business casual dress is strongly recommended.

## 11. USP Honors Reception to be held April 19

Are you planning to attend the University Honors Convocation in Elliott Hall of Music on **Sunday, April 19 at 1:00 p.m.**? If so, please join us immediately afterward for the USP Honors Reception in the Atrium of the MSEE (Materials Science and Electrical Engineering) Building. Refreshments will be provided and USP advisors will be on hand to personally congratulate our honors students. Come join us in celebrating your academic success!

## 12. Spring Fest and Bug Bowl

The time for cultivating flowers and spitting crickets has arrived! The annual Spring Fest and Bug Bowl will be held **April 18 -19** at various locations around Purdue's campus. This event brings in people from all over the country, so stop by and join in on the fun: <http://www.ces.purdue.edu/sfest/activity.html>

## 13. Purdue Grand Prix to be Held at a Brand New Site

The 52<sup>nd</sup> annual Purdue's Grand Prix extravaganza will be held on **Saturday, April 25**. This year, they will be celebrating at their brand new track, located within the Northwest Athletic Complex at Cherry Lane and McCormick Road. The Grand Prix kicks off this year with an informational booth at Spring Fest and continues with activities throughout the week. Information about the event and ticket information is available at their website: <http://www.purduegrandprix.org/>. Tickets, programs, and t-shirts can be pre-ordered up through **April 22**.

To encourage students to have a substance-free Grand Prix, Purdue sponsors the annual Grand Alternative from **April 19 - 26**. This poster will give you an idea of oodles of great things to do on campus this week, from moonlight pancake breakfasts, to light graffiti, to the Battle of the Bands: [http://www.purdue.edu/odos/sao/grandalt/Documents/GrandPoster3\\_9.pdf](http://www.purdue.edu/odos/sao/grandalt/Documents/GrandPoster3_9.pdf). All of the events are open to everyone and most are free. Enjoy!

## Announcements

### 14. Discount Vouchers Available for Upcoming Shows

As a result of collaboration between Purdue Convocations and USP, students can now obtain a \$10 voucher for selected shows. This means that you can attend national and international touring shows for only \$10! The next shows are:

- Mariza (Portuguese Fado vocal) – Tuesday, April 14, 7:30 p.m.
- Ain't Misbehavin' (30's Broadway) – Thursday, April 23, 7:30 p.m.

Interested students should visit the USP front desk on the 8<sup>th</sup> floor of Young Hall to request and pick up ticket vouchers in person - no e-mail or phone call requests. Only one voucher allowed per student.

### **15. USP T-shirt Sale Ends April 15**

Show your USP pride and order a USP short-sleeved T-shirt, just in time for the balmy spring weather! The t-shirts come in all sizes from Small to XXL, and in great colors, such as sapphire blue, Boiler gold, bold black, and Kelly green. Best of all, they are only \$10 each. The deadline to order USP T-shirt is this **Wednesday, April 15 at 5:00 p.m.**, so order soon! Order forms are available in YONG 831 or on our website at <http://www.purdue.edu/usp/current/documents/USPSHIRTOrderform.pdf>.

### **16. OLS Department Announces Change in Minor Requirements**

The OLS minor has been trimmed down to 12 credit hours and includes these courses: OLS 25200, 27400, 28400, and 38600. A former minor requirement, OLS 38800, will become a majors-only course, effective Fall 2009.

### **17. Purdue Athletes Life Success Camp**

The Department of Health and Kinesiology is sponsoring the Purdue Athletes Life Success (PALS) camp for disadvantaged youth in our community. The PALS camp is looking for counselors and instructors for a wide variety of activities (e.g., computers, art, swimming, service learning, team sports, individual sports, fitness, etc.). PALS helps about 300 children, aged 8-14 years old. The camp runs June 18-July 17, with no camp on July 2 & 3. Training is on June 15, 16, & 17. The camp runs from 7:30 a.m. until 2:30 p.m. (with later days for those who ride busses). For more information, check out the PALS website (<http://www.cla.purdue.edu/hk/PALS/index.html>).

### **18. Become an URT (Undergraduate Research Trainee)**

Each year, the College of Education pairs outstanding sophomores, juniors and seniors in any academic discipline with a faculty member on a research project. The stipend for each URT is \$900 a year for about six hours each week of work. Weekly course work, for which a student will earn three credit hours, is also required. For more information about this wonderful program, contact Prof. Youli Mantzicopoulos at (765) 494-7247 or by e-mail at [mantzi@purdue.edu](mailto:mantzi@purdue.edu).

### **19. Purdue Offers Korean Language Classes**

Recently, the Purdue Foreign Languages and Literature (FLL) department added Korean language study to their vast catalog. This fall, they will offer Korean 10100 and 20100 (levels I and III), with 10200 presumably being offered in the spring. They are listed in "Look Up Classes" on myPurdue as FLL 10100 and FLL 20100.

Students who are heritage speakers of Korean (those who are not fluent, but grew up with the language being spoken by their family) will need to contact Professor Song No ([sno1@purdue.edu](mailto:sno1@purdue.edu)) to arrange for placement in the Korean classes. This placement does not yield any credit and there is currently no "credit by examination" for Korean.

## **Final Exam Information**

## 20. How Many Final Exams Do YOU Have?

It's time to double-check when and where your final exams will be held! You can either look for the information on myPurdue or go to this site for a complete listing:

<https://www.smas.purdue.edu/Timetabling/exams.do?select=1&type=final>.

If you have more than two exams on the same day, contact your instructors immediately to reschedule the excess exam(s). **It is your responsibility to make these arrangements before the end of regularly scheduled classes** (i.e. the end of "dead week"). If none of your instructors will assist in rescheduling, contact the Office of the Dean of Students at (765) 494-1747.

## 21. Resources for Studying & Taking Final Exams

Studying for final exams is a time-consuming process that can produce mixed results if not done properly. If you'd like some ideas about how to effectively use your study time:

- Go to the "Surviving Final Exams" workshop, led by a student panel from the Academic Success Center, on **Wednesday, April 15**, 4:30 p.m. - 5:30 p.m. in STEW 318, for live, from-the-trenches advice.
- Review a good finals info website, such as <http://www.honors.ucr.edu/finals.htm>.
- Read handouts about studying & taking final exams:  
<http://www.cla.purdue.edu/asc/studentsupport/handouts/> .

## 22. Libraries Open Extended Hours for Studying

Need a quiet place to study for finals – how about the library? Some of the larger libraries will have extended hours during dead and finals week. Some will even be open 24/7! A complete listing of hours is coming soon, so watch the bottom of the following webpage for updates:

<http://www.lib.purdue.edu/libraries/hours/FallandSpringHours.html>. Don't forget to visit UnderGrounds, the coffee bar in Hicks, for some studying sustenance!

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Undergraduate Studies Program (USP)  
Young Hall, 8<sup>th</sup> Floor  
(765) 494-0843  
usp@purdue.edu  
<http://www.purdue.edu/usp>