

PURDUE UNIVERSITY



February 5, 2001

**VICE PRESIDENT
FOR PHYSICAL FACILITIES**

To: Purdue University Faculty, Staff, and Students
From: Wayne Kjonaas and Gary Isom
Subject: Policy on Motor Vehicle Seat Belts and Shoulder Harnesses

Drivers and passengers in all University vehicles, or in personal vehicles with a "UV" (University Vehicle) permit being driven on University business, shall wear seat belts and shoulder harnesses, if provided, whenever the vehicle is in motion.

Seat belts, shoulder harnesses or other safety restraints shall not be removed from University vehicles or made otherwise inoperative, except when reducing the vehicle's passenger capacity. Maintenance of seat belts should be a normal part of vehicle maintenance.

Supervisors are responsible for ensuring that employees under their supervision comply with this policy. As with any policy regarding personal protective equipment, violators will be subject to progressive disciplinary action.

Gary Isom
Vice President of Research and
Dean of the Graduate School

Wayne Kjonaas
Vice President for
Physical Facilities

Co-Chairs, Purdue University Hazards Management Oversight Committee