

Purdue University  
OnePurdue  
Calendar of Paydates - Off-Cycle Checks  
2008 - 2009

Deadline PA/ADPAY Form @ 5 pm	Deadline OC Form @ 5 pm	Deadline CATS entry @ 6 pm	Processing Date	Paydate
06/25/08	07/01/08	07/02/08	07/03/08	07/07/08
07/08/08	07/11/08	07/14/08	07/15/08	07/16/08
07/24/08	07/29/08	07/30/08	07/31/08	08/01/08
08/05/08	08/08/08	08/11/08	08/12/08	08/13/08
08/21/08	08/26/08	08/27/08	08/28/08	08/29/08
9/3/08 - AY/FY *	--	--	9/10/08-AY/FY*	9/15/08-AY/FY *
9/4/08 - BW only	9/9/08-BW only	9/10/08-BW only	9/11/08-BW only	9/12/08-BW only
09/19/08	09/25/08	09/26/08	09/29/08	09/30/08
10/02/08	10/07/08	10/08/08	10/09/08	10/10/08
10/22/08	10/27/08	10/28/08	10/29/08	10/31/08
10/30/08	11/04/08	11/05/08	11/06/08	11/07/08
11/11/08	11/14/08	11/17/08	11/18/08	11/19/08
11/25/08	12/02/08	12/03/08	12/04/08	12/5/08
12/22/08	12/29/08	12/30/08	12/31/08 am	12/31/08 pm
01/08/09	01/13/09	01/14/09	01/15/09	01/16/09
01/22/09	01/27/09	01/28/09	01/29/09	01/30/09
02/05/09	02/10/09	02/11/09	02/12/09	02/13/09
02/19/09	02/24/09	02/25/09	02/26/09	02/27/09
03/05/09	03/10/09	03/11/09	03/12/09	03/13/09
03/23/09	03/26/09	03/27/09	03/30/09	03/31/09
04/06/09	04/09/09	04/10/09	04/13/09	04/14/09
04/22/09	04/27/09	04/28/09	04/29/09	04/30/09
05/05/09	05/08/09	05/11/09	05/12/09	05/13/09
05/19/09	05/22/09	05/26/09	05/27/09	05/29/09
06/09/09	06/12/09	06/15/09	06/16/09	06/17/09
06/19/09	06/24/09	06/24/09	06/29/09	06/30/09

\* Special OC for AY/FY employees not paid in Aug - direct deposits will be processed

Allow 5 business days for PA/ADPAY Forms to be processed by the SSC.

CATS entry should be completed the day before an off-cycle is processed. If an PA form is required to add the employee to the system so CATS entry can be processed, allow 5 business days for the PA form to be processed by the SSC.

OC Forms should be submitted 2 days prior to the processing date. OC Forms can only be processed if PA/ADPAY forms and CATS entry are completed PRIOR to the day of processing.

**PA/ADPAY Forms should be sent directly to SSC.**

**OC Forms should be sent directly to Payroll with a copy of the applicable PA/ADPAY Form.**