



Undergraduate Studies Program Newsletter – February 10, 2012

Start thinking warm thoughts, because spring is only a month away and Summer & Fall 2012 registration is right around the corner! Here is what you will find in this edition of the *USP Newsletter*.

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Fall and Summer 2012 Registration

1. Fall and Summer Registration Begins Soon!

USP Registration appointments begin after Spring Break. With registration right around the corner, now is an excellent time to research plans of study and CODO requirements. To make an appointment to meet with your advisor, call (765) 494-0843 or [schedule your appointment online](#).

To prepare for your registration appointment, we recommend that you [complete the following items](#):

- Clear all holds from [myPurdue](#). A hold is a “lock” on your record due to unpaid tuition, parking tickets, library fines, or missing immunizations.

- Verify or add your permanent, local, and emergency contact information onto myPurdue. If an emergency happens on campus, this is our only means to find you and contact your family.
- Print a [Plan of Study](#) for each major of interest. Mark the courses you've already completed and are currently taking.
- Use this [schedule grid](#) to graph out possible course schedules and prevent schedule conflicts. The Summer 2012 Look Up Classes is available now, and the Fall 2012 schedule, in March.
- If you are CODO'ing, check the [CODO requirements](#) and complete them as early as possible. *Remember that many of the colleges/schools have early deadlines to CODO.*

2. Is it time to CODO out? You may be at your USP limit!

Students who meet one of these criteria should CODO out of USP as soon as possible:

- started USP as freshmen 4 semesters ago (Fall 2010) **OR**
- have reached their limit of credit hours (60 in USP/95 total; applies to CODO, transfer, re-admit and re-entry students)

If you meet one of these criteria, you will **not** be able to register as a USP student for Summer or Fall 2012. It is to your advantage to [CODO now](#) so you can register with your new major in time to get good classes. *Remember that many of the colleges/schools have early deadlines to CODO.*

3. Students on Academic Probation Must Complete Laying Tracks to Register

If you were placed on academic probation last semester or were re-admitted this semester, you must complete USP's [Laying Tracks Program](#). The program consists of completing five Academic Success Exercises and an hour-long appointment with your advisor. **Students who do not complete their Laying Tracks commitment will not be given their PIN for Summer & Fall 2012 registration.**

Complete the five Academic Success Exercises and print them out. Then call (765) 494-0843 to schedule an hour-long meeting with your advisor. Bring your completed Exercises to the meeting.

4. Registration Time Tickets

According to the University Registrar, the specific days and times you are allowed to register on myPurdue (your "Time Ticket") should be visible on myPurdue soon. Your Time Ticket depends solely on how many credit hours you have already earned or transferred in. To get a rough idea of when you'll register, please refer to these Time Ticket ranges:

Priority (Honors students and some athletes): March 20 – 24, noon (T-Sat)

Seniors: March 26 – March 31, noon (M-Sat)

Juniors: April 2 – 7, noon (M-Sat)

Sophomores: April 9 – 14, noon (M-Sat)

Freshmen: April 16 – 21, noon (M-Sat)

Open Registration: April 23 – June 9 (for Fall only; ending date for Summer depends on Module chosen)

STAR: June 18 – July 18. Incoming freshman and new transfer students **ONLY**. ***Continuing students cannot register nor make changes to their schedule during this period.***

Registration re-opens for all students: July 23 – August 26

If you are unsure of your current classification (freshman, sophomore, etc.), go to myPurdue. Click on the "Academic" tab and then on "Registration Status."

5. When is Summer Session at Purdue?

Summer at Purdue University is broken into three **Modules**:

- Module 1 or “Maymester” (May 14 – June 8)
- Module 2 (June 11 – July 6)
- Module 3 (July 9 – August 3).

The **Regular Summer Session** consists of Module 2 and 3 combined (June 11 – August 3). Very few classes meet for only the Module 2 or only the Module 3 dates. [Add, drop, and modify dates](#) vary depending on the Module.

Summer session length at other universities may be different. For example, the Indiana University system offers two 6-week summer sessions (Summer I and Summer II). Keep this in mind, as it determines when transcripts are available to transfer courses back to Purdue.

6. Taking Summer Courses at a College Outside of the Purdue System

Before you take summer courses at another college, you’ll want to do some research to make sure that Purdue will accept your course as transfer credit:

1. [Get informed](#) about transferring courses.
2. Check course transferability using:
 - a. [Purdue’s Transfer Credit Database](#) (all colleges, including international)
 - b. [Indiana Core Transfer Library](#) (for researching Indiana colleges only)

Once you know the course will transfer back to Purdue, sign up for the course at a regionally accredited institution and earn a grade of a “C-“ or better.

