

For quick navigation use the **Bookmark Tab** (in the left margin) for department/staff area links



All those who have access to student data
MUST complete FERPA and GLBA certification training
PRIOR to attending hands-on training.

Users may enroll themselves and complete the training using the links below:

FERPA: <http://www2.itap.purdue.edu/SSTA/certifications/review.cfm?id=1>

GLBA: <http://www2.itap.purdue.edu/SSTA/certifications/review.cfm?id=2>

Department or Group	Curricula	How is OnePurdue course enrollment handled?
Admissions	<p>All</p> <p>BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 SADMS 200 SADMS 210</p> <p>Admissions User 2 roles SADMS 220</p>	<p>This area's training coordinator, working with supervisors and staff, will handle course registration.</p>
Academic Advisors	<p>All</p> <p>BANNAV 100 BANNAV 200 (available late July 2008)</p> <p>Advisors working in INB and SSB SOV 100 SADVSR 200</p> <p>Advisors working in SSB only SADVSR 210</p> <p>Note: Further training for Advisors is planned for September 08</p>	<p>Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff.</p> <p>Online courses The OnePurdue Training team will enroll staff in online courses.</p> <p>Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.</p>
Bursar	<p>All</p> <p>BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 FAOV 100 SBURS 200</p> <p>Cashier's role SBURS 210</p> <p>Bills and Disbursements role SBURS 220</p>	<p>This area's training coordinator, working with supervisors and staff, will handle course registration.</p>

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Business Office Student Organizations	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 STUVW 200	This area's training coordinator, working with supervisors and staff, will handle course registration.
Card Services	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 STUVW 200	This area's training coordinator, working with supervisors and staff, will handle course registration.
Continuing Education & Conferences	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 ENRLSV 200 Schedule Deputies roles SSCHED 210 OCEC Reg Advisor roles SGRADC 200	This area's training coordinator, working with supervisors and staff, will handle course registration.
Dean of Students' Office	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 ENRLSV 200	This area's training coordinator, working with supervisors and staff, will handle course registration.
Division of Financial Aid	All BANNAV 100 BANNAV 200 (available late July 2008) FAOV 100 SOV 100 FACT 200 FACT 210 ENRLSV 200	This area's training coordinator, working with supervisors and staff, will handle course registration.
Enrollment Mgmt.	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 SADMS 200	This area's training coordinator, working with supervisors and staff, will handle course registration.

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Fiscal Services	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 ENRLSV 200	Population to be determined.
Graduate Registration	Advisor and Assistant roles BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 ENRLSV 200 Advisor role only SGRADC 200	Training Communications Training communications will be sent in an Email from the Graduate School. Online courses The Graduate School's training coordinator will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.
Graduate School	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 Admissions and Update Admissions roles SADMS 200 SADMS 210 SADMS 220 Registrar roles SREG 200 SREG 220	This area's training coordinator, working with supervisors and staff, will handle course registration.
Human Resources	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 STUVW 200	Participants to be determined.
Instructors		Unless faculty and other instructional staff also serve as schedule deputies or academic advisors, they will not be required to attend formal classes, other than completing online FERPA and GLBA certification training. Other online learning resources will be available prior to the start of classes in August 2008, along with online system demonstrations.

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Intercollegiate Athletics	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 ENRLSV 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.
Internal Audit	All BANNAV 100 BANNAV 200 (available late July 2008) FAOV 100 FAVW 200 SOV 100 ENRLSV 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.
International Students & Scholars	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 SADMS 200 Admissions role SADMS 210 SADMS 220	This area's training coordinators, working with supervisors and staff, will handle course registration.

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IT Contracts & Licensing	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 STUVW 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.
Libraries	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 STUVW 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.
Parking	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 STUVW 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.

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Police	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 STUVW 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.
PUSH	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 STUVW 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.
Recreational Sports	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 STUVW 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.
Registrar's Office	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 SREG 200 SREG 220 Graduation roles SREG 230	This area's training coordinator, working with supervisors and staff, will handle course registration.

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Reporting Staff (Cognos)	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 ENRLSV 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.
Residence Halls	Non-Bursar Staff BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 ENRLSV 200 Bursar Staff SBURS 200	This area's training coordinator, working with supervisors and staff, will handle course registration.
ROTC	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 ENRLSV 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.
Schedule Deputies	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 SSCHED 210	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on -Self-enrollment - an Email from the training team will provide instructions.

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Statewide Technology	All BANNAV 100 BANNAV 200 (available late July 2008) FAOV 100 FAVW 200 SOV 100 RNRLSV 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.
Student Access & Success	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 STUVW 200	This area's training coordinator, working with supervisors and staff, will handle course registration.
Study Abroad	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 ENRLSV 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.
University Advancement	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 STUVW 200	Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff. Online courses The OnePurdue Training team will enroll staff in online courses. Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.

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University Collections	All BANNAV 100 BANNAV 200 (available late July 2008) SBURS 200 SBURS 220	This area's training coordinator, working with supervisors and staff, will handle course registration.
VPSS Office	All BANNAV 100 BANNAV 200 (available late July 2008) SOV 100 ENRLSV 200	<p>Training Communications Communications from the OnePurdue Training Team will be sent to the Registrar's office and be forwarded to staff.</p> <p>Online courses The OnePurdue Training team will enroll staff in online courses.</p> <p>Instructor-led, hands on Self-enrollment - an Email from the training team will provide instructions.</p>