Updates to the Faculty Tab in myPurdue – myPurdue Upgrade 09/26/15

In September 2015 the myPurdue portal will be getting a new look and feel. This document outlines the significant changes to the Faculty tab.

After the upgrade in September the new Faculty tab view will appear as follows:
Dissection of Old to New:

This section of the document will outline/map the changes from the old Faculty tab to the new Faculty tab.

First, you'll notice the Quick Links on the left side of the page from the old Faculty tab have been separated into individual blocks of data in the new Faculty tab as shown below. The Quick Links from the old Faculty tab are shown on the left and are mapped to where the individual blocks of data can be found in the new Faculty tab on the right by corresponding numbers. For example, the 1 on the left corresponds to the 1 in the screenshot on the right, the 2 corresponds to the 2 and so on.

There is a new feature called My Courses that incorporates many faculty activities into a one stop shop channel. In this channel faculty can see the courses they are instructing, a link to Blackboard, the total number of students enrolled, ICP completion statistics and grade completion statistics. My Courses functionality replaces the Faculty Dashboard,
Faculty Grade Assignment and Faculty Schedule channels that were in the old Faculty tab. Below is an outline of the new My Courses channel and the functionality associated with it. Your initial step is to select the term of interest and the details of courses you are teaching for that term will appear.

---

### My Courses

<table>
<thead>
<tr>
<th>Courses instructed for</th>
<th>Section</th>
<th>Roster</th>
<th>ICP</th>
<th>Grades</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2015</td>
<td>CS-18000-LE2</td>
<td>226</td>
<td>0/226</td>
<td>0/443</td>
</tr>
<tr>
<td></td>
<td>BIOL-11000-002</td>
<td>443</td>
<td>0/443</td>
<td>0/443</td>
</tr>
</tbody>
</table>

- **By selecting the calendar icon** you will be directed to the Week at a Glance view of the courses you are instructing.
- **The Grades column** shows the completion statistic for the number of grade entries that have been made and it allows the ability to click on the statistic and be directed to the Final Grades page where you can enter the student grades for the course.
- **The ICP column** shows the completion statistic for the number of initial course participation entries that have been made and it allows the ability to click on the statistic and be directed to the Initial Course Participation Reporting page where you can mark those students that have initially participated in the course.
- **The roster column** shows the total number of students enrolled in the course and provides a deep dive link when you click on the number down to the Summary Class List so you can see all the students enrolled in the course along with the registration status, level, link to enter grades and links to the student and advisor email.
- **Clicking on the course** will direct you to the Faculty Detail Schedule where you can see the name and details of the course as well as enrollment counts and meeting dates and times.
- **If there is a Bb icon** next to the course in your course list you can click it to be directed into the Blackboard Learning System.

---
Below are screen shots of where each of the links above will direct you when clicked.

Calendar Icon – Week at a Glance:

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8am</td>
<td></td>
<td></td>
<td>8am</td>
<td>8am</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>BION 11000-002</td>
<td></td>
<td>BION 11000-002</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>12062 Class</td>
<td></td>
<td>12062 Class</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>8:10 am-9:20 am</td>
<td></td>
<td>8:10 am-9:20 am</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>LILY 1105</td>
<td></td>
<td>LILY 1105</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The following is your class schedule by day and time. Classes that do not have scheduled meeting times or have time conflicts are listed at the bottom of the page. Click on hyperlinked courses for more detail.
Getting Started

Availability: Item is not available.

Course Availability

The course will not automatically be available to students. If you are ready for students to have access to the course, you will need to set the course to available. Please see the links below for further instruction on making the course available.

Making a Course Available Video
Making a Course Available Document (PDF)

Course Menu

The Course Menu on the left of the page is completely customizable. If you would like to include additional tools or content areas to the menu, please see the links below for instructions.

Adding a Menu Item Video
Adding a Menu Item Document (PDF)

Overview of Tools

Blackboard Learn includes additional tools that can be included in the menu or the course content. The document below will give you a brief overview of many of the available tools.

Overview of Available Tools (PDF)
Course Link – Faculty Detail Schedule:

Facility Detail Schedule

Problem Solving And Object-Oriented Programming - 10687 - CS 18000 - LE2

Status:
Available for Registration: Active
College:
Department:
Part of Term: 1
Course Credits: 4.000
Course Levels:
Campus:
Syllabus:
Rosters:
Office Hours:

Enrollment Counts

<table>
<thead>
<tr>
<th>Maximum</th>
<th>Actual</th>
<th>Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td>248</td>
<td>226</td>
<td>22</td>
</tr>
</tbody>
</table>

Cross List: 0 0 0

Scheduled Meeting Times

<table>
<thead>
<tr>
<th>Type</th>
<th>Time</th>
<th>Days</th>
<th>Where</th>
<th>Date Range</th>
<th>Schedule Type</th>
<th>Instructors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class</td>
<td>4:30 pm - 5:20 pm MWF</td>
<td>Aug 24, 2015 - Dec 12, 2015</td>
<td>Lecture</td>
<td>Hubert E Dunsmore (P), Christina A Marheine</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Roster Link – Summary Class List:

Here faculty can see their entire course roster with links to enter grades and to student and advisor email.