After you’ve finished the course, have the institution send an official, sealed transcript to Purdue’s Credit Evaluation office at this address:

Purdue University
Credit Evaluation
Schleman Hall of Student Services
475 Stadium Mall Drive
West Lafayette, IN 47907-2050
USA

Students wanting to pursue majors within the Krannert School of Management, the School of Nursing, or the College of Agriculture need to be very careful. [There are restrictions](#) to courses that you can take at other institutions that will count here at Purdue.

In addition, some universities actually offer on-line versions of lab courses. *Don’t take these without consulting your advisor first!* Even if it appears that Purdue accepts transfer credit for a course, it may not if the lab course is online. Other online courses taken elsewhere usually transfer, but it’s also good to check with your advisor about these types of courses.

7. Regional Campus Summer Registration Visits

If you want to register for summer courses at one of Purdue’s regional campuses, don’t worry about hiking out there to do it – they’re coming to the lobby of the **Elliott Hall of Music** on these dates:

IUPUI	Monday	March 19	9 a.m. to 5 p.m.
	Tuesday	March 20	9 a.m. to 5 p.m.
	Wednesday	March 21	8 a.m. to 4 p.m.
Calumet	Thursday	April 5	Noon to 4:30 p.m.
	Friday	April 6	8 a.m. to 1 p.m.
North Central	Monday	April 9	11 a.m. to 4:30 p.m.
	Tuesday	April 10	9 a.m. to 2 p.m.

IPFW will not be sending representatives this year. Interested students should contact their admissions department to begin the registration process for summer courses.

Upcoming Financial Opportunities

8. March 1 Deadline to File FAFSA Financial Aid Application

Don't forget to file your 2012-13 Free Application for Federal Student Aid (FAFSA) by **March 1, 2012**. You can do this on the web at www.fafsa.ed.gov. Contact the Division of Financial Aid at (765) 494-0998 for assistance with this process or refer to their web site for [both Summer 2012 and Fall 2012 information](#).

We encourage ALL students to file a FAFSA, even those who don't think they will qualify to receive aid, as the FAFSA is required for certain low-interest loans. The FAFSA Form is online. Remember to give yourself several days to gather required tax information from your parents.

The Division of Financial Aid offers [a lot of filing help](#) for interested students, including a College Goal Sunday event on **February 12**. Contact the Division of Financial Aid at (765) 494-0998 for [assistance with this process](#).

9. Get Paid for your Academic Expertise!

The Purdue Promise Program at Purdue is offering students the opportunity to use their academic expertise to assist others. [Apply online](#) before 8:00 a.m. on **February 13** to be considered for these excellent opportunities:

Academic Positions:

If you rock your classes and think you can help others to do the same, consider applying for our **Academic Resource Guide** position. As an **Academic Resource Guide**, you will have weekly meetings to provide academic coaching for students who want to improve their GPA.

- Get **PAID** \$8.50 an hour, 8 hours a week
- Both positions require a 3.0 cumulative GPA.

Leadership Positions:

Build your resume by proving you have what it takes to communicate, motivate and get the job done.

- **College Access Advocates** support, mentor and advocate for potential Twenty-first Century Scholars by interacting with 7th-12th graders. A 2.5 cumulative GPA preferred.
- **Peer Facilitators** help to teach first-year and sophomore level courses. Lead discussions and help design lesson plans. A 2.5 cumulative GPA is required, although 2.7 is preferred.

Mentoring Positions:

You've been through that first year and you know its unique challenges and rewards. Be a mentor and help others do the same.

- As a **Mentor**, you are matched with mentees according to similar interests. You keep in touch with them, inviting them to social events, meeting for one-on-one interactions.

Questions? [Visit their website](#) or e-mail [Sabrina Brown](#).

10. Scholarships Available for Adult Students

The Span Plan Adult Student Services Program administers four scholarships and awards primarily for nontraditional students: the Peggy Sullivan Achievement Award, the Linda Ewing Scholarship, the Nontraditional Student Scholarship, and the Helen B. Schleman Scholarship. Information regarding these scholarships, applications, and other grant opportunities can be found on the [Span Plan Adult Student Services website](#). Most of these opportunities have **February 15** application deadlines.

Applications are also available in the reception area of the Office of the Dean of Students, located in Schleman Hall, Room 207. If you have questions, please call the Span Plan office at (765) 494-1257.

