CARPET POLICY FOR UNIVERSITY OFFICES AND BUILDINGS

Current University policy permits the installation of carpet in the following areas:

- Offices of the Vice Presidents, Associate and Assistant Vice Presidents
- Offices of Chancellors, Associates and Assistant Chancellors
- Offices of Academic Deans, Associate & Assistant Deans
- Offices of Department Heads
- A conference room for a Vice President or Dean
- A room in a building can be designated as a student-faculty contact area
- Open office or landscaped office areas utilizing systems furnishings and acoustical coverings (2500 sq. ft. or larger)
- Computer laboratories

Exceptions to the above standards may be made on occasion.

Carpet Exception Form should be submitted to the Purchasing Agent or Assistant Buyer in Physical Facilities / FREH.

For clarification or determination of terms such as “major” department heads or “landscaped” offices, questions may be referred to the Purchasing Agent or Assistant Buyer in Physical Facilities / FREH.

Please see the Carpet Exception Form