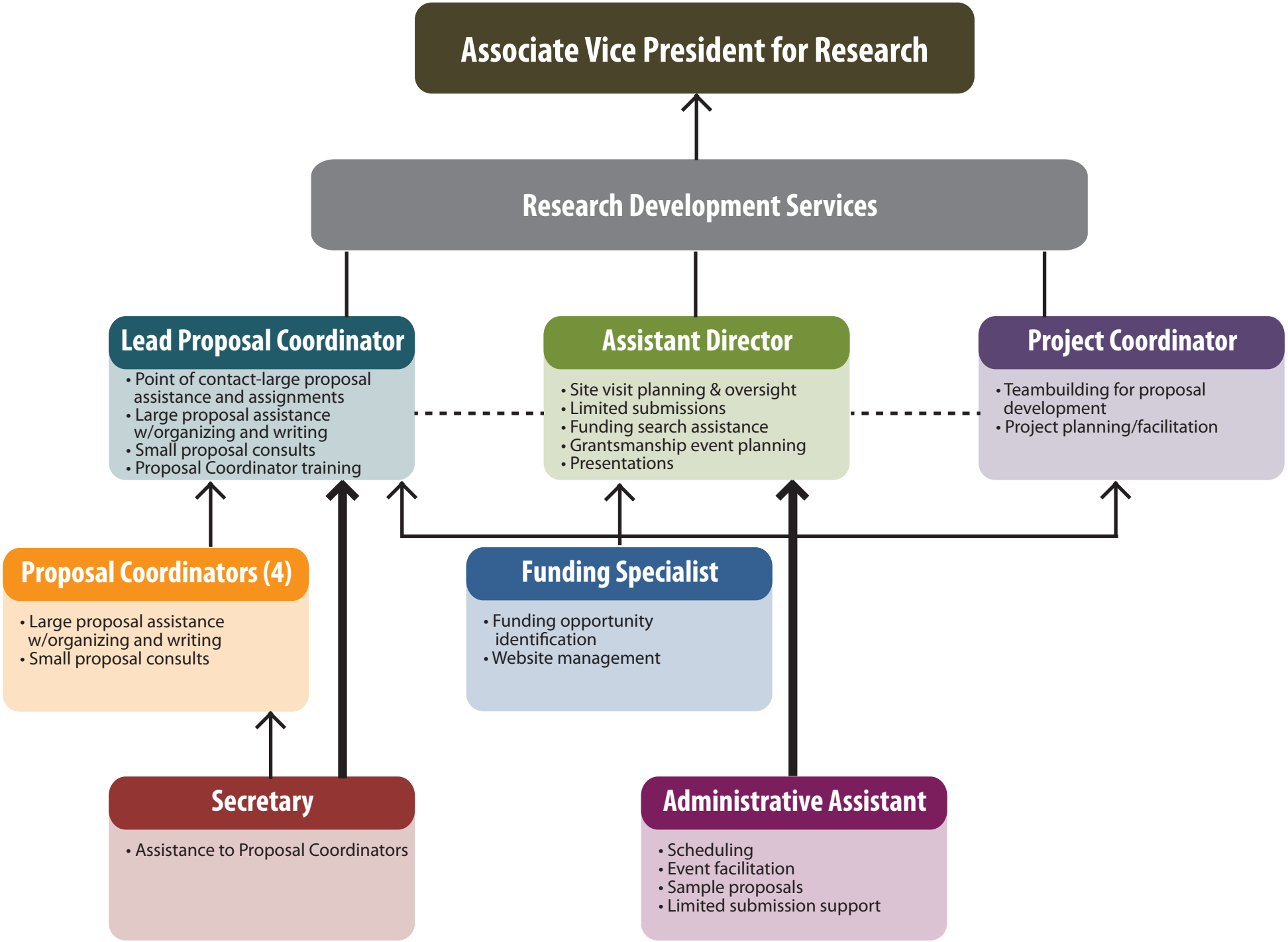
Associate Vice President for Research
Research Development Services
Lead Proposal Coordinator
• Point of contact-large proposal assistance and assignments
• Large proposal assistance w/organizing and writing
• Small proposal consults
• Proposal Coordinator training
Assistant Director
• Site visit planning & oversight
• Limited submissions
• Funding search assistance
• Grantsmanship event planning
• Presentations
Project Coordinator
• Teambuilding for proposal development
• Project planning/facilitation
Proposal Coordinators (4)
• Large proposal assistance w/organizing and writing
• Small proposal consults
Funding Specialist
• Funding opportunity identification
• Website management
Secretary
• Assistance to Proposal Coordinators
Administrative Assistant
• Scheduling
• Event facilitation
• Sample proposals
• Limited submission support