

Undergraduate Studies Program Newsletter

For USP Students & Parents

August 18, 2011

Are You Ready for Classes?

Here are few things you should do before you arrive at Purdue:

- **Pay (or confirm) your tuition before Aug. 29 to prevent cancellation.**

To pay your bill, [go to myPurdue](#). Click on the "Financial" tab and then on "Manage my Account." Then view your E-bill and choose a payment method.

If you owe no money due to scholarships or loans, you still must [confirm your registration on myPurdue](#). To do this, [go to myPurdue](#). Click on the "Financial" tab and then on the "Registration Status/Enrollment Confirmation" link on the right-hand side. Any items in red require further action.

Contacting Your Advisor

USP Academic Advisors are always happy to meet with our students, but we ask that you plan ahead, so that we can, too.

To set up an appointment, **call the main USP desk at (765) 494-0843**. If you reach

- **Resolve any holds.**

A **hold** is a "lock" that prevents students from registering or making schedule changes. It can also cause schedule cancellation. Holds occur when students owe money or are missing immunizations. To be safe, clear all holds **before Aug. 22!**

To view possible holds, [go to myPurdue](#). Click on the "Academic" tab, and then on "Registration Status." Resolve holds by calling the office to which the money is owed: Bursar (765) 494-7570; Housing (765) 494-1000; PUSH (Health Center) (765) 494-1700; or Parking Services (765) 494-9494.



our voicemail, call back in 5 minutes or leave your name and number. You can also [make appointments online](#).

Our office hours are: M-F
8:00 a.m. – 11:45 a.m.
1:00 p.m. – 5:00 p.m.
(closed 11:45 am – 1:00 pm)

For quick questions, e-mail is usually the best way to reach us. Make sure to sign your e-mails, so we know who you are! Advisors will have their own policies, so watch for an e-mail from your advisor in the near future!

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Upcoming Events:

- **Aug. 13-19:** [Boiler Gold Rush](#)
- **Aug. 25:** [Activities Bonanza](#) @ PMU front lawn (11-3)
- **Aug. 28:** Last day to [add a course](#) on MyPurdue
- **Sept. 3:** [Global Fest](#) @ Morton Center
- **Sept. 5:** Last day to [drop a course](#) on MyPurdue
- **Sept. 17:** [Family Day](#) @ Owen Hall front lawn

Leadership Opportunities in USP!

Do you love to talk? Do you enjoy meeting people? Do you love Purdue and USP? If this sounds like you, then you'd be a perfect candidate for the **USP Ambassadors!**

We're looking for dedicated, enthusiastic, and reliable students to represent USP at recruiting events throughout the year. Our [brochure and our Ambassador application](#) are now available on the USP website. Current USP

Ambassadors will also visit EDPS classes. Applications are due by Sept. 7 at 5:00 pm to YONG 831.

If you have questions about the program, email the USP Ambassador advisors: [Mary Beth Lencke](#) or [Sheila Hurt](#). We'd love to talk to you!

Are you interested in leadership, teamwork, marketing, budgeting, or

student government? Then [USP Student Council](#) is for you!

A few of the things the USPSC did last year: scored discounted tickets to shows, designed USP T-shirts, started a Relay for Life team, updated the USP Facebook page, and represented USP to Purdue Student Government. Interested? E-mail Brian Powell, USP advisor, at powellb@purdue.edu.

Effectively Dropping, Adding, & Modifying Courses

To avoid schedule problems, we strongly recommend you make changes to your schedule BEFORE Aug. 22. Here are some strategies to make these go smoothly:

- If you have lost your PIN, find it on myPurdue: Academic Tab → Registration Pin (under Registration Tools).
- Consult your advisor before dropping or adding

courses to avoid mistakes.

- In order to change the time of one part of a course, **all parts must be dropped and re-added**. Please check that space is available in all parts of a course before dropping your old course times.
- Changing the times of courses with co-requisites (like MA 16500 or 16100

with CHM 11500 or PHYS 17200) can cause special problems. To avoid them:

- Research the times you want, making sure all parts' time are open.
- Write down the CRNs of the sections you want.
- On the Add or Drop Classes page, click the "drop" box next to the old times.
- Type in the new CRNs in the boxes.
- Click the Submit button.

Need a handy way to keep track of Drop and Add deadlines? Print out the [Schedule Revision Calendar!](#)

Academic Probation? Don't Forget Laying Tracks!

Continuing students who are on academic probation because of a previous semester's grades must complete our [Laying Tracks program](#) early in the fall semester. Laying Tracks is designed to help students increase their GPA, as well as

define their academic and career goals. Students must complete Laying Tracks every semester they are on probation in USP.