11. Disney College Program Opportunities Available

There are now two exciting opportunities to work with Disney: The Disney College Program and Disney Professional Internships.

The Disney College Program gives you the opportunity to take college-level courses for credit, network with Disney leaders, audition for entertainment roles and enhance your marketability in today's job market. A Disney College Program presenter will be on campus **March 5** and **March 6**, both at 7:00 p.m. in MSEE (Materials Engineering Building), room B-012. Presentation attendance is required and is open to all majors and college levels.

After attending the presentation, students can then [apply online](#). Click on Walt Disney World® Resort or Disneyland® Resort.

[Disney Professional Internships](#) are offered to students in a wide range of majors, including Agriculture, Engineering, Management, Communications, OLS, HTM, and CSR. The deadline to apply for Management Internships is **February 17**. The deadline to apply for most other Professional Internship positions is **March 2**.

12. Scholarship Available for Current USP Freshman

The [Purdue Federal Credit Union \(PFCU\) Citizenship Award in Honor of Ronda E. Feathers](#) is a \$1,000 scholarship that recognizes the outstanding school/community involvement and strong academic achievement of a continuing USP student with preference going to a member of the Purdue "All-American" Marching Band. This outstanding student must have a cumulative Purdue GPA of 3.0 or higher. The application will be available at the above link in early February. Applications and all supporting materials must be **postmarked by March 1, 2012** for consideration. For more information contact Scott Vana at svana@purdue.edu.

13. Don't Miss Out on Your Chance to Explore the World!

With knowledge of global markets and cultures becoming important in the work world, more and more students are realizing the value of a Study Abroad experience. Even traveling for a week can be beneficial to your educational experience and your resume.

If you want to Study Abroad next year, however, it is important that you act quickly, because you need to **apply by Tuesday, March 1** for most summer programs, all fall & academic year programs, and for special financial aid opportunities.

To learn more, visit the [Study Abroad website](#) or their office in Young Hall, room 105. Both locations contain details about internship and program locations, requirements, scholarships and travel grants, and updated passport information. If you'd rather speak to a person, call (765) 494-2383.

14. Become a Tutor!

Are Chemistry, CS, Science, Engineering, or Management courses a breeze for you? If so, share your expertise with other students by becoming a tutor and get paid in both money and experience. Contact Susie Swensen in the Disability Resources Center in Young Hall, room 836 at sswensen@purdue.edu.

Current Spring Semester Happenings

15. Free Academic Success Workshops Offered

The Academic Success Center (ASC) is offering free workshops designed to help students succeed academically. This year they are offering them in two sessions, and the second session has already begun! No reservations required – just show up! Workshops are held **Wednesdays from 4:30 p.m. to 5:30 p.m.** at the locations listed below. Also, consider visiting the ASC, located in BRNG 3268, and take advantage of their great [academic resources and services](#).

<u>Date</u>	<u>Topic</u>	<u>Location</u>
February 8	Time Management	STEW 318
February 15	Staying Focused	STEW 318
February 22	"Acing" Your Exams	STEW 307
February 29	"I'll Do It Tomorrow" (How to Avoid Procrastination)	STEW 318
April 18	Surviving Finals Week (by ASC Student Advisory Board)	BRNG 2290

16. Let CCO Prepare You for Summer Jobs and Internships

The Center for Career Opportunities (CCO) is the place to go to find summer jobs and internships around the country. Even if you are freshman, you can take advantage of their excellent and free seminars and workshops on resumes, job searching, networking, and much more. **International students:** there are special workshops just for you! Check out their [calendar of events](#) and [their website](#) for more information.

17. See a Purdue Convocations Performance for Cheap!

Once again this year, USP is working with [Purdue Convocations](#) to offer discount vouchers for use with the following performances. Pick up vouchers at the USP front desk in Young Hall, 8th floor. on Students may only pick up vouchers for themselves. Then take the voucher and your Purdue ID to the Stewart Center box office and exchange it for a ticket. These vouchers discount the price of a Loeb Playhouse show to \$10 and an Elliott Hall show to \$15.

Discount vouchers are available for the following shows:

The Magic School Bus – Live! - Sunday, February 12, 3:00 p.m.

Proof – Saturday, February 18, 8:00 p.m. AND Sunday, February 19, 3:00 p.m.

In the Heights - Sunday, February 26, 4:00 p.m. ****Price is \$15**

Linden String Quartet & Michael Brown, Piano - Saturday, March 3, 8:00 p.m.

