

**PURDUE UNIVERSITY
West Lafayette**

**COMMENCEMENT
SPRING 2012
Edward C. Elliott Hall of Music**



Division I, May 11, 2012, 8:00 p.m.
Education
Engineering

Division II, May 12, 2012, 9:30 a.m.
Liberal Arts
Technology

Division III, May 12, 2012, 2:30 p.m.
Agriculture
Management
Science

Division IV, May 13, 2012, 9:30 a.m.
Graduate School (all Colleges)
DVM
DP

Division V, May 13, 2012, 2:30 p.m.
Health and Human Sciences
Pharmacy
Veterinary Medicine

INSTRUCTIONS FOR PARTICIPANTS

Purdue's traditional commencement exercises are designed to honor your significant academic achievements at the University and to demonstrate the pride Purdue feels in its graduates. No student is required to attend commencement, but it is hoped that all candidates for degrees will do so. If you choose to attend, it is expected that you will honor the spirit and dignity that are appropriate to this occasion. If you participate, it is imperative that you remain in alphabetical order within your degree group and remain in this order. You will receive personal recognition on stage as you receive your diploma cover.

Before Commencement Day:



● **Indicate commencement participation by April 13.**

Students must mark their intent to participate using the participation link on the Graduation tab. Those who miss this deadline may contact the Office of the Registrar for information regarding participation in a future ceremony at commencement@purdue.edu.



● **Order guest tickets by April 13.**

All guests must have a ticket to attend commencement. You are guaranteed a maximum of four free guest tickets if you participate in the exercise. To order tickets, specify the number of tickets being requested on the [myPurdue](#) portal in the Graduation tab. Notification will be sent to the candidates' Purdue e-mail address regarding the designated school/college pick up times and it will also be published on the following Web site: <http://www.purdue.edu/registrar/commencement/index.html>. A picture ID will be required to obtain guest tickets during distribution. **Buying, selling, or otherwise obtaining tickets outside of the established ticket distribution process is prohibited. Unused tickets may not be transferred, bought or sold.**

Candidates who do not participate in commencement are not eligible to obtain guest tickets. Diplomas will be mailed to the graduate's diploma and/or permanent address approximately four to six weeks after commencement. To ensure the correct mailing address of your diploma, please indicate your diploma address information on the Graduation tab under **Diploma Mailing Address**.

Extra tickets are not guaranteed but are subject to seating availability. You may submit your name for the extra ticket lottery for your chance on the [myPurdue](#) portal. Once the deadline for participation has passed and the number of available seats has been established on April 16, the Office of the Registrar will conduct a random selection to distribute tickets. Notifications will be sent to the candidate's Purdue e-mail address once the selections have been made and the tickets will be given during ticket distribution.

Before Commencement Day, continued



- **Order cap and gown by April 6.**

All candidates who participate in the commencement exercise must wear the appropriate attire. Appropriate caps, gowns, and hoods may be rented from local bookstores. Delivery cannot be guaranteed for orders placed after April 6. *Please note that the University does not consider purchased 'souvenir' or 'keepsake' gowns appropriate for commencement.* Please refer to our Web site for details of your academic attire (including hood and tassel colors).

- **Special Needs.**

Candidates Needing Special Assistance. Candidates who require special assistance (including hearing impaired) to participate in their commencement exercise should contact Chris DeHahn Pass in Room 55C, Hovde Hall, phone (765) 494-6163, or e-mail dehahn@purdue.edu, as soon as possible to make appropriate arrangements.

Guests Needing Special Assistance. Candidates with physically restricted guests who require special seating should contact the Commencement Coordinator in Hovde Hall, 610 Purdue Mall, West Lafayette, IN 47907-2040, phone (765) 494-6157, or e-mail commencement@purdue.edu by May 4, 2012, to make appropriate arrangements. All specially seated guests must have a general admission ticket, supplied by the candidate, to enter the Elliott Hall of Music.

For hearing impaired, please call (765) 494-3933 to reserve a headset. Additional details can be found on our Web site.

Please note: Physically restricted guests arriving within 30 minutes prior to the start of the ceremony should enter the Hovde Hall parking lot to access the north entrance of Elliott Hall of Music. Using this route will help avoid delay in entering the ceremony due to the candidate procession.

On Commencement Day:

- **Arriving at the Armory.**

Arrive at the Armory wearing cap and gown at least one hour prior to your ceremony. All candidates must be in their alphabetical place within their school/college and within their degree group in the Armory by 7 p.m. for the first division, 8:30 a.m. for the second and fourth divisions and 1:30 p.m. for the third and fifth division, in order to receive final instructions.

- **Guest Seating.**

The Hall of Music will open for guest seating 90 minutes prior to each ceremony. Each guest will need a ticket to be allowed to enter (including those who need special seating and children who will occupy their own seat).

Please note: Standard security measures will be in effect. Please continue to refer to our Web site for the most current information.

- **Late Arrivals.**

If you arrive after the procession has begun to leave the Armory, **do not join the moving procession. Go to Aisle 5 in the Hall of Music where an usher will seat you at the end of the candidates of your school.**

On Commencement Day, Continued



A professional photographer will take a picture of you receiving your diploma cover. You will receive a proof-copy of your photo at your home address unless you make a request not to receive the proof. Please use myPurdue to ensure your permanent address is correct. If you **do not** want to receive a proof, submit your request in writing to Candidate Coordinator, Office of the Registrar, 610 Purdue Mall, West Lafayette, IN 47907-2040, or e-mail commencement@purdue.edu. For additional information about photography, please visit our Web site.

Additional information regarding commencement can be found on our Web site as noted below:

Candidate Status	Photos, DVD & Announcements
Commencement Attire	Seating & Parking
Commencement Day	Special Needs
Hood & Tassel	Tickets
Letter of Invitation	

THE OFFICIAL WEB SITE OF COMMENCEMENT AT PURDUE UNIVERSITY IS:

<http://www.purdue.edu/registrar/commencement/index.html>

Purdue University is an equal access/equal opportunity university.