Before classes begin, [complete the five Academic Success exercises](#). Print them out. Then call (765) 494-0843

to set up an appointment with your advisor. For best results, please plan to meet with your advisor between the second and fourth weeks of classes (Aug. 29 – Sept. 16). This will give you time to implement your academic strategy and get off of probation!

EDPS 10500, USP 90200, and REG 92000, Oh My!

[Join the USP page on Facebook](#) to meet other USP students and get info on upcoming events.

Freshman and new transfer students: The required course pack for **EDPS 10500** is now available at the Boiler Copy Maker (PMU 157) and will cost \$48.75! You can purchase it in person or [order it online](#) for pickup or mailing. Choose “Fall 2011 Course Packets” and “Education.” You will need your PUID to pick it up.

USP 90200 is a time block on your schedule that will

enable you to attend two (2) sessions of GS 11900, a major exploration class. During the first week, **do not go to the Monday, Aug. 22 class meeting for USP 90200**. Just **attend your EDPS 10500 class on Tuesday, Aug. 23** and we’ll explain how USP 90200 works. If you are not able to take USP 90200 because of scheduling issues, we will also talk about an alternative way to complete

this course requirement.

REG 92000 is a one-time meeting on Sunday, Aug. 21 from 3:00 pm – 4:30 pm in the Elliott Hall of Music (ELLT). Rebecca Skloot, the author of Purdue’s Common Reading selection *The Immortal Life of Henrietta Lacks*, will be there to discuss her novel and to answer questions. This book will be used in many of your classes, so don’t miss REG 92000.

Missed Taking Credit or Placement Exams?

If you were not able to take foreign language placement exams or advanced credit exams during STAR, you can take them during BGR week. Here are the exams offered:

[Foreign language placement exams](#) place you in the appropriate level of a language course. Pre-registration is **not** required. However, they do require a **permission form** (from your

advisor) and a Purdue ID.

[Advanced Credit exams](#) allow you to earn college credit in a specific Purdue course. They are similar to the course’s final exam and require a lot of preparation. All of these **require pre-registration** and a **permission form** (from your advisor) and your Purdue ID.

[COM 11400 credit with exam](#) (Public Speaking) is a two-part process. Students must pass both a written test (textbook required) and an oral presentation in order to earn credit. A **permission form** (from your advisor) and Purdue ID are required. Students cannot be registered for COM 11400 in the same semester as they are taking the credit exam.

Stay Informed with Purdue ALERT!

During a campus emergency, Purdue’s [Emergency Warning Notification system](#) (Purdue ALERT) uses e-mail, sirens, and text messaging to communicate information to students and staff. This service will only be used in case of a campus emergency

or during the well-publicized testing of the system.

To sign up, go to the [Secure Purdue page](#). Click on the icon for “Change my Emergency Contact Number.” Enter your Purdue Career username and

password. Then enter your area code and cell phone number and click “Save.”

Parents can also [sign up to be notified of campus emergencies](#). Follow the link for instructions.



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For more information:
usp@purdue.edu

Questions or Comments:
<https://www.purdue.edu/usp>

Take Advantage of These Free Help Resources

The [Academic Success Center](#) (ASC), located in BRNG 3268, offers academic consultation on a walk-in basis or by appointment. They also offer FREE study skills improvement workshops every Wednesday from 4:30 p.m. - 5:30 p.m. No reservations are required. Here's the schedule:

Academic Success Center Free Seminars: Fall 2011		
<i>Wednesdays, 4:30 pm - 5:30 pm</i>		
August 24	Time Management	STEW 318
August 31	Staying Focused	STEW 318
Sept. 7	"Acing" Your Exams	STEW 318
Sept. 14	Overcoming Anxiety in Math & Science	BRNG 2290
Sept. 21	Get Your Money's Worth From Your Text and Notes	BRNG 2290
Sept. 28	Combating Procrastination	STEW 320
Nov. 30	Surviving Finals Week	BRNG 2290

If you need help with a specific subject or course, there are numerous other help resources available to you at Purdue. These include [help rooms](#) (Math, Physics, Biology, Chemistry, etc.), [Supplemental Instruction](#), [free tutoring](#), and [tutors for hire](#). Except for tutors for hire, all of these resources are free. The catch is that YOU must seek them out and use them consistently throughout the semester. You can also ask your USP advisor for help resource recommendations. Call us at (765) 494-0843 to set up an appointment or [make your appointment online](#).