Moulin Rouge – the Ballet - Saturday, March 24, 8:00 p.m. ****Price is \$15**

Sierra Maestra - Thursday, March 29, 7:30 p.m.

Mufaro's Beautiful Daughters - Sunday, April 15, 3:00 p.m.

Young Frankenstein - Thursday, April 19, 7:30 p.m. ****Price is \$15**

18. Free Tutoring Opportunities

If you having trouble in a course, [tutoring \(either group or individual\)](#) can help you raise your grade. To take best advantage of tutoring resources, it is best to be prepared for each session and to meet on a regular basis, before lack of understanding and problems overwhelm you.

19. Important Dates for Adding & Dropping Classes

Note: Grades of “W” (withdraw passing) and “WF” (withdraw failing) do not count toward a student’s overall GPA. However, they may still affect one’s ability to CODO. Many majors, such as MGMT, count “W’s” earned in MAI courses against their MAI retake limit. In USP, “W’s” and “WF’s” count against the total number of USP hours allowed to CODO, readmit, re-entry, and transfer students.

March 19 is the last day to drop a class AND the last day to withdraw from the University (drop all of your classes) without documentation.

We recommend that you print out and post the [one-page version of the drop and add deadlines](#), including those for 8-week courses, for your continued reference.

To Add or Modify the CRN (section) of a Course (for 16-week courses):

Feb. 7 – Mar. 19 (Weeks 5 - 9)

Extenuating Circumstances Only - Advisor, Instructor & Department Head signatures needed on Form 23. Contact your advisor before picking up a Form 23. Take the completed Form to HOVDE 45.

To Drop a Course (for 16-week courses):

Feb. 7 – Mar. 19 (Weeks 5 - 9)

(Please check myPurdue’s Academic Tab for your classification status.)

Freshmen: Advisor signature required. Contact advisor for a Form 23 and take the Form to HOVDE 45. A grade of a “W” (withdraw passing) will be given.

Sophomores, juniors, and seniors: Advisor and Instructor signatures required. Instructor determines whether students is given a “W” (withdraw passing) or a “WF” (withdraw failing). Take completed Form to HOVDE 45.

20. Second 8-week Courses Are Still Available

Second 8-week real-time, in-classroom courses may still be available. To register, go to myPurdue and use the same PIN you used to register for Spring 2012 courses. To find second 8-week courses on myPurdue:

- Click on the “Academic” Tab, and then click on “Look Up Classes.”
- In the Subject area box, select the first subject (Aero & Astro Engr’g), then scroll down to the last item and Shift+click on it. You have now selected all of the subjects.
- Scroll down to the “Part of Term” box. Select “Second 8 weeks.” Click on “Class Search.”
- Make sure the course still has seats available and that you meet any pre-requisites.

21. Curious about Different Purdue Majors?

Are you curious about a major or program and didn’t get a chance to take GS 11900, [Intro to Academic Programs at Purdue](#) this semester? That’s OK, because *guests are welcome to attend most sessions!* GS 11900 is held on **Mondays & Wednesdays** at 3:30 p.m. – 4:20 p.m. in GRIS 280. For more information or questions, contact Chandra Holloway at (765) 494-0843.

22. English as a Second Language (ESL) Conversation Group

The Writing Lab (OWL) will be sponsoring an [ESL Conversation Group](#) on a daily basis for those who would like practice in listening and speaking in English. Feel free to stop by **HEAV 226** at any of the times listed below. No appointments are required. A different set of topics are discussed each week – everything from music to fashion to food to friends. For questions, please contact [Matthew Allen](#).

Mondays: 2:30 p.m. - 3:30 p.m.
Tuesdays: 11:30 a.m. - 12:30 p.m.
Wednesdays: 12:30 p.m. - 1:30 p.m.
Thursdays: 1:30 p.m. – 2:30 p.m.
Fridays: 9:00 a.m. - 10:00 a.m.

23. Visit the International Center: Many Cultures, One Great Community

Interested in learning another language? Learning English slang? Cooking international cuisine? Travelling? Volunteering? You can do all of these things at the **International Center**, located at 523 Russell Street, right in the heart of Purdue University. Check out all of the [wonderful activities](#) and [volunteer opportunities](#) available to ALL Purdue students and members of the Greater Lafayette community at their [website](#).

Study hard and stay warm! Spring Break is only a month away! If you ever want to come in and “just talk” or get some questions answered, now is a great time of year to do just that. [Go online](#) or call (765) 494-0843 to make an appointment with your advisor. We are here to help every step of the way!

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