Academic Program Planning and Approval Follow-up
Agenda

What?  Curriculog and Curriculum Hierarchy and Procedures
Why?  Streamline complex processes for student and academic success
When?  Deadlines
How?  Training

OFFICE OF THE PROVOST
Understanding the Curriculum Hierarchy

Classification of Instructional Programs (CIP)
Provides taxonomic scheme that supports the accurate tracking and reporting of fields of study and program completions activity. CIP was originally developed by the U.S. Department of Education’s National Center for Education Statistics (NCES) in 1980, with revisions occurring in 1985, 1990, and 2000.

- Degree: Bachelor of Arts
- Printed on Transcript and Diploma
- Program: ANTH-BA, Bachelor of Arts in Anthropology (must have its own CIP from ICHE)
- A program may consist of many majors under same CIP
- Printed on Transcript
- Certificates (Must have its own CIP) Under Review.

- Always must have 1 major
- Examples ANTR
  - ANTR-Anthropology
  - Printed on the transcript

- Not required for every major
- Min 9 Credit Hours
- Printed on the Transcript

- Minors must be pursued outside of the major/program
- Min 15/21 hours
- Printed on the Transcript
What?
What shows on a transcript vs. diploma

Transcript:

Degree Awarded: BS  “DATE”
Primary Degree
  Program: Accounting-BS
  College: School of Management
  Campus: West Lafayette
  Major: Accounting
  Conc: Data Analytics
  Minor: Psychology

Diploma:

BE IT KNOWN THAT THE TRUSTEES OF
PURDUE UNIVERSITY
UPON NOMINATION OF THE FACULTY OF THE
SCHOOL OF MANAGEMENT
HAVE GRANTED TO
STUDENT NAME
THE DEGREE OF
BACHELOR OF SCIENCE
IN RECOGNITION OF THE FULFILLMENT OF THE
REQUIREMENTS OF THAT DEGREE
AWARDED AT WEST LAFAYETTE IN THE STATE OF INDIANA
“DATE”
What?
What shows on a transcript vs. diploma

Transcript:

Degree Awarded: BS "DATE"
Primary Degree
Program: Mathematics-BS
College: Engineering, Math & Science
Campus: Purdue Northwest
Major: Mathematics
Minor: Computer Science

Diploma:

BE IT KNOWN THAT THE TRUSTEES OF
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STUDENT NAME
THE DEGREE OF
BACHELOR OF SCIENCE
IN RECOGNITION OF THE FULFILLMENT OF THE
REQUIREMENTS OF THAT DEGREE
AWARDED AT PURDUE NORTHWEST IN THE STATE OF INDIANA
"DATE"

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What?
What shows on a transcript vs. diploma

Transcript:

Degree Awarded: BA    “DATE”
Primary Degree
  Program: Theatre-BA
  College: School of Visual and Performing Arts
  Campus: PU Fort Wayne
  Major: Theatre
  Minor: Art History

Diploma:

BE IT KNOWN THAT THE TRUSTEES OF
PURDUE UNIVERSITY
UPON NOMINATION OF THE FACULTY OF THE
SCHOOL OF VISUAL AND PERFORMING ARTS
HAVE GRANTED TO
STUDENT NAME
THE DEGREE OF
BACHELOR OF ARTS
IN RECOGNITION OF THE FULFILLMENT OF THE
REQUIREMENTS OF THAT DEGREE
AWARDED AT FORT WAYNE IN THE STATE OF INDIANA
“DATE”

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What?
What shows on a transcript vs. diploma?

Transcript:
Degree Awarded: BSME “DATE”
Primary Degree
  Program: BS in Mechanical Engineering
  College: Engineering Technology-IUPUI
  Campus: IUPUI
  Major: Mechanical Engineering
  Minor: Sociology

Diploma:
BE IT KNOWN THAT THE TRUSTEES OF
PURDUE UNIVERSITY
UPON NOMINATION OF THE FACULTY OF THE
SCHOOL OF ENGINEERING
HAVE GRANTED TO
STUDENT NAME
THE DEGREE OF
BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING
IN RECOGNITION OF THE FULFILLMENT OF THE
REQUIREMENTS OF THAT DEGREE
AWARDED AT INDIANAPOLIS IN THE STATE OF INDIANA
“DATE”

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Why are course and curriculum process deadlines necessary?

At Purdue we are striving to develop processes and systems for managing our curriculum – the efficiency and utility of which have been lessened as the institution has grown and become more complex.

The establishment of deadlines for the course and curriculum process helps to eliminate several reoccurring problems.

1. With no existing deadlines, departments and colleges do not know when to plan, make changes, or when to expect a response
2. The lack of timelines causes confusion; once registration has started for a given term, you cannot make changes to courses.
## When?

<table>
<thead>
<tr>
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<td><strong>Mid-May</strong></td>
<td>Final list for Common Applications (Admissions) (Fall 2018)</td>
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<td><strong>August 1</strong></td>
<td>Common Application Go-Live for Active and Admitting Curricula (Fall 2018)</td>
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<td><strong>December 1</strong></td>
<td>Deadline for course and curriculum proposals to be launched/approved by originator via Curriculog.</td>
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<td>UEAC reviews and discusses the Request to Propose</td>
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<td><strong>February</strong></td>
<td>Deadline for course and curriculum proposals (not requiring ICHE approval) to be approved by UEAC, Provost Office and Registrar’s Office.</td>
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<td><strong>Mid-Feb</strong></td>
<td>Schedule is finalized for fall supporting new programs and courses</td>
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<td><strong>Mid-March</strong></td>
<td>Registration for fall begins</td>
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<td>Catalog Content Review begins</td>
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### New Certificates

#### Course and Curriculum Deadlines Fall 2018

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***Certificates will be activated after final approval and then submitted to ICHE for recording.***

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# When?

## New Programs

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<tr>
<td><strong>November-Dec 1</strong></td>
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</tr>
<tr>
<td><strong>December 7/8</strong></td>
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<td><strong>Mid-October</strong></td>
<td>Colleges/Schools can begin entering curriculum information into Curriculog</td>
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How?

How can I get trained?

- User guides (available) and training videos (forthcoming) [http://www.purdue.edu/registrar/curriculum/training.html](http://www.purdue.edu/registrar/curriculum/training.html)
- Brown Bag Trainings
  - TBD October – December 2017 – weekly sessions
- Hands on training for Curriculog

Who do I contact for help?

[curriculum@purdue.edu](mailto:curriculum@purdue.edu)
Remaining Questions

1. Prerequisites availability with Catalog
2. Website Updated by 8/25/2017
3. Formal Curricula Definitions and Credit Hours
Q & A

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