Summary Class List

An asterisk will appear next to the appropriate field if any of the following conditions exist: 1) The student has more than one major or department in his/her primary or secondary curriculum. 2) The student has a program, level, college, or degree in the secondary curriculum that is different from that in his/her primary curriculum.

If the word Confidential appears next to a student’s name, the personal information is to be kept confidential.

Course Information
Problem Solving And Object-Oriented Programming – CS 18000 LE2
CRN: 1067
Duration: Aug 24, 2015 - Dec 19, 2015
Status: Active

Enrollment Counts

<table>
<thead>
<tr>
<th>Maximum</th>
<th>Actual</th>
<th>Remaining</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment: 248</td>
<td>226</td>
<td>22</td>
</tr>
<tr>
<td>Cross List: 0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Current Record Set: 1 - 200 | 201 - 226

Summary Class List

<table>
<thead>
<tr>
<th>Record Number</th>
<th>Waitlist Position</th>
<th>Student Name</th>
<th>ID</th>
<th>Reg Status</th>
<th>Level</th>
<th>Credits</th>
<th>Midterm</th>
<th>Final</th>
<th>Grade Detail</th>
<th>Notification Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>0</td>
<td>A1</td>
<td>238</td>
<td><strong>Web Registered</strong></td>
<td>Undergraduate</td>
<td>4.000</td>
<td>Enter</td>
<td>Enter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>0</td>
<td>A2</td>
<td>78</td>
<td><strong>Registered</strong></td>
<td>Undergraduate</td>
<td>4.000</td>
<td>Enter</td>
<td>Enter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>0</td>
<td>A3</td>
<td>87</td>
<td><strong>Web Registered</strong></td>
<td>Undergraduate</td>
<td>4.000</td>
<td>Enter</td>
<td>Enter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>0</td>
<td>A4</td>
<td>97</td>
<td><strong>Web Registered</strong></td>
<td>Undergraduate</td>
<td>4.000</td>
<td>Enter</td>
<td>Enter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>0</td>
<td>A5</td>
<td>636</td>
<td><strong>Web Registered</strong></td>
<td>Undergraduate</td>
<td>4.000</td>
<td>Enter</td>
<td>Enter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>0</td>
<td>A6</td>
<td>92</td>
<td><strong>Web Registered</strong></td>
<td>Undergraduate</td>
<td>4.000</td>
<td>Enter</td>
<td>Enter</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Initial Course Participation Reporting

Please report the initial course participation for your course section by ensuring that the Initial Course Participation check box is checked for all students who have demonstrated activity and unchecked for all students who have not demonstrated activity in this section. Student activity is defined as presence in the classroom or other academic-related participation. Initial course participation should be reported for students who have demonstrated activity at any time during the first 25% of the academic term. Initial course participation should be reported only for sections that require a grade (A+ thru F, S or P).

NOTE: The U.S. Department of Education has mandated that higher education institutions cannot award federal financial aid to students that never participated in courses.

0 of 226 records have been submitted for this class.

Course Information
Problem Solving And Object-Oriented Programming - CS 18000 LE2
CRN: 10067
Students Registered: 226

⚠️ Please submit often. There is a 60 minute time limit starting at 11:47 am on Aug 26, 2015 for this page.

Record Sets: 1-25, 26-50, 51-75, 76-100, 101-125, 126-150, 151-175, 176-200, 201-225, 226-226
Final Grades

Enter final grades. If Confidential appears next to a student's name, the personal information is to be kept confidential.

- For those students receiving a grade of Failing due to non-attendance please select the F (Failed Non-Attendance) grade. This grade must be accompanied by an approximate last date of attendance.
- If your student stopped attending during the term, use the last date that you can be an academic activity to. Examples would be last Blackboard login or last date of a paper of quiz.
- A grade of Incomplete (I) means the instructor will file a Registrar Form 60 in the departmental office indicating the reason for the Incomplete grade and what is required of the student to achieve a permanent grade. The instructor must also indicate the grade the student has earned on the work completed and the weight to be given to the remainder of the work in computing a final grade.
- Your session will time out at 60 minutes so be sure to submit frequently to prevent losing your work.

0 of 226 grades have been submitted for this class.

If you would like to save or print all grades that have been entered, you may download the course roster for this class.

Course Information
Problem Solving And Object-Oriented Programming - CS 18000 1E2
CRN: 10687
Students Registered: 226

⚠ Please submit the grades often. There is a 60 minute time limit starting at 11:49 am on Aug 26, 2015 for this page.

Record Sets: 1 - 25 26 - 50 51 - 75 76 - 100 101 - 125 126 - 150 151 - 175 176 - 200 201 - 225 226 - 226

<table>
<thead>
<tr>
<th>Record</th>
<th>Number</th>
<th>Student Name</th>
<th>ID</th>
<th>Credits/Registration Status</th>
<th>Grade</th>
<th>RollId/last Attend Date</th>
<th>Registration Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1552</td>
<td>1R364506</td>
<td>88</td>
<td>4.000 <strong>Web Registered</strong></td>
<td>N</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>1552</td>
<td>1R364506</td>
<td>88</td>
<td>4.000 <strong>Registered</strong></td>
<td>N</td>
<td>277</td>
<td></td>
</tr>
</tbody>
</table>