

University Non-Smoking Policy

POLICY I.4.2

Volume I, Facilities and Lands
Chapter 4, Use of Facilities
Issuing Office: Office of the President
Responsible Officer: Morgan R. Olsen
Responsible Office: Executive Vice
President and Treasurer
Originally Issued: August 1, 2005
Most Recently Revised: NA

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Statement of Policy

Smoking is prohibited in University Facilities, including buildings, shelters, indoor and outdoor athletic facilities, indoor and outdoor theatres, etc., as defined in this document, with the following additional provisions:

- Smoking is permitted beyond a minimum 30-foot perimeter of a University Facility.
- Smoking is permitted in Outdoor Public Areas, as defined in this document; however, preferential consideration should be given to non-smokers whenever it is clear they are exposed to involuntary smoke.
 - Outdoor Public Areas may be designated as non-smoking for special events with written approval of the policy administrator.
- Smoking is permitted in designated Union Club Hotel spaces.
- The sale, distribution, or advertisement of tobacco products is prohibited in University Facilities and Public Areas.
- Smoking is prohibited in all University vehicles.

Enforcement of this policy is the responsibility of all deans, directors, chairs, and department heads. Existing disciplinary policies may be used as appropriate.

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Reason for Policy

Secondhand smoke is a mixture of smoke that is emitted into the air from a lit cigarette, cigar, or pipe, and smoke that is exhaled into the air. It causes premature death in nonsmokers and is a preventable health risk.

Secondhand smoke is identified as a Group A carcinogen (cancer-causing agent) under the Environmental Protection Agency's (EPA) carcinogen assessment guidelines. Secondhand smoke has been shown to cause heart disease, cancer, respiratory problems, and eye and nasal irritation.

The EPA has determined there is no safe exposure level to secondhand smoke. It is the purpose of this policy to provide for the rights of smokers while minimizing exposure to secondhand smoke.

Smoking cessation assistance is available through WorkLife Programs, the Student Wellness Office, and the College of Nursing.

Who Should Know This Policy

President	Executive Vice President
Provost	and Treasurer
Chancellors	Administrative and
Vice Presidents	Professional Staff
Deans	Clerical and Service Staff
Directors / Department Heads /	All Employees
Chairs	Undergraduate Students
Principal Investigators	Graduate Students
Faculty	
Campus Visitors	

Related Documents

Regulations Governing the Use and Assignment of University Facilities (I.4.1)

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Contacts

Subject	Contact	Telephone	E-mail
Policy administration	Carol Shelby Senior Director, Environmental Health and Public Safety	(765) 494-7504	csheby@purdue.edu
Signage	Martha May Senior Director, Buildings and Grounds	(765) 494-0930	mamay@purdue.edu
Smoking cessation	Student Wellness Office WorkLife Programs Tobacco Users Cessation Hotline	(765) 494-9355 (765) 496-6334 (765) 494-6342	swo@purdue.edu worklife@purdue.edu

Definitions

Word	Definition
Smoking	The burning of tobacco or any other material in any type of smoking equipment, including, but not restricted to, cigarettes, cigars, or pipes.
University Facilities	As used in these regulations, the term “University Facility” or “University Facilities” means any building or structure, including partially enclosed structures (including parking garages), or any improved or unimproved land, or any part of any such building, structure, or land, which is owned, used, or occupied by Purdue, except:
Outdoor Public Areas	University Facilities that are open to orderly unsupervised access by faculty, staff, students, and visitors (e.g. streets, sidewalks, and lawn areas).

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Procedures

Appropriate signage will be added to new and existing areas prohibiting smoking including University vehicles, buildings, athletic facilities, and parking garages. Requests for additional signage may be made using the appropriate contact in this document.

Concerns regarding smoking will be reviewed using the Non-Smoking Policy Campus Concern Form, which provides a process for resolution.

Responsibilities

Person

Deans, Directors, Department Heads,
and Chairs

Responsibility

Implementation and enforcement

History

Supersedes: Office of the Executive Vice President and Treasurer Memorandum No. A-31, dated February 15, 1991

Provides procedure for: Regulations Governing the Use and Assignment of University Facilities (I.4.1), dated August 1, 2004

Forms

In support of this policy, the following forms are included:

- Non-Smoking Policy Campus Concern Form

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Non-Smoking Policy Campus Concern Form

Date:

Implementation and enforcement of the University Non-Smoking Policy falls on the deans, directors, department heads, and chairs. However, if you have a complaint or concern about a person or people violating the Purdue University Non-Smoking Policy, you may use this form to provide information to the policy administrator. You may complete this form anonymously, if you wish.

1. Building:
2. Location/room:
3. Time of day/day(s) of week problem occurs:
4. Concern/complaint:
5. Have any other people been contacted regarding this complaint? If so, what was the outcome of that contact?
6. What outcome would you like to see?

Optional (for follow-up purposes only)

Name:

Phone:

E-mail:

Please submit electronically, or send to:

Carol Shelby

Senior Director, Environmental Health and Public Safety

LMSB

cshelby@purdue.edu

(765) 494-7504